

## ASIAN DEVELOPMENT BANK

### TERMS OF REFERENCE OF THE DEVELOPMENT EFFECTIVENESS COMMITTEE OF THE BOARD OF DIRECTORS

1. The Development Effectiveness Committee (the Committee) will assist the Board of Directors to carry out its responsibility of ensuring that the programs and activities of the Asian Development Bank (ADB) achieve development effectiveness. Such development effectiveness is assessed through ADB's operations evaluation. To ensure the independence of ADB's operations evaluation, the Operations Evaluation Department (OED) reports directly to the Board through the Committee. For the purpose of the Committee's work, "development effectiveness" is the measure of (i) whether ADB's programs and activities in furtherance of its policy goals and objectives have resulted in the desired outcomes, and (ii) whether these programs and activities have made efficient use of ADB's available resources.

#### **A. Composition**

2. The Committee will consist of not more than six members of the Board of Directors. The President will appoint the members of the Committee, in consultation with the Board, and will designate one of them as the chairperson of the Committee.

3. The members of the Committee will be appointed for a term starting on 1 July of the appointment year and ending on 30 June two years later. If a member of the Committee ceases to be a member of the Board, the President, in consultation with the Board, will appoint a replacement for the remaining term of the Committee.

#### **B. Responsibilities**

4. The Committee will be expected to satisfy itself that ADB's operations evaluation activities are adequate and efficient. In this regard, the specific responsibilities that the Committee will carry out on behalf of the Board are as follows:

- (i) recommend to the Board, jointly with the President, the person to be considered by the Board for appointment as Director General of OED, subject to the terms and conditions approved by the Board;
- (ii) advise OED in the preparation of an annual OED work program that the Committee can endorse to the Board for approval;
- (iii) advise OED in the preparation of an annual budget proposal that the Committee can endorse for review by the Budget Review Committee;
- (iv) review all OED reports and discuss selected major reports, as well as Management responses to any report;
- (v) monitor and evaluate the actions taken by ADB on the recommendations in the OED reports accepted by Management and endorsed by the Committee to the Board;

- (vi) report to the Board on selected development effectiveness issues that have a significant bearing towards the achievement of ADB's overarching goal of poverty reduction, and make recommendations on such issues to the Board;
- (vii) monitor and report to the Board on the implementation of its decisions;
- (viii) review the Annual Report on Evaluation Activities; and
- (ix) review the Annual Report on Loan and Technical Assistance Portfolio Performance.

5. The Committee will make reports and submit recommendations to the Board of Directors through the President in his capacity as the Chairman of the Board.

6. The Committee will make reports as it considers necessary, but at least once a year.

### **C. Meetings**

7. The Committee will meet as often as it considers necessary.

8. Committee meetings will be held at ADB headquarters in Manila.

9. The quorum for a meeting will be three members of the Committee. If the Chairperson is not present in person, the Committee will select one of the members present to preside over that meeting.

10. All other Board members may attend meetings of the Committee. Directors' Advisors may attend the meetings of the Committee except as otherwise advised by the Chairperson of the Committee.

### **D. Information and Communication**

11. OED will furnish to the Committee any pertinent information as is considered necessary by the Committee to discharge its responsibilities. The Committee may, with the concurrence of the President, seek briefings from staff members concerned on relevant operations evaluation matters and request their participation at meetings.

12. If a document or information requested by the Committee is not provided, the request may be referred by the Chairperson of the Committee to the President, in the President's capacity as Chairman of the Board of Directors, for a final decision.

13. All communication between the Committee and ADB staff, other than OED staff, will be conducted through The Secretary of ADB. The Office of The Secretary (OSEC) will be informed of all direct communication between the Committee and OED.

### **E. Administrative Arrangements**

14. OSEC will provide support services to the Committee.