

Central Asian Countries Initiative for Land Management (CACILM)

**CACILM MULTICOUNTRY PROGRAM FRAMEWORK SUPPORT PROJECT
(CMPF-SP)**

MULTICOUNTRY SECRETARIAT

YEAR END 2008 REPORT

JANUARY 2009

ABBREVIATIONS

ADB	- Asian Development Bank
CAC	- Central Asian country
CACILM	- Central Asian Countries Initiative for Land Management
CIDA	- Canadian International Development Agency
CMPF	- CACILM Multicountry Partnership Framework
CSC	- CACILM Steering Committee
FAO	- Food and Agriculture Organization
GEF	- Global Environment Facility
GM	- Global Mechanism
GTZ	- German Agency for Technical Cooperation
ICARDA	- International Center for Agricultural Research in Dry Areas
IFAD	- International Fund for Agricultural Development
KYR	- Kyrgyz Republic
KYRM	- ADB Resident Mission in the Kyrgyz Republic
LADA	- Land degradation assessment in Drylands
MSEC	- CACILM Multicountry Secretariat
NAP	- National Action Plan
NCC	- National Coordination Council
NPF	- National Program Framework for Sustainable Land Management
NSEC	- National Secretariat
PMU	- Project Management Unit
TAJ	- Republic of Tajikistan
SDC	- Swiss Agency for Development and Cooperation
SLM	- Sustainable Land Management
SLM-CB	- Sustainable Land Management Capacity Building
SLM-IS	- Sustainable Land Management Information System
SLM-KM	- Sustainable Land Management Knowledge Management
SLM-R	- Sustainable Land Management Research
TAJ	- Republic of Uzbekistan
TUK	- Republic of Turkmenistan
UNCCD	- United Nations Convention to Combat Desertification
UNDP	- United Nations Development Program
UZB	- Republic of Uzbekistan

I. OVERVIEW

1. This report presents CACILM Multicountry Secretariat (MSEC) report on the MSEC Workplan for the period 1st January to 31st December 2008..

2. The MSEC Workplan is based on responsibilities of MSEC as stated in the CACILM Multicountry Program Framework Support Project (CMPF-SP), and for responsibilities assigned by the CACILM Steering Committee. The Design and Monitoring Framework, Cost Estimates and Financing Plan, Organization, and Terms of Reference for MSEC are provided in the Appendices of the CMPF-SP project document¹.

II. RESULTS of IMPLEMENTATION of the MSEC WORKPLAN 2008

3. The major activities and results achieved by MSEC through implementation of Workplan during 2008 were:

- a. The **Second CACILM Steering Committee** was held successfully in Ashgabat, Turkmenistan in April 2008. Minutes of the SCM are provided in Annex 1. Side events for Steering Committee Meeting participants were organized by MSEC for introduction of DIFS Training (with GTZ and Global Mechanism) and for SLM Monitoring and Evaluation (with NSEC TUK, CACILM UNDP-GTZ SLM Project in Turkmenistan).
- b. As requested by CACILM Steering Committee, MSEC prepared the following documents for consideration of the Committee:
 - i) **'Proposal for Extension of the CACILM Inception Phase'** which was endorsed by the CSC and provided to ADB for action to extend the period of support of the CMPF-SP to 31st December 2009, and attached as Annex 2.
 - ii) **'Plan for Preparation of Financing Strategy of the CACILM Implementation Phase'** which was which was endorsed by the CSC and provided to ADB for mobilization during early 2009, and attached as Annex 3.
- c. MSEC together with NSECs prepared the CACILM Multicountry Partnership Framework – **'Performance Monitoring Report on CMPF Implementation'** for presentation to 2nd CACILM Steering Committee and for CACILM submission to GEF². MSEC and NSEC conducted Monitoring and Implementation Working Group Meetings during 2008 to review and develop performance indicators for outcomes of the National Program Frameworks for SLM of the CACs. The work on the revision of indicators will be presented to the 3rd CSC meeting in QTR 1 2009. Current list of SLM Performance Indicators is attached as Annex 4.
- d. During 2008, MSEC and NSEC Project Implementation Specialists worked on refining the monitoring and evaluation methodology, reporting system and SLM performance indicators at multicountry (CACILM) and National Program Framework levels.

4. During 2009, MSEC advised and assisted in the mobilization and/or implementation of the CMPF-SP Sustainable Land Management Multicountry Components.

5. MSEC assisted ADB, FAO and the CACs mobilize of the CMPF-SP **SLM Information Systems** Multicountry Component. Specifically, MSEC:

- a. assisted ADB redesign the overall SLMIS Workplan and Budget;

¹ CACILM Multicountry Secretariat. Workplan for 2008, February 2008.

² CACILM Multicountry Partnership Framework - Performance Monitoring Report, April 2008.

- b. participated in needs assessment and due diligence mission related to SLMIS in the CACs³,
 - c. participated in the recruitment and mobilization of international and national SLMIS consultants to work with MSEC, NSIUs and FAO,
 - d. submitted a SLMIS Workplan to guide MSEC activities related to SLMIS; and, MSEC, attached as Annex 5.
 - e. assisted the CACS form and mobilize National SLMIS Implementation Units (NSIUs) in Turkmenistan, Uzbekistan, Kazakhstan, and Kyrgyz Republic. The establishment of the NSIU for Tajikistan has been delayed due to ongoing reorganization of the Tajik NCC.
 - f. reviewed the revised proposal of FAO for SLMIS System Design and National SLMIS Capacity Building leading to completion of a Partnership Agreement between FAO and ADB for FAO implementation of components of the SLMIS Workplan⁴.
 - g. MSEC organized the ‘SLMIS Inception Workshop’ with NSIU Uzbekistan in Tashkent during October 2008.
 - h. commenced design of the SLMIS System Design,
 - i. MSEC reviewed the FAO Workplan for SLMIS Implementation.
6. MSEC advised and assisted ICARDA in the implementation CMPF-SP **SLM Research** component. Specifically, MSEC:
- a. Reviewed and endorsed the ICARDA SLM-R Year End 2007 Report, Mid Year 2008, Year End 2008 and SLM-R Workplan for 2008.
 - b. Reviewed and endorsed ICARDA SLM-R Report on Research Results, Research Prospectus⁵ and other related work.
 - c. The **SLM-R Research Prospectus** was accepted by ADB as a deliverable of ICARDA, and as such forms the basis for development of ongoing and future research in SLM in the CACs.
7. Advised and assisted the ADB implement the CMPF-SP **SLM Knowledge Management** (SLM-KM) component. MSEC assisted ADB with review of proposals and mobilization of project teams and commencement of work on the SLM Knowledge Products. Specifically, MSEC
- a. Reviewed the proposals of IFPRI for the ‘**Economic Analysis of SLM**’ which is being conducted by IFPRI and ICARDA under a Partnership Agreement with the ADB⁶,
 - b. Reviewed the proposals for the ‘**Environmental Atlas of Central Asia**’. MSEC recruited and is supervising a team of Kyrgyz consultants to prepare map layouts for the “Environment Atlas”.
 - c. MSEC and NSEC staff posted materials to the **CACILM Website** and worked on mobilizing the **SLM Awareness Raising** activity with NSEC in each CAC.

³ CACILM Multicountry Secretariat. February 2008. Sustainable Land Management Information Systems Assessment of Institutional Capacity.

⁴ Partnership Agreement between Asian Development Bank and Food and Agriculture Organization, 8th August 2008.

⁵ International Center for Agriculture Research in Dry Areas (ICARDA), September 2008. Sustainable Land Management Research Prospectus.

⁶ Partnership Agreement between Asian Development Bank and International Food Policy Research Institute, 2 September 2008.

- d. MSEC provided significant inputs and time investments to advise and assist the CACs, UNDP, GTZ and consultants in the project formulation (detailed design) of the **SLM Capacity Building** project (SLM-CB) by attending numerous meetings and corresponding with personnel involved, and reviewing the design documentation reports.
8. MSEC carried out coordination, project management and administration functions throughout 2008.
- a. MSEC attended several meetings of **National Coordination Councils** in CACs and maintained direct dialogue with Chairmen and Members of the NCCs in all CACS.
 - b. MSEC assisted the **National Secretariats** of the CACs implement their CACILM activities and Workplans for 2008, and reviewed NSEC Mid-Year and Year End 2008 Reports.
 - c. MSEC assisted NSECs develop their activity planning and workplans for 2009. Supplementary budget was made available by GTZ for NSEC and National Coordination Council (NCC) activities related to NSEC Workplan Component 1.
 - d. MSEC a reviewed and endorsed NSEC Advance Liquidation Reports for Year End 2007 and during 2008.
9. MSEC participated in meetings and other activities associated with the mobilization or implementation of CACILM, including meeting with Ms. Monique Barbut, CEO of GEF in June 2008; with CACs, UNU and UNEP regarding the GEF funded Pamir Alai Land Management Project in Dushanbe in June 2008; attendance of sessions of the UNCCD Conference of Implementation of the Conventions (CRIC-7 Istanbul, November 2008); meeting of the Central Asian Countries Interstate Committee Sustainable Development in Bishkek in December 2008; and numerous workshops and meetings related to the CACILM multicountry and national SLM projects implemented by ADB, UNDP, UNDP-GTZ in the CACs.

10. Summary of MSEC Workplan 2008 implantation is presented in the table below:

MSEC WORKPLAN 2008 – SUMMARY OF IMPLEMENTATION		
MSEC WORKPLAN COMPONENT AND ACTIVITY SETS	DESIRED OUTPUTS of the CMPF-SP	RESULTS ACHIEVED Mid Year 2008
<p>C. 1: CACILM Coordination</p> <p>1.1 Support to CACILM Steering Committee</p> <p>1.2 Support to NCCs and NSECs</p> <p>1.3 Reports GEF-1</p> <p>1.4 Submissions GEF-2</p>	<p>Outputs:</p> <p>Efficient and effective coordination of the implementation CACILM Multicountry Partnership Framework</p> <p>Reporting Mechanism:</p> <p>Minutes of CACILM Steering Committee Meetings</p> <p>MSEC Mid Year and Year End Reports.</p> <p>Reports to CACILM Steering Committee.</p> <p>Other MSEC Reports.</p>	<p>Results Achieved</p> <p>2nd CSC Meeting held in Ashgabat, Turkmenistan 23-24 April 2008</p> <p>NCCs - NSECs Workplans for 2008 approved and implemented. Minutes of NCC Meetings provided in NSEC Reports.</p> <p>Implementation of GEF-3 Projects reported to CSC.</p> <p>No SLM proposals sent to GEF as no GEF-4 funding available. MSEC prepared 'Plan for Preparation of Financing Strategy of the CACILM Implementation Phase' endorsed by CSC for completion in 2009.</p>
<p>C. 2: SLM Monitoring and Reporting</p> <p>2.1 Support Monitoring & Reporting of NPFs to NCCs.</p> <p>2.2 Support Monitoring and Reporting of GEF Projects in CACs</p> <p>2.3 Consolidation of SLM Monitoring for reporting to Steering Committee</p>	<p>Outputs:</p> <p>Efficient and effective coordination of the implementation of NPFs in Kazakhstan, Kyrgyz Republic, Tajikistan, Turkmenistan, and Uzbekistan</p> <p>Reporting Mechanisms:</p> <p>CACILM Secretariat annual reports.</p> <p>National Secretariat annual reports.</p> <p>CMPF Performance Report to CSC and GEF.</p>	<p>Results Achieved:</p> <p>NSECs prepare First Performance Monitoring Reports on NPF Implementation and presents to NCCs for discussion and approval.</p> <p>MSEC consolidates NSECs Performance Monitoring Reports into CMPF Performance Report – provided to CACILM Steering Committee</p> <p>Report on GEF Projects status of implementation– provided to CACILM Steering Committee.</p> <p>Two training sessions for NSECs in M&E delivered. As result the NPFs indicators are optimized which allowed revising Performance Indicators of CMPF Logframe (Annex 4). The reduced list of indicators will be finalized under further consultation. MSEC initiates dialogue with GEF and UNU-IWEH regarding harmonizing performance indicators for SLM.</p>

<p>C.3: Oversight of CMPF-SP Components</p> <p>3.1 Implementation Support to CMPF-SP Components</p> <p>3.2 Monitoring and Evaluation of CMPF-SP Components</p> <p>3.3 Reporting on CMPF-SP Components to Steering Committee</p>	<p>Outputs:</p> <p>SLMIS designed, developed and operated; Sustainable land management research designed and Implemented; and Knowledge management system established.</p> <p>Reporting Mechanisms:</p> <p>CACILM Secretariat annual reports.</p> <p>National Secretariat annual reports.</p> <p>Reports to CACILM Steering Committee.</p>	<p>Results Achieved :</p> <p>SLM-Research Workplan 2008, Mid Year and Year End 2008 Reports; SLM-R Research Report Results, and SLM-R Research Prospectus endorsed by MSEC. MSEC assisted NSECs and ICARDA Projects PIUs strengthen relationships. SLM-R Demonstrations are underway at pilot sites in all 5 CACs. Related GIS and Socio-economic activities underway.</p> <p>SLM-Information System overall design and implementation modalities redesigned to streamline execution and enable national implementation. SLMIS Workplan for MSEC activities approved. ADB-FAO Agreement completed. SLMIS international and national consultants engaged. Letters of Endorsement for SLMIS signed by NCCs. NSIUs established in all CACs and commence data collection. SLMIS Inception Workshop completed. FAO Draft Workplan for SLMIS in review by MSEC. SLMIS System Design initiated. SLMIS hardware and software installed in MSEC.</p> <p>SLM-Knowledge Management workplan implemented. Knowledge Network components established. ADB-IFPRI Agreement completed for 'Economic Analysis of SLM'. Environmental Atlas team mobilized by ADB. MSEC + NSEC trained and contribute to CACILM Website. NSEC SLM Awareness Raising programs mobilized in all CACs.</p> <p>MSEC advises and assists UNDP, GTZ, CACs and consultants prepare detailed project design of</p> <p>SLM-Capacity Building Project for submission to GEF CEO.</p> <p>MSEC reports implementation progress of CMPF-SP SLM multicountry components to Second CACILM Steering Committee Meeting.</p>
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<p>C. 4: Project Management and Administration</p> <p>4.1 Support to NSEC Administration of CACILM Operations</p> <p>4.2 Administration of MSEC responsibilities for CMPF-SP Components</p> <p>4.3 Administration CACILM Steering Committee Meetings</p> <p>4.4 Progress and Financial Reporting of MSEC Operations</p>	<p>Related Performance Targets/Indicators:</p> <p>Timely Disbursement of funds and reports.</p> <p>Reporting Mechanisms:</p> <p>CACILM Secretariat annual reports.</p> <p>National Secretariat annual reports.</p>	<p>Results Achieved:</p> <p>NSEC Year End 2007, NSEC Workplan 2008, and NSEC 2008 Advance Liquidation Reports of all five CACS approved by ADB.</p> <p>MSEC reviewed endorsed SLM-R 2008 Financial and Procurement Reports to ADB.</p> <p>MSEC recommended revisions to SLM-IS and SLM-KM Knowledge Product TORs and budget allocations.</p> <p>MSEC organized and administered 2nd CSC Meeting, Ashgabat, April 23-24, 2008. CSC Mtg expenses reported to and approved by ADB.</p> <p>MSEC interim financial reports on CMPF-SP implementation endorsed at 2nd CSC Mtg.</p> <p>MSEC Year End 2007 Report, MSEC Workplan 2008, and MSEC 2008 Advance Liquidation Reports approved by ADB.</p> <p>MSEC prepared budgets for extension of CACILM Inception Phase under CMPF-SP.</p> <p>Other operational reports and Memos related to CMPF-SP implementation were submitted to ADB.</p> <p>MSEC completed procurement of SLMIS software and equipment for MSEC.</p> <p>MSEC completed negotiations with KYR MoAg for additional MSEC office space and completed renovations.</p>
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11. The directions of the Steering Committee to MSEC at the 2nd CACILM Steering Committee Meeting are summarized below:

Steering Committee Directive to MSEC	MSEC Actions Taken:
<p>#33. The SC requested MSEC to consult with relevant donor partners with regard to a possible extension of the completion date of the Inception Phase of CMPF until 31 December 2009 or later to better match with the implementation schedules with the SLM multicountry components and SLM projects. MSEC should prepare a brief report and recommendation on CACILM implementation, administration and costs relevant to extending the Inception Phase of CACILM to 31 December 2009 for circulation to Steering Committee prior to the 3rd CACILM Steering Committee Meeting.</p>	<p>'Proposal for Extension of the CACILM Inception Phase' was provided to CSC members (MSEC Memo 1159). The proposal was endorsed by the CSC and then MESEC provided to ADB for actions necessary to extend the period of the CMPF-SP to 31st December 2009.</p>
<p>#35. The SC requested MSEC to prepare a plan for the preparation of the financing strategy for circulation to Steering Committee prior to the 3rd CACILM Steering Committee Meeting. This plan should outline the timetable for preparation and include the roles and responsibilities of the NSECs, MSECs and Steering Committee Members.</p>	<p>'Plan for Preparation of Financing Strategy of the CACILM Implementation Phase' was prepared by MSEC and circulated CSC. MSEC Memo 1169).and provided to ADB for mobilization of the Design Consultant during early 2009.</p>
<p>#38. The role and expectation of the Developing Integrated Financing Strategy (DIFS) training for integrated resources mobilization should be reported to the CACILM Steering Committee by GM in October 2008. The Multicountry Secretariat would report on the anticipated timeline and workload to prepare the proposal for Multicountry financing and submit this to the Third CACILM Steering Committee.</p>	<p>DIFS Training is embedded in Component II of in the SLM-Capacity Building multicountry project.</p>
<p>#39. The Conference on SLM could be included in the overall concept for securing financing for CACILM. The Multicountry Secretariat is tasked to prepare a concept paper on a CACILM SLM Conference.</p>	<p>MSEC recommendation to SLM-CB Project Formulation Team is to include SLM Conference as activity of Component IV of the SLM-Capacity Building multicountry project.</p>
<p>#42. The MSEC to request SLM-KM component to revise the CACILM websites to ensure more information is available to the general public.</p>	<p>SLM-KM addressing website revisions through developing Russian language interface of the CACILM website.</p>

III. FINANCIAL REPORTING OF MSEC FOR January – December 2008

12. Summary of MSEC Financial Reporting January – December 2008.
 - a. MSEC provides detailed accounting reports to ADB Controller.
 - b. Reported Expenditures versus Budget of MSEC for 2008 is summarized as follows: Total budget allocated for MSEC administration under CMPF-SP is \$289,000. Planned budget for 2008 was \$130,000. Expended amount was \$96,025. Variance is due primarily to the postponement of 3rd CACILM Steering Committee Meeting.
 - c. Total budget administered by MSEC for the SLMIS component is \$60,000. Expended amount in 2008 was \$32,838.
 - d. Summary of Reported Expenditures versus Budget of NSECs for 2008. Budget for each NSEC for 2008 in accordance with LOA was \$20,000. All four NSECs were advanced with this amount except Tajik NSEC who received \$10,000 in 2008. Total liquidated amount of all NSECs was \$93,938.
 - e. The total amount of GTZ funding provided to NSECs in 2008 was \$51,616.
13. . The consolidated budget of MSEC and expenses for 2008 and other tables are in the Annex 6.

IV. RESPONSE to NSEC Year End 2008 Reports

14. MSEC has included extension of support to the NCCs and NSECs of the Central Asian countries in “Proposal for Extension of the CACILM Inception Phase’.
15. MSEC will continue to support development of NSEC capacity in their review of logframes and indicators of the GEF funded medium and full sized CACILM projects and for other SLM or related projects or initiatives.
16. MSEC has forwarded NSEC recommendations to CACILM Multicountry Capacity Building Project Formulation Team.
17. MSEC has recommended NSECs\NCCs revise NPFs with regard to new challenges like climate change, water resources deficiency, frequent droughts, countries priorities and the priorities of CACILM Strategic Partnership.
18. NSECs have additional responsibilities under the SLM-KM component in 2009, to carry out and report on the awareness raising and information dissemination programs and assist development of Environmental Atlas. MSEC will monitor NSEC progress in these activities in each CAC.

IV. RECOMMENDATIONS OF MSEC

19. MSEC recommends ADB request Government of Tajikistan to reconstitute NCC and NSEC TAJ in alignment with reorganization the state ministries, agencies and institutions with responsibilities for sustainable land and water management.
20. MSEC recommends that the 3rd CACILM Steering Committee be conducted in first week of April, 2009. MSEC recommends the agenda be structured for the Steering Committee to:

- a. advance integration of CACILM SLM projects, particularly embed results SLM-Research in other SLM projects,
 - b. review SLM Research Prospectus for suitability for development of proposal for Implementation Phase
 - c. review results of Evaluation of CACILM Inception Phase, and
 - d. provide guidance for the development of proposals for the CACILM Implementation Phase.
21. MSEC requests that ADB extend service contracts of all MSEC national consultants to the end of September 2009.

MSEC Year End Report 2008: LIST OF ANNEXES

- Annex 1: Minutes of Second CACILM Steering Committee Meeting**
- Annex 2: Proposal for Extension of the CACILM Inception**
- Annex 3: Plan for Preparation of Financing Strategy of the CACILM Implementation Phase**
- Annex 4: Monitoring and Evaluation: Current List SLM Performance Indicators for CACILM**
- Annex 5: MSEC SLMIS Workplan 2008**
- Annex 6: Financial Reports**
- Annex 7: SLM – Knowledge Management Annual Report 2008**