

Terms of Reference for Consultants

I. A Portfolio Evaluation Expert will be required for 3 person months of intermittent inputs from December 2007 to July 2008. The TOR would include, but are not limited to, the following:

- (i) suggesting ways to structure the Annual Report for 2007 to meet the requirements of the DEC;
- (ii) reviewing and providing general oversight and direction to the preparation of the Annual Report for 2007;
- (iii) conducting a special study on project delays, including ways of their measurement and suggestions for reduction in delays;
- (iv) developing an aggregate index for DMC loan portfolio performance that will be calculated on a rolling basis covering 2 or 3 years (this should lead to an alternative measure to the overall health of the portfolio, as was recommended in the 2006 Annual Report) ;
- (v) drafting the Executive Summary, the Introduction, and the Conclusions and Recommendations for the Annual Report for 2007.

II. A Evaluation Expert will be required for about 4–6 weeks of intermittent inputs from December 2007 to February 2008 to review the DMFs prepared during 2007 to ascertain whether those for loan projects have continued to be relatively well prepared, and whether or not there has been any improvement in those for TAs. The terms of reference for the senior consultant include, but are not limited to, the following:

- (i) Assess the quality of the DMFs prepared for each of the projects approved during 2007, following the same methodology and criteria as used for the previous assessments of DMFs for loans approved during 2006. The assessment includes a rating of the monitoring mechanisms [data sources], and the statements of assumptions and risks, in addition to the design statements and the performance targets and indicators. It also includes a check to determine whether or not the assumptions and risks identified in the text are reflected in the DMF, and whether or not they have been used as the basis for sensitivity testing in the financial and economic analysis for the loan.
- (ii) Assess the quality of the DMFs prepared for a random sample of 50 advisory TAs, 25 project preparatory TAs and 25 regional TAs approved during 2007, again using the same methodology and criteria as used for (i).
- (iii) Analyze the trends in the overall quality of the DMFs prepared for loans and TAs during 2004-2006 and determine the statistical significance of the differences.
- (iv) Discuss any apparent generic shortcomings in the DMFs assessed, including the underlying causes, and discuss possible remedies to rectify the problems.
- (v) Prepare a standard format for use by OED staff to assess the DMF quality when reviewing and commenting on draft RPs and TA papers, including the criteria by which each aspect of the DMF is to be evaluated.
- (vi) Prepare a report presenting the findings of the assessments and the analyses.

Not for Quotation, Work-in- Progress

III. One or two local consultants will be recruited to support the special studies. Terms of reference will be determined once the special study that the local consultant/s will provide support to have been identified.