

**CONSULTATION WORKSHOP ON THE STRATEGIC FRAMEWORK FOR ADB ASSISTANCE TO  
AGRICULTURE AND RURAL DEVELOPMENT**  
25-26 November 2002  
Manila, Philippines

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**I. GENERAL INFORMATION FOR PARTICIPANTS**

**A. INTRODUCTION**

Agriculture and rural development is one of the main sectors to which the Asian Development Bank (ADB) provides development assistance. Within ADB, agriculture and rural development refers to the enhancement of the standard of living by the sustainable increase in productivity, income, employment and well being of the rural village population through agriculture and nonfarm activity. Poverty alleviation, by definition, is central to the process of agriculture and rural development. Cognizant of the importance of agriculture and rural development in achieving ADB's overarching goal of poverty alleviation, the Agriculture, Natural Resources and Social Sectors Division (RSAN) has prepared a Strategic Framework for ADB Assistance to Agriculture and Rural Development to underpin its assistance in these areas.

**B. WORKSHOP**

**1. Title, Venue, Date**

The consultation workshop "Strategic Framework for ADB Assistance to Agriculture and Rural Development" will be held at the ADB Headquarters in Manila, Philippines on the 25<sup>th</sup> to the 26<sup>th</sup> of November 2002.

**2. Purpose**

The consultation workshop aims to:

- review and solicit input into the Strategic Framework for ADB assistance to agriculture and rural development;
- assess the relevance and applicability of the strategic thrusts outlined in the ADB Framework Document for ADB Developing Member Country (DMC) strategy preparation; and
- assess the realism, coverage and focus of the ADB framework, in light of diverse country conditions and varying national priorities.

**3. Objectives**

At the end of the workshop, participants would have:

- identified and analyzed the areas where the Strategic Framework can complement their respective national strategies for agricultural and rural development;
- gained lessons and insights from experiences of DMCs including various stakeholders in pursuing agriculture and rural development; and
- contributed substantially in improving the Strategic Framework for ADB Assistance to Agriculture and Rural Development.

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**4. Mechanics**

- Each DMC is expected to prepare and deliver a presentation of 15 minutes duration that covers:
  - the country's strategy for agriculture and rural development; and
  - comments on how the draft Strategic Framework will complement/affect the pursuit of their respective national strategies for agriculture and rural development.
- In cases where a DMC has two representatives, please coordinate with your fellow representative to determine who will render the oral presentation in behalf of your country. The presentation should have benefited from inputs coming from both DMC representatives.
- Please furnish us a summary, not to exceed one page, of your presentation through fax or e-mail **on or before Friday, 15 November 2002** to any of the contact persons mentioned in this information sheets.

**5. Expected Outputs**

- an improved ADB framework document that has incorporated the views and suggestions of various stakeholders; and
- an ADB document that would assist ADB operations staff in improving ADB assistance to agriculture and rural development.

**II. LOGISTICS AND PRACTICAL INFORMATION**

**A. TRAVEL ARRANGEMENTS**

**1. Travel Documents**

Some nationals are required to secure entry visas for the Philippines. If you need help in this, please send to **Ms. Clarisse Anne V. Molina** (e-mail: [cmolina@adb.org](mailto:cmolina@adb.org); fax no. +632.636.2356 and 636.2381) by **14 October 2002** the following passport details:

- |               |                   |
|---------------|-------------------|
| • Name        | • Passport Number |
| • Nationality | • Date of issue   |
| • Birthdate   | • Expiration date |
|               | • Place of issue  |

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ADB's Travel Unit will then coordinate with the Philippine Embassy in your country to assist you in securing your visas as necessary.

**2. Plane Tickets/Air Travel**

ADB will finance a **pre-paid round trip business class tickets** from your place of origin using the most direct route. Please indicate in the attached *Registration form* your preferred itinerary of travel by **14 October 2002**. We will coordinate with ADB's Travel Unit to check on the feasibility and availability of your requested flights.

In case ADB's Travel Unit informs us you have to stay overnight in a particular country to catch the next available flight, ADB will meet the cost of your accommodation. The Workshop Secretariat will make the necessary hotel arrangements through ADB's Travel Unit.

**3. Local Transport**

For your arrival and departure from Manila, an ADB bank car will transport you from the airport to the hotel and vice-versa at the end of the workshop.

For the workshop sessions at ADB, a van will pick you up from the hotel main entrance at 7:45 am (for 25 November) and 8:30 am (for 26 November). The van will bring you back to the hotel after the day's sessions.

**B. HOTEL ACCOMMODATIONS**

All participants outside the Philippines will be provided accommodations at the EDSA Shangri-La Plaza Hotel.

The address and contact details of the hotel is as follows:

**EDSA Shangri-La Plaza Hotel**

1 Garden Way  
Ortigas Center  
Mandaluyong City 1650  
Metro Manila, Philippines  
Tel: +632.633.8888  
Fax: +632.631.1067  
E-mail: [esl@shangri-la.com](mailto:esl@shangri-la.com)

ADB will meet your room accommodation costs for the duration of the workshop. All other incidental expenses will be on your personal account. The accommodation includes complimentary buffet breakfast at the Garden Café. Other hotel amenities include:

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- free use and access of the Health Club facilities (i.e. gym, spa, sauna, steam bath, jacuzzi, and swimming pool);
- complimentary local newspaper and two (2) bottles of mineral water which are replenished daily; and
- free shoe shine service.

We will confirm your hotel booking as soon as you submit the registration form.

Upon arrival, kindly contact the ADB Secretariat located at the Hotel Front Desk for registration and workshop documents.

**C. REGISTRATION**

Please fill in the attached registration form and send it to Ms. Clarisse Anne V. Molina (e-mail: [cmolina@adb.org](mailto:cmolina@adb.org); fax no. +632.636.2356 and 636.2381) on or before **14 October 2002**.

**D. CURRENCY**

As of this writing, the average exchange rate is PhP 52 (Philippines Pesos) to US\$1. Currencies may be exchanged at the banks available inside the ADB headquarters. Banking hours are from 9:00 am to 3:00 pm.

**E. SECURITY**

Your workshop identification card will be included in the seminar kit you will receive upon arrival. This will allow you to enter ADB. Please do not forget to bring your ID card during the workshop.

**F. ELECTRICITY**

Generally, electrical appliances and other electronic gadgets operate under 220 volts. Participants are advised to bring their own adaptors if they intend to operate their personal electronic items.

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**G. SOCIAL EVENTS**

Function	Date	Time	Venue
Luncheon	25 and 26 November 2002	12:00-13:30	Private Dining Rooms 2-4, ADB
Cocktails	25 November 2002	18:00-20:00	EDSA Shangri-La Hotel

**H. CONTACT PERSONS**

Should you have additional questions, please do not hesitate to contact us. Contact details are as follows:

Clarisse Anne V. Molina  
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