


Terms and Conditions for CASCWUN

November 12-13, 2007
Almaty Kazakhstan



Vision and Mission for CASCWUN

- A mechanism for exchange of information and practice that helps water and sewerage utilities in the region improve their performance
- Self-sustaining, self-governed entity that serves its members' practical needs

Examples of how CASCWUN can be useful

- Development and maintenance of information database
- Development and oversight of twinning agreements programs
- Knowledge development and dissemination activities
- Benchmarking
- Cooperation with other organizations
- Monitoring and reporting

Issues for Establishing CASCWUN

1. Organizational structure and governance arrangements
2. Financing arrangements

Organizational Structure – Legal Entity or Informal Network?

- International legal entity requirements
 - Membership from representatives of three countries
 - Costs of registration
 - Reporting requirements
 - Ability to raise external donor funding
- Informal network
 - Less costs w/ maintaining the network
 - Questions of financing
- Terms and Conditions = Charter

Organizational Structure - Membership

- Types of members
 - Public water and sewerage utilities
 - Private entities executing management/concession contracts for water and sewerage utilities
 - Community based water and sewerage companies
- Membership fee
- Inclusion of members from each country handled by designated coordinator

Governance - Steering Council

Draft Terms and Conditions stipulate:

- One member from each country in the region
- One member, one vote
- Chairperson elected by members of the Steering Council (SC)
- SC members to have 2 year terms

Steering Council Responsibilities

- Preparation and approval of annual and long-term business and financial plans
- Monitor implementation
- Determine membership conditions (benefits and fees)
- Approve membership applications
- Promote CASCWUN and participate in its activities

Steering Council Determines Activities

- SC members should serve as a conduit for information and opportunities provided by CASCWUN
- SC members need to be active in ensuring that CASCWUN's activities match the needs of the utilities in their countries
- SC members need to advocate for supporting CASCWUN, including financial support from donors, to make it effective

Secretariat

- Day to day technical and financial management of CASCWUN in accordance with agreed programs and activities approved by the SC
- Expectation that individual utilities will provide logistical and other administrative support for activities in their cities

Financing Arrangements

- Core operating costs for the Secretariat are covered by ADB for at least one year
 - Personnel
 - Office
 - Communications
- Program Costs – can be covered by donor support, including ADB
 - Related to specific outputs and outcomes
- Goal is financial self-sustainability through user fees, consultancy fees, and membership dues

Decisions at this Conference

- Establish the Network and its legal status (legal entity or informal)
- Types of water utilities that may be represented in the Association
- Identify initial Steering Committee members
- Identify potential options for a Secretariat and Executive Director and deadline for decision (e.g. 1 month)
- Decision on how membership fees are to be calculated