



Implementing the Paris Declaration & Accra Agenda for Action in Asia and the Pacific Launch of the Capacity Development Facility for Development Effectiveness 11-13 March 2009, Manila, Philippines

Purpose

To **strengthen national capacities** for implementing the PD and AAA by:

- **Facilitating two days of peer-exchange and learning** amongst governments, organizations and concerned individuals from across the Asia-Pacific; and
- **Finalising and launching the Capacity Development Facility for Development Effectiveness (CDDE), supporting innovation and providing long-term capacity development support** for country level implementation of the PD and AAA up to 2011.

Wednesday 11 March

16.00-21.00	Security Registration (Meeting Room 2 , Business Centre, 4th floor, Crowne Plaza Hotel)
19.00-20.30	Welcome Reception Drinks (Bar One , located at the 4th floor, next to the Business Centre and Atrium, Crowne Plaza Hotel)

Thursday 12 March

08.30-09.00	Late Registration if Security Registration missed on Wednesday (Reception Desk at ADB) Welcome Coffee & Tea (ADB, Auditorium B, First Floor)
-------------	---

Session 1: Welcome and Members Introductions

09.00-10.00	Opening and welcome	Chair: Mr. K. Sakai, Director General, SPD, ADB 1. Welcome: Mr R. Nag, Managing Director General, ADB 2. Members' introductions: Chair invites 4 CDDE members to speak on what they hope to contribute and what they are seeking from their membership of the CDDE Facility.	Rapporteur: Manoranjan Senapaty 1. Welcome (10 mins) 2. Each member gives 2 minute introduction (10 minutes)
-------------	----------------------------	---	---

		<ul style="list-style-type: none"> ▪ Sri Lanka: Mr V. Sivagnanasothy, Director General, Department of Foreign Aid & Budget Monitoring, Ministry of Plan Implementation ▪ IBON International: Ms. Maita Gomez, Policy Officer (tbc) ▪ Bangladesh: Professor Ali Ashraf, Bangladesh Parliament (tbc) ▪ OECD DAC: Ms Misaki Watanabe, Aid Effectiveness Division <p>3. Agenda and Objectives (Aidan Cox & Tom Beloe)</p> <p>4. Members' discussion at tables:</p> <ul style="list-style-type: none"> ▪ Members discuss in <u>pairs</u> their aid effectiveness experiences and challenges they face and expertise they seek ▪ At the <u>table</u>, members try to match challenges faced with experience & expertise of others at the table. ▪ Brief reporting back from tables at random <p>5. Wrap up by Chair</p>	<p>3. Agenda & Objectives (10 mins)</p> <p>4. Members' discussion (25 mins)</p> <p>5. Wrap up (2 mins)</p>
--	--	--	---

Session 2: Sharing innovation from the Implementation of Aid Policy at Country Level			
10.00-10.50	<p>Innovations in aid effectiveness - making a difference in 2008</p> <p>Moving forward with lesson learning</p>	<p>Chair: Mr Jun Imanishi, Principal Deputy Director, Aid Policy Planning Division, International Cooperation Bureau, Ministry of Foreign Affairs</p> <p>1. Introduction by chair</p> <p>2. Innovations at country level: three members present on innovations from their country that have strengthened implementation of aid policy:</p> <ul style="list-style-type: none"> ▪ Indonesia: Jakarta Commitments, Mr Tubagus Choesni, Director for Procurement Planning for State Budgeting ▪ Philippines: Rosalinda Tablang, Aid Watch ▪ Timor-Leste: Dr Helder Da Costa, Aid Effectiveness & National Priorities Secretariat, Ministry of Finance <p>3. Plenary discussion: clarifications; ideas for lesson-learning</p> <ul style="list-style-type: none"> ▪ How can we work as members of the Asia-Pacific Aid 	<p>Rapporteur: Stefanie Carmichael</p> <p>1. Introduction by chair (5 mins) Introduction on role of the community of practice in lesson learning</p> <p>2. Members present innovations (20 mins)</p> <p>3. Plenary discussion on objectives and ideas for lesson learning (25 mins)</p>

		<p>Effectiveness Community of Practice and use the CDDE to improve lesson learning across (and within) countries?</p> <p>4. Closing by chair</p>	4. Closing (2 mins)
10.50-11.20	Coffee & Tea (ADB, Auditorium B, First Floor)		
Session 3: What is Capacity Development for Development Effectiveness (CDDE)?			
11.20-12.45	<p>Festival of experience: Support for implementing aid policy in the region</p> <p>What is the CDDE Facility?</p>	<p>Chair: Mr Mark Nelson, World Bank Institute</p> <p>1. Introduction to the session, Chair</p> <p>2. 'Festival of experience': interactive sessions on the three service lines. Three areas to visit – including presentation, video, and hands on computer sessions – and chance to ask questions:</p> <p>(i) Peer-peer: South-East Asia Mutual Accountability Initiative of Cambodia, Lao and Viet Nam [Annex 1]</p> <p>(ii) Knowledge Management & Help Desk Services: Accessing a gateway to expertise through www.AidEffectiveness.org. Country-pages – show case country innovations and resources [Auditorium B]</p> <p>(iii) Capacity development services: Training pilot and other CD initiatives, eg LenCD [Annex 2]</p> <ul style="list-style-type: none"> ▪ First round of entertainment (visit one of the 3 sessions) ▪ Second round of entertainment (visit a different session) <p>3. Presentation of CDDE Facility: results and service lines. Aidan Cox, Regional Adviser on Aid Effectiveness, UNDP Regional Centre in Bangkok</p> <p>4. Plenary discussion: Are the objectives and service lines of the CDDE broadly right?</p> <p>5. Closing: Chair</p>	<p>Rapporteur: Manoranjan Senapaty</p> <p>1. Introduction (5 mins)</p> <p>2. Festival of experience (2x20 minutes)</p> <p>i) <u>Facilitator:</u> UNDP (Thomas Beloe) <u>Guest speakers</u> (rotate): Vietnam (tbc), Cambodia (tbc), Lao (tbc) <u>Rapporteur:</u> Bob Bernardo</p> <p>ii) <u>Facilitator:</u> UNDP (Stefanie Carmichael) <u>Guest speaker:</u> Agulhas (Marcus Cox) <u>Rapporteur:</u> Manoranjan Senapaty</p> <p>iii) <u>Facilitator:</u> UNDP (Aidan Cox) <u>Guest speakers</u> (rotate): Nepal (tbc), Laos (tbc), Indonesia (tbc). World Bank (Mark Nelson) <u>Rapporteur:</u> Dipa Bagai</p> <p>3. Presentation of the Facility (10 mins)</p> <p>4. Plenary discussion (25 mins)</p> <p>5. Closing (2 mins)</p>
12.45-14.00	<p>Lunch (ADB's Executive Dining Room, Coffee Lounge, 2nd floor)</p> <p>Tables divided by stakeholder group: (a) Parliaments; (b) CSOs; (c) line ministries; (d) central ministries; (e) donors</p>		

Session 4: The Community of Practice and the CDDE Facility

14.00-14.20	<p>The Community of Practice and the CDDE Facility</p>	<p>Chair: Mr Chris MacCormac, Deputy Director General, SPD, ADB</p> <p>1. Overview of the CDDE, Mr Chris MacCormac, ADB Its relationship to the Community of Practice, including ideas on roles of CoP members in the governance of the CDDE and shaping the CDDE work plan</p> <p>2. Plenary Clarifications. Any issues that need discussion during remainder of the two days?</p> <p>3. Closing by chair</p>	<p>Rapporteur: Stefanie Carmichael</p> <p>1. Overview (10 mins)</p> <p>2. Plenary clarifications (10 mins)</p> <p>3. Closing (2 mins)</p>
-------------	---	--	---

Service Lines – putting Capacity Development for Development Effectiveness into practice

Session 5: Service Line 1: Peer to Peer – strengthening collaboration in the region

- Facilitating **sub-regional & thematic peer exchange** with technical and small grant assistance, **web-based communications** and **interactive iAid** support;
- Improving **access to evidence & analysis** from the implementation of aid policy in Asia-Pacific, including **2 flagship reports** and quarterly **newsletter**;
- **Annual forum** for aid effectiveness policy makers & practitioners to exchange experience and strategise across countries

14.20-15.30	<p>What is this service line?</p> <p>What happened in 2008?</p> <p>Developing ideas for initiatives in 2009</p>	<p>Chair: Mrs Dasa Silovic, Senior Aid Coordination Adviser, Capacity Development Group, Bureau of Development Policy, UNDP</p> <p>1. Presentation of Peer to Peer Service line: how will it support stronger collaboration in the region? Tom Beloe, Aid Effectiveness Specialist, UNDP Regional Centre</p> <p>2. Introduction to work planing for Peer to Peer, Tom Beloe</p> <p>3. Brainstorming in pairs: (i) capacity challenges; (ii) ideas for initiatives to address them</p> <p>4. Discuss at table which initiatives to support solutions are strongest or can be combined. Tables take the best ideas to the “community board” and look around at others’ ideas.</p> <p>5. Wrap-up by chair</p>	<p>Rapporteur: Manoranjan Senapaty</p> <p>1. Peer to Peer presentation (10 mins)</p> <p>2. Work planning (5 mins)</p> <p>3. Brainstorming in pairs (10 mins)</p> <p>4. Table discussions and walk around(45 mins)</p> <p>5. Wrap-up (2 mins)</p>
-------------	--	---	--

15.30-16.00	Coffee and Tea (ADB, Auditorium B, First Floor) Facilitators look at the wall and try and identify where champions might be brought together to develop joint initiatives. Members aware of global processes that see strong linkages with proposed peer-peer initiatives should work to establish these links		
Session 6: Putting Peer-to-Peer in Place: helping members to collaborate			
16.00-17.00	<p>What facilities do members need to help them collaborate on peer-to-peer initiatives?</p> <p>Have we got them right?</p>	<p>Chair: Mr Ikufumi Tomimoto, Chief Representative of JICA France Office</p> <p>1. Brief Introduction by Chair</p> <p>2. Helping Members to Collaborate: what do we need, and what facilities can iAid offer to help? Stefanie Carmichael, Aid Effectiveness & Knowledge Management, UNDP</p> <ul style="list-style-type: none"> ▪ iAid Profile Pages and Who's Who ▪ Discussion Forums ▪ Initiatives <p>3. Brainstorming at tables: Members' feedback</p> <ul style="list-style-type: none"> ▪ Part I: what tools do I need to collaborate? Are these the right ones? ▪ Part II: Who can help me? Who can I help? i-aid profiles <p>4. Plenary discussion: Feedback from tables at random</p> <p>5. Wrap-up by chair</p>	<p>Overall Rapporteur: Manoranjan Senapaty</p> <p>1. Introduction (3 mins)</p> <p>2. Presentation (10 mins)</p> <p>3. Brainstorming at tables (25 mins) <i>One facilitator & rapporteur per table</i></p> <p>4. Plenary (15 mins)</p> <p>5. Wrap-up (2 mins)</p>
16.50-17.00	Wrap up	Facilitator	
18.30-20.30 Dinner Reception (Emerald A & B, 4th floor, Crowne Plaza Hotel)			

Friday 13 March

08.00-08.30	Coffee & Tea (ADB, Auditorium B, First Floor)		
08.30-08.40	Introduction to day	Facilitators	
Session 7: <u>Service Line 2: Knowledge Management & Helpdesk Services – connecting people to knowledge</u> <ul style="list-style-type: none"> Provide access to a cutting edge knowledge management portal (www.AidEffectiveness.org), including <i>e-library</i> and database of experts Provide Helpdesk giving rapid response to <i>ad hoc</i> queries on how to access analysis, expertise, policy process and event information 			
08.40-10.00	<p>What is this service line?</p> <p>Have we got it right?</p> <p>Developing Guidance notes</p> <p>Making use of expertise</p>	<p>Chair: Ms Maryse Gautier (tbc), Country Manager, World Bank</p> <p>1. Presentation of Knowledge Management & Helpdesk Service Line. Aidan Cox, UNDP and Marcus Cox, Agulhas</p> <p>2. Plenary discussion:</p> <ul style="list-style-type: none"> Is our <i>e-library</i> organised the right way, focusing on the right aid effectiveness tools, to help us meet our country level challenges? <p>3. Do we need practical guidance notes on tools/themes?</p> <ul style="list-style-type: none"> If so, which ones! Voting! Prioritising guidance notes by voting and joining reference groups <p>4. Find an Expert service: Stefanie Carmichael, UNDP</p> <ul style="list-style-type: none"> How do I do it? How can I become one? Areas of expertise Discuss with neighbour/table: <ul style="list-style-type: none"> Is this the right categorisation of expertise? Any other feedback on Find an Expert Service? Feedback from tables at random <p>5. Wrap-up by Chair</p>	<p>Rapporteur: Manoranjan Senapaty</p> <p>1. Presentation of service line & feedback (10 mins)</p> <p>2. Plenary discussion (15 mins)</p> <p>3. Voting: discussion at table and voting/signing up to join a reference group (30 mins)</p> <p>4. Find an Expert service (20 mins)</p> <p>5. Wrap-up (2 mins)</p>

10.00-10.30	Coffee & Tea (ADB, Auditorium B, First Floor)		
Session 8: <u>Service Line 3: Capacity Development Services</u> – assessing needs & strategies to meet them <ul style="list-style-type: none"> ▪ Access to capacity assessment tools and good practices ▪ Support for capacity development responses through peer collaboration 			
10.30-11.45	<p>What is being offered?</p> <p>Experience so far in capacity assessments?</p> <p>Experience so far in capacity responses?</p> <p>Developing ideas for implementation in 2009</p>	<p>Chair: Ms Sara Fyson, Policy Adviser, Aid Effectiveness Division, OECD DAC</p> <p>1. Presentation of Capacity Development Service Line: Mr Peter Robertson, Senior Capacity Development Specialist, Public Management, Governance and Participation Division, RSGP, ADB</p> <p>2. Capacity Assessments and Responses in practice:</p> <ul style="list-style-type: none"> ▪ Cambodia: why, how, who and what were the results. Mr Heng Chou, Council for the Development of Cambodia ▪ Nepal: tailoring capacity assessment methodologies for aid effectiveness in 2009, Mr Bob Bernardo, UNDP ▪ Joint Study on Effective TC for CD (tbc) : Mr Ikufumi Tomimoto, Chief Representative of JICA France Office <p>3. Plenary Discussion</p> <p>4. Working Groups:</p> <ul style="list-style-type: none"> ▪ Can we map member/country experience of capacity assessments and capacity responses? (eg as part of national or sector planning processes) ▪ what kinds of demand do members/countries have for capacity is there in countries for capacity assessments and CD responses? ▪ how can we better codify experiences of using capacity assessments and develop a better menu of CD responses? ▪ What expertise do we have and can we recommend experts? <p>5. Highlights from the working groups (Mr Peter Robertson and Ms Dipa Bagai, CD Team Leader, UNDP Regional Centre in Bangkok)</p> <p>6. Wrap-up by Chair</p>	<p>Rapporteur: Stefanie Carmichael</p> <p>1. Presentation of service line (5 mins)</p> <p>2. Three examples of Capacity Assessments and CD Responses: 5 minutes each, maximum 4 slides each. (15 mins)</p> <p>3. Plenary (15 mins)</p> <p>4. Working Groups (30 mins) (Each group to select a rapporteur and facilitator)</p> <p>5. Highlights (5 mins)</p> <p>6. Wrap up (2 mins)</p>

Session 9: Service Line 1 (cont): Peer to Peer – strengthening collaboration in the region			
11.45-12.30	Speakers' corner – publicising and joining peer-peer initiatives	<p>Chair: Mrs Dasa Silovic, Senior Aid Coordination Adviser, Capacity Development Group, Bureau of Development Policy, UNDP</p> <p>1. Members who wish to look for support in developing peer-peer initiatives provided with an opportunity to publicise proposals (open microphone)</p> <p>2. Plenary discussion</p> <p>3. Wrap-up by chair</p>	<p>Rapporteur: Manoranjan Senapaty</p> <p>1. Members 3 minutes each</p> <p>2. Plenary. Any members who see linkages between the proposed peer-to-peer initiatives and ongoing or upcoming global processes should highlight these during plenary discussion.</p> <p>3. Wrap up. Initiatives will be allocated lunch tables</p>
12.30-14.15	<p>Lunch (ADB's Executive Dining Room, Coffee Lounge, 2nd floor)</p> <p>Tables allotted for peer-peer discussions to further clarify modalities for moving forward as appropriate.</p>		
Session 10: Members' Feedback			
14.15 -15.00	Members' feedback opportunity	<p>Chair: Mr Indu Bhushan, Director, SPPI, ADB</p> <p>1. Opportunity for members to give overall feedback on:</p> <ul style="list-style-type: none"> ▪ Member feedback on initiatives further developed over lunch; ▪ CDDE service lines; ▪ Governance arrangements ; ▪ Any other aspects of CDDE Facility <p>2. Approval of Partner Country Co-chair and CSO member of CDDE Steering Committee</p> <p>3. What have we heard? How we will adjust the CDDE Facility to maximise its benefits to country level partners? (Peter Robertson and Aidan Cox)</p>	<p>Rapporteur: Manoranjan Senapaty</p> <p>Open microphone for members to provide feedback on any aspect of the CDDE Facility</p>

15.00-15.30	Coffee and Tea (ADB, Auditorium B, First Floor)		
Session 11: CDDE Working Planning and Next Steps			
15.30-16.30	Taking forward the CDDE Community of Practice ahead of HLF-4	<p>Chair: Partner country CDDE Steering Committee Co-Chair</p> <p>Agreeing next steps:</p> <ul style="list-style-type: none"> ▪ Draft Work Plan for CDDE. Tom Beloe, UNDP ▪ Plenary discussion ▪ Next steps for Community of Practice: <ul style="list-style-type: none"> ○ Partner country Co-chair ○ Donor Co-Chair, ADB, Mr. K. SAKAI, Director General, SPD, ADB 	Rapporteur: Stefanie Carmichael

Annex 1: CDDE Service Lines

All service lines are interconnected and the three categories provided below are to help clients of the Facility understand what is being offered. Services are expected to adapt and evolve during the Facility's implementation as they respond to changing need.

Service 1: Peer-to-Peer – strengthening collaboration in the region

During 2008, partner countries and development partners came together in an Aid Effectiveness (AE) Community of Practice (CoP) of active and capable champions involved in implementing aid policy in the region. These individuals, from a range of organisations at the country level, are involved in a national, regional and international initiatives aimed at bolstering the effectiveness of aid. These practitioners and policy makers set up the AE CoP in response to a gap and an opportunity: it responded to gap in communications they identified across countries in the region and vertically between countries and policy makers in donor capitals, the OECD, or the UN; it offered an opportunity for tangible benefits from systematic sharing of best practices and deepened peer-peer and south-south support.

This service line will have four main components:

1. Facilitating sub-regional and thematic peer exchange with technical and small grant assistance as well as web-based communications During the HLF-3 consultations in Asia and the Pacific, partner countries noted the significant overlap of interests and concerns on the aid effectiveness agenda and requested that the international community provide them with support to work across countries to develop common policy positions for the international community which would carry more weight as joint contributions. Likewise where countries share similar experiences in implementing aid policy, or where they have similar challenges in taking forward particular aid programmes, support for peer review and engagement across these countries was requested.

It is expected that the Annual Aid Effectiveness Community of Practice meeting will be a key forum for identifying and reviewing experiences of this type of peer exchange. These initiatives might, for examples, include collaboration across countries sharing a common interest due to their geography (e.g. small island states in Pacific), development context (e.g. Middle Income Countries), or specific policy concerns (e.g. mutual accountability). In all cases, initiatives will be expected to demonstrate impacts in either:

- building capacities to manage aid more effectively at the national level ; and/or
- developing common contributions of evidence and policy which strengthen international aid policy formulation and implementation: e.g. contributions to OECD DAC policy and dialogue processes (inc HLF-4); to the 2010 Development Cooperation Forum; to specific dialogues and meetings at regional and global levels.

The CDDE Facility will respond to requests in this area of its service lines in two ways – first, by providing technical and limited financial support to countries which wish to pursue such joint initiatives. This support will include proactive facilitation from the Aid Effectiveness Secretariat as well as Steering Committee members where they can add value. Alternatively, and where appropriate, web-based support will be provided through the internet portal www.aideffectiveness.org, which will provide access to discussion boards, team workspaces and moderated email exchanges across countries.

2. Improving access to evidence and analysis from the implementation of aid policy in the Asia Pacific region

The Asia-Pacific AE CoP established a **regular newsletter** in 2008 and it made a significant contribution, alongside the Asia-Pacific Aid Effectiveness Web Portal (see below), to bridging the communications gap across countries in the region and between these countries and the international community, and in a more sustainable fashion than is possible through periodic face-to-face meetings alone. CDDE will continue this newsletter on a quarterly basis and improve it based on partner country feedback. Its objectives will be reinforce collaboration across countries in the region and help in identifying priority areas for joint learning on the implementation of aid policy. The newsletter will update AE CoP members on upcoming opportunities to participate in regional and international events and provide a space where

partners can advertise for expressions of interest in aid effectiveness initiatives and consultancies. Experts from both public and private sectors will be invited to provide summaries of innovative work that they are undertaking.

Partner countries and development partners in the Asia-Pacific highlighted a 'visibility gap' for the region during the lead up to the HLF-3 in 2008. Regional consultations, the publication of high quality reports and advisory support to Asia-Pacific participants in the lead up to the HLF-3 helped narrow this gap. To sustain the visibility of innovation within Asia-Pacific and ensure that international policy debate takes account of robust evidence from the region, the Facility will work with members of the Asia-Pacific AE CoP to produce **two flagship reports on aid's contribution to development effectiveness in the region** – one smaller report at the end 2009/early 2010 and a larger publication in 2011 in preparation for the HLF-4. These will draw on the evidence and data collected at country levels, and regional and international resources, including evidence from other CDDE-supported initiatives. The Aid Effectiveness CoP will be invited to consider themes for each report and to participate as fully as possible in their preparation and dissemination.

3. Provide an annual forum for an aid effectiveness policy makers and practitioners to exchange experience and strategise across countries

On an annual basis, active and capable champions of national efforts to implement aid policy will be invited to network, learn from each other and discuss mutual priorities at a facilitated 2-3 day meeting of the Asia-Pacific AE CoP. The objectives of these meetings are to (i) provide space for countries to learn from each others' experience and to develop proposals for continuing this learning through small scale peer-peer/south-south initiatives; and (ii) for partner countries and their development partners to consider together the challenges and opportunities in implementing the Paris Declaration and Accra Agenda for Action at the country level, and agree priorities for how the CDDE Facility will help them in meeting their PD and AAA targets ahead of the HLF-4 in 2011.

Service 2: Knowledge Management & Helpdesk Services – connecting people & knowledge

In 2008, as part of the preparations for the HLF-3, partner countries were provided with helpdesk support in implementing the country level OECD Paris Declaration (PD) surveys. The HelpDesk support included access to (i) a web-based repository of tools and guidance for implementing the survey; (ii) on-demand expert email responses to specific queries from the country level; and (iii) information on relevant expertise to help ensure interested countries could access technical assistance in taking forward the PD survey. An e-library (www.aideffectiveness.org) was also established to provide better access to relevant aid effectiveness policy documents, examples of aid policy implementation at the country level and links to other sources of expert knowledge. . The success of this e-library led to others making use of its pages – including the HLF-3 organisers.

The CDDE Facility will continue to strengthen knowledge management for aid effectiveness in the Asia Pacific region, as well to provide on-demand support responding in real-time to specific partner country needs and interests through a Help Desk support function. This service line will:

1. Improve access to knowledge and expertise through a cutting edge, knowledge management portal www.aideffectiveness.org, including e-library services and interactive technologies

The e-library will be easy to use and provide clear summaries and guidance, including practical aid policy tools and examples of implementing aid policy at the country level. The portal will also provide '**country pages**' through which stakeholders at the country level can publicise and share information regarding their own initiatives and to link to their own country websites. In response to partner country requests, www.AidEffectiveness.org will also provide: (i) a **regularly updated calendar of events** giving information on up-coming events and processes at global, regional and national levels that members may be interested in; and (ii) a "**find an expert service**", giving members access to a database of experts from across the region and beyond, whom members may wish to engage in discussion, direct support or in other ways to support implementation of national aid policy.

2. Provide a Helpdesk giving a rapid response to *ad hoc* queries on how to access analysis, expertise, policy process and event information

Partner countries interested in developing and implementing aid policy, frequently seek access to lessons learnt from existing experience, both within and beyond the Asia-Pacific region. The Helpdesk, based within the Aid Effectiveness Secretariat, will draw from expertise available elsewhere both globally and regionally and provide, where possible, **tailored responses** giving partner countries information on lessons learnt in the implementation of aid management programmes and policy processes. It may include direct mission support on demand. When several requests are made in a similar area, the Helpdesk will **codify experiences into easy to use Guidance or How To documents** covering aid instruments such as those listed below:

- Strengthening country systems
- Aid information management systems (AIMS);
- Country action plans & mutual accountability
- Joint assistance strategies (JAS);
- Aid effectiveness secretariats
- Engaging parliamentarians and Civil Society Organizations (CSOs)
- Technical working groups/other government-donor dialogue mechanisms

Service 3: Capacity Development Services – assessing needs & strategies to meet them

Many partner countries in Asia-Pacific are strengthening their ownership of aid by integrating it within their poverty reduction strategies and national budgets. Development effectiveness in using domestic and ODA resources hinges on capable leadership and strong domestic accountability mechanisms. In Accra, partner countries and development agencies recognised the importance of government, national legislatures and civil society organisations having the capacities they need to play their roles effectively.

The CDDE Facility seeks to contribute to this in two areas, providing:

1. Access to capacity assessment tools and good practices

The Facility will ensure country-level stakeholders have access to capacity assessment methodologies and tools used by various agencies and countries. It will directly support the codification of experience and the customisation of these methodologies for the area of aid effectiveness, recognising the need to take account of country contexts (e.g. low income countries, middle income countries, fragile states), and include experience of aid policy formulating ministries (such as planning and finance), line ministries, and other stakeholders (e.g. legislature and civil society organisations).

2. Support for capacity development responses through peer collaboration

Once capacity needs have been assessed, it is critical that high quality capacity development strategies are developed and implemented. The Facility will support the documentation and codification of examples of capacity development responses. Issues covered might include measures to strengthen development and implementation of Sector Wide Approaches, effective use of technical cooperation, improving coordination mechanisms, building mutual accountability, aid information management systems, or engaging CSOs and Parliament. Learning methodologies will use peer exchange and draw on practitioner and policy making expertise from the region including those international agencies which are supporting the CDDE Facility.

Training and peer exchange may be one component of a broader capacity development strategy, and CDDE will make available the training and peer exchange resources that were delivered to three partner countries in 2008. In addition, the Facility plans to offer an on-line self-study training course by the end of 2009.