

II. CONTENT OF A PROJECT PERFORMANCE EVALUATION REPORT⁹

13. The format for the PPER cover and other preliminary pages is given in Appendix 1. Chapter headings are as follows:

Executive Summary

- I. Introduction
- II. Design and Implementation
- III. Performance Assessment
- IV. Other Assessments
- V. Issues, Lessons, and Follow-Up Actions

A. Executive Summary

14. The executive summary provides a brief roundup of the project's concept and of the outputs and outcome achieved. It presents significant findings, lessons, conclusions, and recommendations and indicates the overall assessment rating. Typical length is two pages (see Appendix 2 for an example).

B. Chapter I: Introduction

15. This chapter (up to a page long) contains the following sections:

- (i) Evaluation Purpose and Process
- (ii) Expected Results

1. Evaluation Purpose and Process

16. This section describes the purpose of the evaluation, including special reasons, if any, for selecting the particular project and for the timing of the evaluation. It should describe any special studies commissioned for the PPER. It then provides a brief comment on the content and objectivity of the PCR, particularly in relation to the project's overall rating. Important aspects include whether the PCR evaluates all of the project's outcomes, whether such evaluation is supported by evidence, and whether the rating of the project and any associated TA is based on a balanced evaluation as described in the project administration instruction. This section should note that in completing the report, the views of ADB's concerned departments and offices and those of the borrower and executing agencies have been considered, except as otherwise indicated in the report.¹⁰ OED may choose to summarize major dissenting views in an appendix or footnote.

2. Expected Results

17. This section describes the project primarily on the basis of the impact and outcome statements and indicators in the design and monitoring framework. It should also describe key outputs and intended beneficiaries.

⁹ The particular requirements for program and TA performance evaluation reports are shown in the addenda to this document.

¹⁰ Where the borrower does not respond to requests that it provide comments, the following statement is included in this section: "Copies of the draft PPER were forwarded to the borrower and the executing agency on _____ with a request that comments be provided within ____ weeks. Despite subsequent follow-up, no comments were received."