

## Evaluation

### Document Type: Evaluation Reports prepared by the Operations Evaluation Department

#### Applicable Documents:

- Performance Evaluation Reports - Project, Program and Technical Assistance Performance Evaluation Reports
- Evaluation Studies - Impact Evaluation Studies, Special Evaluation Studies, Country Assistance Program Evaluation, and Sector Assistance Program Evaluation
- Annual Evaluation Reports - Annual Report on Loan and Technical Assistance Portfolio Performance and Annual Evaluation Review

#### PCP Disclosure Requirements:

1. Evaluation reports are posted on ADB's website no later than 14 calendar days after circulation to Management and the Board of Directors.
2. Annual evaluation reports are also posted on ADB's website upon discussion by the Development Effectiveness Committee (DEC).

#### Guide to Staff:

1. Implementation of disclosure requirements for OED reports shall follow the policy paper on OED independence as approved by the Board in December 2003. To synchronize this policy paper with the disclosure requirements of the PCP, the following OED implementation procedures were prepared:
  - For all OED reports approved by DG, OED starting 15 July 2005 (except for Annual Evaluation Reports) the Office of the Secretary should be requested to post the reports on ADB's website immediately after circulation of the reports to Management and the Board.
  - A copy of the cover memorandum to the Board and Management should be attached at the front of each disclosed OED report. This will inform the public that the report is being placed in the public domain at the same time that it is being submitted to the Board and Management.
  - Accordingly, Management will not have had a chance to provide a response to the report nor OED a chance to provide comment on Management's response, if any, but these will be publicly disclosed as soon as they become available.
  - The cover memorandum also indicates if a report is selected by the DEC for discussion and states that the DEC chair's summary of the discussion will be publicly disclosed within two weeks of the discussion.
  - In order to provide the public full documentation on an OED report at any given time, it is suggested that the following are posted on the web sequentially: (i) Management responses; (ii) OED comments on these responses; and (iii) the DEC chair's summaries of discussions. All that is available as of a given date, including the full report, be *re-posted* as a single PDF report file, replacing the report file previously posted.
2. Document templates for the online version of OED reports are available in the [Board Documents and References](#) in the eBoard.

#### Public Communications Policy: Disclosure and Exchange of Information

For inquiries, call the InfoUnit at ext. number 5316 or send an e-mail to [disclosure@adb.org](mailto:disclosure@adb.org)