

Project, Program, or TA Preparation

Document Type: Resettlement Planning Documents

Applicable Documents:

- Draft Resettlement Plan
- Draft Resettlement Framework
- Final Resettlement Plan
- Revised Resettlement Plan

PCP Disclosure Requirements:

1. The government or private sector sponsor must disseminate to affected people the following:
 - draft resettlement plan - before appraisal
 - final resettlement plan - after completion of the plan
 - revised resettlement plan – following revisions to the resettlement plan as a result of a detailed technical design or change in scope
2. ADB must post on its website the following:
 - draft resettlement plan or resettlement framework (or both) - before appraisal
 - final resettlement plan - upon receipt from the government or private sector sponsor
 - revised resettlement plan – upon receipt of revisions from the government or private sector sponsor

Guide to Staff:

1. Staff should advise the government or private sector sponsor of the disclosure requirements for this type of document.
2. In disclosing this information, staff should advise the government or private sector sponsor to disclose these documents in a form, manner and language easily understandable to affected people. This may be done through brochures, leaflets, booklets, etc. in local languages. Other communication methods can also be considered.

For draft Resettlement Plan or Framework (or both)

3. Before posting the drafts on the web, the Operations Department's Resettlement Specialist will clear the posting of the resettlement plan or framework (or both) on the website.
4. Use the document template for Resettlement Planning Documents found in the [Board Documents and References](#) in the eBoard. The cover should indicate the type of document (i.e., Resettlement Plan or Resettlement Framework), the document stage, the Borrower/Project Sponsor, the disclaimer and other required information. Indicate the word "DRAFT" and the date at the header of all the pages of the document.
5. To post the draft Resettlement Plan (before appraisal) to the web, enter the [Disclosure Management System](#) (DMS) and indicate the date range (start date and end date) of its disclosure to affected people and attach the pdf and Word version of the document for sending to the web queue.

Public Communications Policy: Disclosure and Exchange of Information

For inquiries, call the InfoUnit at ext. number 5316 or send an e-mail to disclosure@adb.org

6. To post the draft Resettlement Framework (before appraisal) to the web, enter the [DMS](#) and attach the pdf and Word versions of the document on the Resettlement Framework document form for posting on the web.

Note: The draft Resettlement Framework refers to the satisfactory Resettlement Framework prepared before project appraisal and must be posted on the web before appraisal. The draft Resettlement Framework is not required to be disclosed to project affected people. Please note that before MRM, the draft Resettlement Framework (or Plan or both) should be submitted to RSDD/RSES for review. RSDD/RSES Resettlement Specialist will determine whether the document is satisfactory for appraisal.

For final and revised Resettlement Plan

7. The Project Team Leader requests the borrower or private sector sponsor to confirm that the final or revised resettlement plan was disclosed to affected people and submit the document for posting on ADB's website.
8. Upon receipt of the document, attach the appropriate document cover for Resettlement Planning Documents found in the [Board Documents and References](#) in the eBoard, and indicate the document stage as "Final" or "Revised" and provide other required information on the cover. Revised short resettlement plans are approved by Operations Department Resettlement Specialists. Revised full Resettlement Plan(s) are submitted to RSDD/RSES for approval. After securing approval of the revised full Resettlement Plan, the Operations Department Resettlement Specialist gives final clearance for web posting.
9. When the final or revised Resettlement Plans are ready to be posted on the web, submit the pdf and Word versions to [DMS](#) for sending to the web queue. The documents must be posted on the web no later than 14 calendar days of their receipt.

Note: The Final Resettlement Plan refers to the satisfactory Resettlement Plan prepared during processing. The Revised Resettlement Plan refers to the Resettlement Plan which follows detailed technical design or change of scope.

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