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# 15 LOAN INFORMATION REPORTS<sup>1</sup>

- 15.1 Borrowers and EAs are given loan information in the following regular reports:

## Executing Agency Reports

- 15.2 **Semi-monthly Listing of Loan Disbursements** - This chronological listing provides information on loan disbursement transactions and status of withdrawal applications under a given loan every 15 days for 1 to 14 and 15 to end of the month. The listing is available only if there are disbursements during the reporting period (*see Appendix 45*). The status of category balances and imprest advances in US\$/SDR under the semi-monthly listing of loan disbursements contains the basic information on categories and imprest advances (*see Appendix 46*).
- 15.3 **Statement of Withdrawal Vouchers** - This report provides information on confirmed disbursement transactions sorted by withdrawal application and by authorization number. This report does not include transactions relating to (i) application for issuance of Commitment Letters, and (ii) loan repayment. The report is updated monthly.
- 15.4 **List of Contracts by Executing Agency** - This report provides information on contracts awarded and utilized under all loans for the particular EA. The report is updated monthly.

## Country Reports

- 15.5 **Summary Disbursement Ratio** - This report provides information on the rate of disbursement during the year/period by country and by fund. The report is updated monthly.
- 15.6 **Imprest Fund Turnover Ratio** - This report provides information on the operational efficiency of Imprest Accounts (I/A) of the Borrowers, using the turnover (how many times in one year) as the efficiency indicator. This report is updated monthly.
- 15.7 **Statement of Loans** - This report provides the status of loan utilization for the country of the Borrower by Source of Fund. This report is updated monthly.

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1 This chapter applies to public-sector loans.

- 15.8 **Statement of Contract Awards** - This report provides information on contract awards for loans by Source of Fund and by Project Division of the Bank. The disbursements are in cumulative amounts for the week, for the year and the total to date. The report is updated weekly.
- 15.9 **Statement of Disbursements** - This report provides disbursements for all active loans (including loans closed during the year) by Source of Fund and by Project Division of the Bank, for the country of the Borrower. The disbursements are in cumulative amounts for the week, for the year, and the total to date. The report is updated weekly.
- 15.10 **Monthly Contracts and Disbursement Report** - This report provides information on contracts awarded, subloan commitments, and disbursements for each loan, by Country and by Source of Fund. The disbursements are in cumulative amounts for the month, for the year, and total to date.
- 15.11 **Contract Awards Information on Goods, Related Services, and Civil Works** - This report provides contract awards information on goods, related services and civil works above US\$100,000 by borrowing country entered into ADB's books. It provides the detailed description of the contracts. The report is updated monthly.

### **LFIS Website**

- 15.12 The above reports and other information are available online at the LFIS website at <http://lfis.adb.org>. Please refer to Chapter 16 for more information.

### **Capitalization Statement**

- 15.13 In some cases, ADB may agree to include in and finance from the loan the front-end fee and charges payable by the borrower during the implementation (construction) period of the project. Under this arrangement, the borrower is not required to make cash payment for such charges during the relevant period. Instead, ADB will charge the amount to the loan account as a loan disbursement (*see paragraph 4.12*). The limit of the amount is usually indicated in the appropriate category under Schedule 3 "Allocation of Loan Proceeds" of the public sector loan.
- 15.14 This statement is sent semi-annually to the borrower and EAs on the due date specified in the loan agreement. Attached to this statement is a copy of the Loan Transaction History showing the summary activities of the loan account in the preceding 6 months.
- 15.15 The Borrower and its EAs provide ADB with the current names, mailing and e-mail addresses of contact persons who should receive the reports. An updated list of contact persons is to be sent to ADB immediately when there are changes in contact persons or addresses.