

ANNEX 1: PROJECT DESCRIPTION

Terms of Reference for NGO Staff Consultant

I Background:

1. The Asian Development Bank (ADB) recognizes the growing importance of nongovernmental organization (NGO) community to development and poverty reduction in Asia and the Pacific. ADB is working for better cooperation with the NGO community in promoting sustainable development in the region. In line with ADB's policy, Nepal Resident Mission (NRM), is developing an NGO database and strategy for future ADB-NGO cooperation in Nepal.
2. The service of the staff consultant is required to assist NRM to analyze donor-NGO cooperation in Nepal and provide input to the forthcoming NRM's NGO strategy.

II Objective:

3. The key objective of this consultancy is to assist in preparation of NRM's NGO strategy and development of a comprehensive database of development focused NGOs.

III Scope of Work:

4. The staff consultant will support the development of NGO strategy and database through the following:
5. Identify, define, and categorize development focused NGOs, drawing largely upon a review of existing studies and interviews with stakeholders in the development process. This will entail detailed literature survey, both from within and outside ADB, and travel to sites of ADB-assisted projects.
6. Prepare profiles of the more important, effective, and active NGOs working on ADB-assisted sectors and assess NGO capability to assist in the design/implementation of ADB-financed projects. The consultant will interview project and program staff to understand the potential and challenges of working with NGOs.
7. Examine ADB-NGO cooperation in ADB-assisted projects and prepare an initial analysis of ADB-NGO cooperation to date. The consultant will also review examples of donor-NGO cooperation in other projects and examine the Government-NGO relationship. The consultant will identify the best practices in donor-NGO cooperation.
8. Examine NRM's existing database of NGOs and recommend improvements in its design. He/she will also develop a system by which NRM can obtain reliable information on NGOs in future.
9. Share the analysis with NRM staff to seek their input before finalizing the draft. The consultant will give a power point presentation of the main findings in a seminar for NRM staff.

IV Liason:

The views expressed in this paper are the views of the author and do not necessarily reflect the views or policies of the Asian Development Bank. The Asian Development Bank does not guarantee the accuracy of the data presented.

10. The NGO staff consultant will work under direction of Kavita Sherchan, External Relations and Civil Society Liaison Officer, NRM/ADB. There will be meetings during the assignment with other NRM staff as and when needed.

V Qualifications:

11. The NGO staff consultant will have hands-on experience in current and emerging NGO involvement in major development projects and programs, including those in infrastructure sectors. He/she will be conversant in the role, functions, and operations of multilateral agencies.
12. The NGO consultant will have experience in the field of development. In addition, he/she should have:
 - i. experience in public consultation, participatory practices and issues related to civil society;
 - ii. understanding of the nexus between economic development and poverty reduction;
 - iii. conducted research/studies on NGOs or worked at decision/policy making level with local NGOs for at least three years;
 - iv. excellent English language skills, both verbal and written.

VI Duration and Conditions of Assignment:

13. The assignment will be based in Kathmandu, Nepal. The duration of the assignment will be 60 working days including 10 days in field. He/she may have to travel to sites of ADB-assisted projects. The candidate will be bound by the normal contractual arrangements associated with ADB staff consultant positions.

ANNEX 2: STUDY DESIGN AND RESEARCH METHODOLOGY

I Research Methodology

The Study has been divided into two components. The first part of the Study comprises of addressing the first part of the objective. It has taken resort to Secondary Sources of Information (SSI). Information sheet and interview technique has been implied, whenever and where ever felt necessary. The targeted respondents were: SWC, Ministry of Child, Women and Social Welfare (MCWSW), Ministry of Local Development (MOLD), National Planning Commission (NPC), Tribhuvan University and its Library, CEDA, INGOs (selection list shall be provided), NGO (selected NGOs list of which shall be provided), HMG Line Agency (selected list shall be provided), Multilateral Agency (selected list shall be provided), bilateral donors (selected list shall be provided), Office of CDO (of those where survey has been conducted), individuals, opinion leaders, social workers, academicians etc. The second part of the Study addresses the second objective of creating a database.

II Selection Criteria of NGOs:

Under the field based modality, NGOs has been selected on a purposive sampling basis, which are based upon the following criteria:

- Grassroots level indigenous NGOs
- Preferably working within the ADB-assisted project area
- Development oriented NGOs
- Preferably working and/or operating in ADB preferred sectors
- Only those retaining registration at DAO has been included in the sample

III Sample Size of NGOs:

At least five NGOs have been selected from each of the five selected districts. A total of 25 NGOs were provisionally selected.

IV Nature and Pattern of Respondent:

The prime respondents comprised of NGOs, especially it's chief executives. Stakeholders in the sample districts were been selected on a random basis. Program staffs of ADB assisted projects and NRM staffs were alsointerviewes. Effective and prominent INGOs in the sample districts were also interviewed.

V Criteria for Sample District Selection:

To maintain an appropriate balance the Study has encompassed all five development regions by incorporating, at least, one district from each development region. Effort has been made to maintain the geographical representation of the districts by selecting the districts from amongst the mountain, hill and terai respectively. While selecting the districts due consideration have been given to those districts with ADB's presence. Districts with greater degree and volume of NGOs operation, both in terms of their size and delivery, have also been included in the Study.

Sample District Selection

Altogether five districts were selected from five development regions of the country. The sample districts are:

- Kaski from the Western Development Region (WDR)
- Banke from the Mid Western Development Region (MWDR)
- Sunsari from Eastern Development Region (EDR)
- Baitadi from Far Western Development Region (FWDR)
- Chitwan from Central Development Region (CDR)

The rationale towards the selection of these districts is to maintain certain level of regional representation. At least one district from each development region has been selected. Districts have been selected on the basis of the NGOs presence and activities. Some of the sample districts have presence of a large number of NGOs actively working with donors/INGOs. This has enabled the Study to probe into their working modules and assess their strengths and weaknesses, which could be looked into by ADB while formulating its strategies. Some districts have been selected on the basis of ADB's presence so that an analogical assessment could be made between the ADB-supported project vis-a-vis donor-supported projects. Effort also has been made to maintain an equitable physical balance of the country. The districts selected in the sample, therefore, represent the mountain, hill and terai.

Development Region	Mountain	Hill	Terai
Eastern Development Region			Sunsari
Western Development Region			Kaski
Central Development Region	Chitwan		
Mid Western Development Region			Banke
Far Western Development Region	Baitadi		

Sample NGO Selection

Size of Sample Districts and NGOs Respectively

Five NGOs from each district has been selected as a sample NGO for the Study. From While selecting sample NGOs, effort has been made to maintain certain level of balance amongst those affiliated and not affiliated with SWC. However, only those NGOs retaining official registration with DAO have been selected in random basis. Procurement of supplementary information have been secured for the preparation of NGO Database from the Sample Districts. Information sheets were used to collect the information concerning NGOs, especially from the respective DAOs. The categories of NGOs have been selected on the basis of purposive sampling. Many of these NGOs are considered to be important, active, and effective. Concerned authorities, INGOs, NGOs, DAO, SWC and other stake holders were asked also about their opinion of the sample NGOs. NGOs with development-focused activities have been selected in the sample.

Research Methodology:

Five sets of instrument were applied towards the preparation of developing NGO database and strategy for future ADB-NGO cooperation. These were:

Questionnaire format has been used to interview NGO (NGO/ADB/FP, see ANNEX – 1.0)

Questionnaire format has been used to interview INGO/Donors (Donor/ADB/FP, see ANNEX – 1.1)

Questionnaire format has been used to interview Program Staffs (PS/ADB/FP, see ANNEX – 1.2)

Questionnaire format has been used to interview Stakeholder (S/ADB/FP, see ANNEX – 1.3)

Information Sheet has been used to collect secondary sources of information (IS/DP, see ANNEX –1.4)

ANNEX 3: QUESTIONNAIRE FORMAT NGO/ADB/FP

QUESTIONNAIRE

Name of NGO:

Name of respondent:

Location: VDC ()

Ward ()

Gender: Male ()

Female ()

Age:

Designation:

Status of NGO: National level ()

Regional Level ()

Local level/grassroots level ()

1.0. When was your NGO established?

2.0. Where have you registered your NGOs?

CDO ()

VDC ()

Government Line Agencies ()

Others ()

Have you retained formal affiliation with Social Welfare Council?

Yes ()

No ()

3.1. If no, Why was it so?

- Did not know about it
- Did not think it to be necessary
- Did not want to affiliate with SWC
- Others

4.0. How would you classify your NGOs?

- Self-help based
- Service Delivery based
- Development Based
- Advocacy based
- People empowerment based
- Others

5.0. Do you work in more than one sector?

- Yes
- No

5.1. If yes what are the sectors you work in?

- Community development
- Health
- Environment
- Women
- Youth
- Children
- Morel development
- Handicapped and disabled
- Education
- Drug abuse and aids control
- Poverty alleviation/reduction
- Gender mainstreaming
- Irrigation
- Agriculture
- Population and family planning
- Human rights
- Peace initiative
- Heritage preservation/protection
- Conflict management
- Drinking water
- Infrastructure development

6.0. Who are your target group/beneficiaries?

- Those below the poverty line
- Rural poor
- Urban poor
- Grassroots level communities

- Exclusively women
- Exclusively children
- Exclusively deprived communities
- Others

Could you give the size of your beneficiaries?

- Yes
- No

6.2. If yes, how big is it?

- Less than 10
- 11 – 20
- 21 – 30
- 31 – 40
- 41 – 50
- 51 – 60
- 61 – 70
- 71 – 80
- 81 – 90
- 91 –100
- More than 100

7.0. How is the organizational structure of your NGO?

- Size and number of regular members
- Size and number of voluntary members
- Size and number of paid staffs
- Others

7.1. How many of your members have some level of professionalism?

- Less than 10%
- 11 – 20
- 21 – 30
- 31 – 40
- 41 – 50
- 51 – 60
- 61 – 70
- 71 – 80
- 81 – 90
- 91 – 100

Have you undertaken any projects lately (within 5 years period)?

- Yes
- No

*8.1. If yes what were the nature of projects/programs? (please use a separate sheet to describe the project/programs in details)

8.2. What is the physical boundary of your project

9.0. What were the sources of funding of these projects/programs?

Self	()
Internal/domestic	()
Local Government	()
Central Government	()
Foreign donors	()
Foreign individuals	()
INGOs	()
Private sector	()
Others	()

10.0. Did you contribute any amount /volume towards the project?

Yes	()
No	()

10.1. If yes, was it in cash and or in kinds?

Contribution in cash	()
Contribution in kinds	()

10.2. What percentage of the total project has comprised of your contribution?

Less than 10 %	()
11 – 20	()
21 – 30	()
31 – 40	()
41 – 50	()
51 – 60	()
61 – 70	()
71 – 80	()
81 – 90	()
91 – 100	()
More than 100	()

11.0. Are there any project /program that you know of being initiated under and /or through the support of Asian Development Bank (ADB) within the periphery of your project area?

Yes	()
No	()

11.1*. If yes, what do you know of it? (Would you kindly e a separate sheet to describe it in details)

11.2. If yes, how would you assess the project?

Good ()
Satisfactory ()
Bad ()

11.3. If bad, what makes you think so?

The project was poorly designed ()
The project does not reflect the felt needs of the community ()
The funds has not been used properly ()
It has not reached the actual target group ()
It has not been managed well ()
Others ()

11.4. What would you suggest as suggestive measures to bring an improvement in the project and its operation (please use a separate sheet to describe it)

12. 0. Are there any projects being undertaken by and through INGOs?

Yes ()
No ()

If yes are such project being operated by INGOs themselves?

Yes ()
No ()

11.2. If no, who are operating the project?

Is being jointly operated by INGOs/NGOs ()
Is being solely operated by NGO ()
NGOs/local government is jointly operating it ()
Others ()

13.0. How do assess these projects?

Good ()
Satisfactory ()
Bad ()

13.1. If bad, why do you think so?

The project was poorly designed ()
The project does not reflect the felt needs of the community ()
The funds has not been used properly ()
It has not reached the actual target group ()
It has not been managed well ()
Others ()

14.1. If Yes, could you spell it out?

Land	()
Building	()
Cash	()
Vehicles	()
Equipment	()
Others	()

15.0. Do you know as to how many NGOs are currently operating in your area?

Yes	()
No	()

*15.1. If yes, could you identify some of the best NGOs? (Could you kindly use a separate sheet to answer this question)

15.2. What makes you think that they are the best?

They have effectively delivered the services	()
They have been successful in motivating the community	()
They have been transparent	()
They have been fully accountable	()
They have been able to manage the project well	()

ANNEX 4: QUESTIONNAIRE FORMAT DONOR/ADP/FP

QUESTIONNAIRE FORMAT

Name of the donor:

Name of the person being interviewed:

Designation:

1.0. When did your organization come to work in Nepal?

2.0. Do you have an affiliation with SWC?

Yes ()
No ()

2.1. If Yes, what is the status of your agreement with the SWC?

Project Agreement ()
General Agreement ()

3.0. Besides the Council do you have any agreement with other authorities?

Yes ()
No ()

3.1. If yes, with whom?

With Government Line Agencies ()
With Government Departments ()
Others ()

4.0. Since the inception period how much investment have your organization have so far made in the NGO sector in Nepal?

5.0. Do you work in more than one sector?

Yes ()
No ()

5.1. If yes, what are the sectors you work in?

Community development ()
Health Services ()
Environment ()
Women development ()
Youth services ()
Child development ()
Moral development ()
Handicapped and Disabled ()

Education	()	
Drug abuse and aids control	()	
Poverty alleviation/reduction	()	
Gender mainstreaming	()	
Irrigation	()	
Agriculture	()	
Population and family planning	()	()
Human rights	()	
Peace initiative	()	
Heritage preservation/protection	()	
Conflict management	()	
Drinking water	()	
Infrastructure development	()	
Others	()	

6.0. Do you work in more than one district?

Yes
No

6.1. If Yes, which are the districts you work and what are the programs /projects in operation in these districts? (Please use a separate sheet to describe this).

7.0. How did you select the area of operation?

It was pre-determined by the SWC
Option was given to the donor for selection
It was the area/district the government wanted the donors to intervene
It was pre-determined by the donors
Others

8.0. How do you formulate (most of) the plans and programs?

Through the participation of the local community
Through the assistance and support of your own staffs
Pick up the programs prioritized by the local government
Based upon field research depending upon their felt needs
Others

9.0. Do you implement the program/project entirely through your own discretion?

Yes
No

9.1. If no then how do you implement your programs/projects?

In close participation with the local communities
In close participation with the civil society
In close participation with the NGOs
In close collaboration with local government
Others

10.0. How is your experience working with other partners?

Good
Satisfactory
Bad

10.1. If bad, what makes you think so?

The partners lacks the desired level of capability
The partners lack transparency and accountability
The partners lack commitment
Others

10.2. If bad due to above-mentioned reasons then have you tried to bring

any improvement ?

Yes
No

10.3. If yes, what specific measures have been taken?

Capacity building program
Training courses
Exchange and exposure oriented programs
Others

11.0. After the program/project is completed, how do you intend to phase out?

Complete handover of the program to the concerned partners
Delegate users/Beneficiary Committees to take it over
Others

11.1. How do you intend to sustain such projects/program after your phase over?

Leave behind sustainable crest-fund
Enable the partners to raise sustainable funds themselves
Others

12. From you experience how long should be an average life of a project from donors perspective?

1 – 2 years
3 – 5 years
6 – 9 years
10 years and more

13. How do you look at a project as a good project?

Those with optimum community participation
Those solely undertaken by the donors
Those in partnership with donors and NGOs
Those in partnership with donors and stake holders
Others

14. What do you think are the areas where NGOs needs improvement while working with and/or in participation with the donors? (Please use a separate sheet to describe it)

ANNEX 5: QUESTIONNAIRE FORMAT PS/ADB/FP

QUESTIONNAIRE FORMAT

STATUS: Program Staff - ADB financed Project

Name:

Location:

VDC ()
Ward ()

Designation:

Marital status:

Married ()
Unmarried ()

1.0. For how long have you been associated /working in this project?

Less than one year ()
2 to 3 years ()
4 to 5 years ()
5 years and beyond ()

2.0. Were you right from the inception period of the project?

Yes ()
No ()

2.1. If yes, then were you also involved in the following phases of the project as well?

Pre formulation ()
Formulation and designing ()
Operational ()
Post-operational ()

3.0. What were the jobs (specific) designated to you?

Overall management of the project ()
Supervision of the project ()
Administration of the project ()
Others ()

In the process of your work, have you witnessed any difficulties?

Yes
No

4.1. If yes, what type of difficulties? (Open ended please use separate sheet to describe it)

How have you been implementing/operating your project?

Do it solely yourself
Work with the community
Work with NGO
Work with INGO
Work with local government
Work with govt. line agencies
Work with others

Have you ever witnessed any problem working with any one of these entities?

Yes
No

5.2. If yes, with whom in particular?

With the community
With NGO
With INGO
With local government
With govt. line agency's
With others

5.3. What kind of problems do you usually witness with them?

Reaching consensus
Accountability
Transparency
Sharing responsibility
High handedness
Others

6.0. As per your experience which form of work/modality would you prefer the most?

Do it yourself
Working with community
Working with NGO
Working with INGO
With local government
With govt. line agency's
With others

7.0. Which phase of development is the project transpiring currently?

- Early stage
- Medium stage
- Completion stage
- Post completion stage

7.1. Have you so far witnessed any difficulties till now regarding the development of the project?

- Yes
- No

7.2. If yes what in particular?

- Transfer of project fund not in time
- Lack of professionals in the field
- Lack of absorptive capacity at local level
- Others

7.3. How do you intend to resolve it within the project cycle? (Open-ended, please e separate sheet to answer this question).

8.0. Do you think that you would be able to complete the project within the given time?

- Yes
- No

8.1. If no, what are the reasons for not being able to complete the project in time?

- The project was initiated later than scheduled
- The project has not been carried out as anticipated
- Delay in acquiring local part of the contribution
- Internal bureaucracy and red tapism
- Others

9.0. Do you think that you will be able to complete the project within the pre-allotted budget?

- Yes
- No

9.1. If No, what have you thought of doing?

- Ask for additional resources
- Try to motivate the local counterpart to raise fund
- Curtail the activities
- Others

10.0. How do you plan to sustain the project after its completion?

- Have left behind crest fund for sustainability
- Have trained the stakeholders regarding sustenance
- Others

ANNEX 6: QUESTIONNAIRE FORMAT S/ADB/FP

QUESTIONNAIRE FORMAT

STATUS: Stakeholders - ADB financed Project

PART- A- Personal Profile

Name of the Respondent:

Location:

- VDC
- Ward

Gender:

- Male
- Female

Age:

1.0. Are you educated?

- Yes
- No

If yes, what is the level of your education?

- Reading and Writing
- Primary Level
- Lower Secondary
- Secondary
- Higher Secondary
- College
- University
- Others

2.0. Are you married?

- Yes
- No

2.1. If yes, then do you have children?

- Yes
- No

2.2. If yes, how many?

Less than 2 () 3 () 4 () 5 and more ()

2.3. How many of them are boys and how many are girls?

3.0. Does your children go to school?

Yes ()

No ()

3.1. If no, what are the reasons?

No schools within the proximity ()

Cannot afford sending them to school ()

Did not think it to be necessary ()

Only boys go to schools and not the girls ()

Others ()

4.0. Are you employed?

Yes
No

4.1. If yes, what is the form of your employment?

Agriculture
Industry
Service
Trade and Commerce
Teacher
Others

4.2. What is an average level of income/remuneration/earnings from your vocation?

Less than Rs.12, 000/year
Rs.12, 000 – 15,000
Rs.16, 000 – 19,000
Rs.20, 000 – 23,000
Rs.24, 000 – 27,000
Rs.28, 000 – 31,000
Rs.32, 000 – and more

Is the income you earn is sufficient for your subsistence?

Yes
No

4.4. If no, what do you do?

Take loan
Borrow money from friends and relatives
Bear the adversity
Others

PART- B- Project Profile

1.0. How are you associated with the project?

A member of the beneficiary committee
A member of the General Assembly
A member of the Executive Assembly
Others

2.0. How did you come to know if the project?

Through the VDC
Through NGO
Through friends and relatives

- Through local leaders
- Others

- 3.0. Have you benefited from the project?
 - Yes
 - No

- 3.1. If yes, in what forms?
 - Received training
 - Received financial assistance
 - Received equipment's and goods
 - Received technical support
 - Others

4.0. Has the project helped in enhancing your income?

Yes
No

4.1. If yes, how much has it enhanced?

Less than 10%
11% – 20%
21% – 30%
31% – 40%
41% – 50%
51% – 60%
61% – 70%
71% – 80%
81 % – 90%
91 % – 100%
101% and more

5.0. Has the project helped you in any other ways as well?

Yes
No

5.1. If yes, what ways in particular?

Enhanced more confidence
Lessened the level of dependence
Enhanced skill
Others

6.0. Have you been briefed about the project?

Yes
No

6.1. If yes, by whom have you been briefed?

By the Project staff
By the VDC
By the NGOs
By the Committee Members
By others

7.0. How much have you understood about the project?

Less than 50%
More than
Others

7.1. If you understood less than 50% about the project, did you ever inquire further about it?

Yes
No

7.2. If yes, what was the response?

Good
Satisfactory
Poor

8.0. How do you assess the impact of the overall project?

- Good
- Satisfactory
- Poor

8.1. If it is poor, what makes you think so?

- It has not been able to reach the real needy
Segment of the community
- The felt needs have not been properly
identified
- The project has not been formulated properly
- Service delivery was not effective
- The project lacks more transparency
- The project needs to be more accountable

9.0. Do you feel that you would like to see more of such projects (with suggested improvements) in your VDC's?

- Yes
- No

9.1. If no, why is it so?

- It has been waste of resources
- It has created more dependence
- Others

10.0. Do you know as to whom is operating the project?

- Yes
- No

If yes can you identify them?

Being operated by the VDC	()
Being operated by ADB	()
Being operated by NGO	()
Being operated by INGO	()
Being collectively operated	()
Others	()

11.0. What is your impression about the management of the project?

Good	()
Satisfactory	()
Poor	()

11.1. If poor, what in particular would be the reasons?

Staffs are not capable and efficient	()
Limited contact with the beneficiaries	()
Lack of proper code of conduct	()
Weak management	()
Others	()

ANNEX 7: INFORMATION SHEET IS-DP

INFORMATION SHEET

I. District Profile:

1.0. Physical Structure:

Number of VDCs ()
Number of Municipalities ()

1.1. Industries:

Nature/Number of industries ()
Employment structure ()

1.2. Health:

Health Centers:

Private ()
NGO ()
INGO ()
GO ()
Donors ()
Others ()
Health Posts ()

Hospitals:

Zonal level ()
Regional level ()
District ()
Others ()

Health Sector Based Human resource:

Doctors ()
Nurses ()
Health Auxiliary workers ()
Others ()

1.3. Education:

Number of Schools:

Primary ()
Lower Secondary ()
Secondary ()

Higher Secondary

Private ()
NGO ()
INGO ()
Donors ()
GO ()

Others	()
Total size of enrollments	()
Number of Colleges:	
Private	()
NGO	()
INGO	()
Donors	()
GO	()
Others	()
Total size of enrollments	()
University:	
Private	()
NGO	()
INGO	()
Donors	()
GO	()
Others	()
Total size of enrollments	()

2.0. Population

District	()
Project Area	()
Sex	
Male	()
Female	()

3.0. Employment Pattern and Structure:

Agriculture	()	
Industry	()	()
Trade and Commerce	()	
Service	()	
Others	()	

4.0. Major activities being initiated by the Government through their own resources:

Agriculture	()
Industry	()
Trade and Commerce	()
Roads and Transport	()
Communication	()
Education	()
Tourism	()
Health	()
Others	()

4.1. Major activities being initiated by the Local government through their own resources:

Agriculture	()
-------------	-----

- | | |
|---------------------|-----|
| Industry | () |
| Trade and Commerce | () |
| Roads and Transport | () |
| Communication | () |
| Education | () |
| Tourism | () |
| Health | () |
| Others | () |
- 4.2. Major activities being initiated through the support of ADB:
- | | |
|---------------------|-----|
| Agri | () |
| Industry | () |
| Trade and Commerce | () |
| Roads and Transport | () |
| Communication | () |
| Education | () |
| Tourism | () |
| Health | () |
| Others | () |
- 4.3. Major activities being initiated through the support of donors:
- | | |
|---------------------|-----|
| Agriculture | () |
| Industry | () |
| Trade and Commerce | () |
| Roads and Transport | () |
| Communication | () |
| Education | () |
| Tourism | () |
| Health | () |
| Others | () |
- 5.0. Nature and sources of funding of the district development activities:
- | | |
|--|-----|
| Percentage of assistance from Central Government () | |
| Percentage of assistance from Domestic sources | () |
| Percentage of assistance from ADB | () |
| Percentage of assistance from Donors support | () |
| Percentage of assistance from Others | () |
- Pattern of expenditure:
- | | |
|---|-----|
| Percentage towards Development | () |
| Percentage towards Administration | () |
| Percentage towards relief and social services | () |
| Others | () |
- 7.0. Major potentials of the district:
- | | |
|-------|-----|
| Hydro | () |
|-------|-----|

	Tourism	()
	Mine	()
	Business/Trade	()
	Others	()
8.0.	Migration:	
	Outgoing	()
	Incoming	()
	Size	()
	Volume	()
Sex:	Male	()
	Female	()

ANNEX 8: SECTORAL ACTIVITIES OF NGOS BY DISTRICTS

TABLE 1.1: SECTORAL ACTIVITIES OF NGOS IN KASKI DISTRICT

Child	Health	Handicapped	Women	Youth	Moral Development	Environment	Education
3.68	1.47	2.20	6.61	21.32	3.68	3.68	1.47
Aids	Community Development		Total Percentage				
0.73		44.85	100%				

TABLE 2.1: SECTORAL ACTIVITIES OF NGOS IN BANKE DISTRICT
(In percentage)

Child	Health	Handicapped	Women	Youth	Moral Development	Environment	Education
4.41	3.33	1.11	12.22	5.56	1.11	6.67	x
Aids	Community Development		Total Percentage				
2.22	63.33		100				

TABLE 3.1: SECTORAL ACTIVITIES OF NGOS IN BAITADI DISTRICT

(In percentage)

Child	Health	Handicapped	Women	Youth	Moral Development	Environment	Education
3.27	x	4.91	x	27.86	4.91	1.63	x
Aids	Community Development		Total Percentage				
x	57.42		100%				

TABLE 4.1: SECTORAL ACTIVITIES OF NGOS IN CHITWAN DISTRICT

(In percentage)

Child	Health	Handicapped	Women	Youth	Moral Development	Environment	Education
1.66	0.83	0.83	11.62	27.39	2.07	7.88	0.83
Aids	Community Development		Total Percentage				
X	58		100%				

TABLE 5.1: SECTORAL ACTIVITIES OF NGOS IN SUNSARI DISTRICT

(in percentage)

Child	Health	Handicapped	Women	Youth	Moral Development	Environment	Education
12.12	3.27	4.91	27.86	4.91	1.63	x	x
Aids	Community Development		Total Percentage				
x	57.42		100%				

ANNEX 9: SELECTION OF ACTIVE, EFFECTIVE, AND IMPORTANT NGO

Selection of Active, Effective, and Important NGOs from Kaski:

1.4.0. Name of NGO:	Society for Education and Development (SEDA):
Contact Address:	Rajendra Adhikari
Designation:	Executive Director
Contact Address:	New Road-8, Pokhara Metropolis POB 93, Pokhara, Nepal Telephone: 61-23805 E-mail: seda@stdhiv.cnet.wlink.com.np
Sector: They are actively involved in poverty alleviation (livelihood), education, training. they seem to have strength in health and sanitation, environment and self-governance. Strength: They have appropriate human resource and infrastructure to undertake the above mentioned activities.	
1.4.1. Name:	Machapuchare Development Organization (MDO)
Contact person:	Mr. Hem Bahadur Gurung
Designation:	Chairman
Contact Address:	Tamagi, Pokhara - 3
	POB 161
	Telephone: (61) 27584
	E-mail: tamagi@mdo.mos.com.np
Sector: At present MDO runs its integrated Community Development and Conservation Program activities in 8 VDC of Kaski. It charges everyone for the service it provides. It has formed 170 savings group and has worked on general hygiene and sanitation sector such as toilets, supply of clean drinking water, and garbage collection bins for schools. It has also repaired and worked on improving trails. It is also working in promoting alternative energy such as biogas, improved stoves, and solar energy. Strength: It has strong leadership and possesses a group of dedicated and professional volunteers. It has good understanding and working relation with different government line agencies and is kept in high regards by the concerned authorities. It has reached 72 wards and delivered services to 6,272 families through the team comprising of 19 staffs, 11 board members and 18 advisory members.	

1.4.2. Name: Sidhartha Youth Club (SYC)
Contact Person: Ganesh Shrestha
Designation: Chairman
Contact Address: Kaski, Pokhara - 8
Telephone: 21433

Sector: It is successfully undertaking income generation programs and is one of the few NGOs successfully handling micro-credit. It has been involved extensively in mobilizing youth in advocacy and in development activities. It has been involved in activities bringing forth an improvement in economic and social standards of those lying below the poverty line through the utilization of local resources

Strength: It has a large group of committed volunteers and has developed collaboration with local Government, especially the municipality. It has built its own office and is considered to be fully institutionalized. It has been effectively empowering the poor through divergent programs. It has 119 general members and 4 paid staffs.

1.4.3. Name: Begnash Yuva Club (BYC)
Contact Person: Mr. Murali Koirala
Designation: Member Secretary
Contact Address: Begnash Lekhnath Municipality
Telephone: 60365

Sectors: It has been acting as a catalyst to deliver the messages of the government and their policies, programs, regulations etc. pertaining community based organization (CBOs).

Strength: It has professional volunteers and strong leadership. It has experience of working with the CBOs, local authorities, government, multilateral agencies, and INGOs.

1.4.4. Name: Sarangkote Samudayik Bikas Samiti (SSBS).
Contact Person: Ram Bahadur Thapa
Designation: Chairman
Contact Address: Gothadi Sarangkote VDC - 8
Telephone: 210395

Sectors: Its' major field of operation is community development. It is closely operating Eco-tourism program through community mobilization from the region. It anticipates developing an Eco-village with integrated program on environment, health, and education sectors.

Strength: This NGO possesses strong and committed leadership and had committed mission and broad vision for the future. It possesses the capability to optimally mobilize the grassroots level community and has mobilized them to build local road, and local schools.

Selection of Active, Effective, and Important NGOs in Banke District:

2.3.0. Name: Mahila Upkar Manch (MUM)
Contact Person: Mrs. Purnawati Mahat
Designation: Chairman
Address: Banke, Kohalpur, Ward No. 3

Sectors: It has been actively involved in over 18 different sectors in both hardware and software development. The hardware programs include drinking water, tube-well installations, and sanitation. The software programs range from forming of community saving group, non-formal adult literacy, children bridging classes, micro-credit for rural women, credit mobilization, legal counseling for women, prevention of domestic violence on women, and institutional skilled training. It has procured land and is using it as demonstration farm using improved agricultural practices and new technologies. It has been operating community forest development program in 25 hectare of land where herbal farming has been carried out. It has delivered services to over 13,418 beneficiaries.

Strength: It has group membership of 1,908 and 56 general members, 10 volunteers, and advisors and have 3 full time staffs. It has managed to build its own office building and raised Rs. 1.4 million as group savings. MUM is in the process of becoming a financial intermediary (FI) organization. If everything goes as scheduled, it may be the first local organization to become a FI in the district.

2.3.1. Name: UNESCO Club
Contact Person: Mr. Prawaj Alisidhiki
Designation: Chairman
Address: Nepalgunj Municipality - 2
Telephone: (20) 414081

Sector: It has been working in the community development sector. It has also been involved in educational sector specially making an effort to educate the children from the minority ethnic communities. It has been conducting cleaning campaign and has been active towards the protection and preservation of heritage monuments in and around the municipality.

Strength: It has strong leadership and has worked in close partnership with the municipality and has earned good credibility from the municipality. It has a team of dedicated professional members and volunteers.

2.3.2. Name: Nari Vikas Kendra (NBK)
Contact Person: Mrs. Radha Sherchan
Designation: President
Address: Bagiya, Bag Bazar - 12, Banke
Telephone: 20292

Sector: It was established in 1975 with an objective of motivating women to participate effectively in the national development of the country and has effectively managed to do so. It is involved in implementing project activities in the following sectors: education, income generation, and health, fundraising, saving schemes.

Strength: It has strong and able leadership coupled with committed group of volunteers. It has been successfully conducting IGP by involving women. This NGO has been working closely with the local government, civil society and with the INGOs and has networks in three districts.

2.3.3. Name: Nepal Dalit Organization (NDO)
Contact Person: Mr. Motilal Nepali
Designation: President

Contact: Central Office, Teku, Kathmandu
Telephone: 246534, Fax: 230992

Sectors: Advocacy and IGP are its main sectors. It is focusing in generating awareness amongst the 'Dalits' (untouchables) and empowering them by bringing them together, educating them, providing education and scholarship to their children. It believes in economic upliftment, and therefore, is strongly undertaking saving and credit as an instrument to combat poverty from amongst the 'Dalit'.

Strength: It has developed itself as a National Level Organization with networking in over 21 districts of the country. It has strong and committed leadership, which has enabled it to maintain credible image within its community and in the national context. The saving and credit scheme has been successfully launched in almost each of its networking districts.

2.3.4. Name: Bheri Youth Club
Contact Person: Mr. Rameshwar Tharu
Designation: Chairman
Address: Titihriyaa VDC - 5, Banke

Sector: It is largely involved in integrated community program largely targeting the deprived 'Tharu Community'. It has been using advocacy as an instrument to do away with traditional social belief, which have proven to be harmful to this community. It is also working on environment preservation, health, and sanitation sectors.

Strength: Energetic and committed team of social workers leading it.

Selection of, Active and Effective and Important NGOs in Baitadi:

3.3.0. Name: Tripura Sundari Rural Development Centre (TSRDC)
Contact: Mr. Dharmadatta Bhatta, Mailaouli, Baitadi
Designation: President
Address: Gothalpani, Baitadi,
Telephone: (01) 483948

Sectors: Ecotourism is its priority sector. Gwallek Biodiversity Conservation Area is being planned to be developed for eco-tourism by this NGOs through the support of local entities and other social institutions. It has been providing IGP training to the socially displaced and economically weak women. It has also launched effective campaign to abolish traditional and harmful social beliefs and is putting its energy to reintegrate 'Devakis' into the society by providing with economic alternative. It is carrying out 'Mina advocacy campaign' through the support of UNICEF.

Strength: It has been marketing its hand woven textiles made from local fibers mostly from nettle and hemp to Kathmandu. Some of its' products are highly refined and has high demanded in international market. Institutions like theirs could be effectively used as an instrument to combat poverty in remote district like Baitadi. It has 145 members.

3.0.1. Name: Adarsa Gramin Vikas Sangh (Model Village Development Centre)
Contact person: Mr. Keshav Dutta Bhatta
Designation: Chairman
Address: Salouni, Baitadi
Telephone: 29233

Sectors: It has initiated various activities related to environment preservation. Drinking water and sanitation is its major sector. It has been providing opportunities to socially deprived communities and has delivered services directly to over 80 households of Slaine 8.

Strength: It is working closely through the support of NEWAH. It is considered effective in delivering drinking water, family planning, and health and sanitation facilities in the district.

3.0.2. Name: Sarvodaya Digo Vikas Samaj (Sarvodaya Sustainable Development Society (SSDC))

Contact Person: Manisha Bogati

Designation: Treasurer

Address: Shailekh, Baitadi

Telephone: 20235

Sector: It is developing and using alternative technologies, involved in innovative agricultural development, poverty alleviation, and empowering the poor in the rural area

Strength: The institution works closely with the local government as partners of development. It has helped build several infrastructures at the VDC.

3.0.3. Name: Thagil Samajik Vikas Sangh (Thagil Social Development Association) (TSVS)

Contact Person: Deepak Dev Bhatta

Designation: Chairman

Address: Gothalapani, Baitadi

Telephone: 20179

Sector: It is involved in development of backward women and children, gender equality, human rights protection, and in raising awareness in education and health sector.

Strength: Under the support of UNICEF it is effectively carrying out women empowerment program and is also working in the STD, HIV/AIDS with support from Action Aid in the district.

3.0.4. Name: Dadmeta Pragatishil Samaj (Dadmeta Progressive Society) (DPS)

Contact Person: Binod Kumar Kunwar

Contact Address: Mahadevsthan - 8, Puchaudi, Baitadi

Telephone: 29376

Sector: It is involved in poverty alleviation, women empowerment, IGP, heritage preservation, and ecotourism.

Strength: It works for the poor, socially displaced, and economically deprived segment of the community. It has been involved in the preservation of heritage and have the potentials to be used for eco-tourism promotion in the district.

Selection of Active, Effective, And Important NGOs in Chitwan District:

4.4.0. Name: Diyalo Pariwar

Contact: Mr. Kedar Khanal

Designation: President
Address: Mahendra Motor Park - 1, Chitwan
Telephone: 21828

Sector: It is one the first NGOs to initiate IGP targeting the socially and economically displaced community. It has operated IGP largely based upon indigenous traditional skills such as carpentry, pottery, metallurgical works, cobbler, and tailoring through the 'trickle -up' programs. It also promoted people of Nepalese origin to operate 'Rickshaw' (three wheelers) by providing them product support. It has been creating market for the vegetables being produced in the region and were involved in encouraging the downtrodden community to get involved in livestock, especially poultry and piggery. It has constructed several drinking water projects and is planning to use its experience to develop the whole village as a model community village at Mangalpur.

Strength: It has dedicated volunteers. It is popular in the region and has developed credibility. It possesses experience in working with the weak and poor communities in the region, which could be shared with ADB.

4.4.1. Name: Krishak Upachar Manch
Contact Person: Wasudev Acharya
Designation: President
Address: Gardi VDC - 3, Bhairavpur, Madi, Chitwan

Sectors: It is focusing on economic upliftment of poor, especially at the grassroots level. It has been operating several IGP by stressing upon the traditional occupation. Its' experience lies in conducting IGP, improvement in drinking water and environment.

Strength: It works closely with the farmers and has 100 members, with 68 males and 38 female. It could be used by ADB in advocating and disseminating innovative concepts and technologies to the farmer community.

4.4.2. Name: Sagarmatha Pariwar
Contact Person: Homnath Tiwari
Designation: President
Address: Wasantpur -3, Madi, Chitwan

Sector: It is involved in environment preservation, protection, and promotion. It is also involved in constructing and maintaining roads, facilitating irrigation services, and is in the process of developing a model village incorporating these entire components in an integrated manner.

Strength: IT has 52 members comprising 39 males and 13 females. It has experience in rural road construction, irrigation and environment preservation, which could be used by ADB.

4.4.3. Name: Rhino Club
Contact Person: Mr. Lomash Shrestha
Designation: President
Address: Samajhana Chowk, Narayanghat -1
Telephone: 20537

Sectors: It has initiated numerous IGP in and within the Narayanghat Municipality. It has mobilized massive volume of youth to create environment drive and for cleaning the

urban area. It also anticipates bringing 'Sharadpur Integrated Development Project' into operation.

Strength: It has the capacity to mobilize youths and has 53 members, mostly youth with professional experience and academic knowledge.

4.4.4 Name: Adibasi Tatha Pichdiyeko Samodaye Vikas Samaj (Society for Aborigine and Backward Community's Development)

Contact Person: Dilbahadur Bogate

Contact Address: Birendra Nagar, Chitwan

Telephone: 4-69092

Sectors: It has effectively working for the cause of the backward community of the district, who are shy, submissive and afraid to mingle with the rural community even till date. It is also providing training, and skill based programs targeting these communities in particular. It also gives priority towards maintaining gender balance.

Strength: It has large number of dedicated and committed volunteers who have managed to gain full confidence of the people. It possesses the experience required to work closely with the local communities and government in the district.

Selection of Active, Effective, and Important NGOs in Sunsari:

5.3.0. Name: FORWARD

Contact Person: Bhagwati Chaudhary

Designation: President

Address: Dubi, Sunsari

Telephone: (025) 40456

Sectors: It has been focusing on enhancing and empowering displaced, socially and economically weak women from Tharu community. It has successfully managed to bring the backward 'Mar' community into the mainstream development by educating them. It has been aggressively carrying saving and credit and cooperatives in Sunsari and Morang districts.

Strength: It has the expertise to intervene in the backward grassroots community, which could be a module worth sharing with ADB. It has been working very closely with the local government and has gained their confidence. They has large groups of dedicated professional volunteers.

5.3.1. Name: Rural Development Program (RDP)

Contact person:

Contact address: Khanar VDC, Koshi Zone, Ward No. 4

Sectors: It has introduces and applied innovative technologies and techniques in the environment sector. It is involved in preservation, protection and promotion of forest resources and strives to develop physical facilities to the displaced, exploited and discarded children and initiate programs to reintegrate them into the society.

Strength: It possesses the strength and capability to undertake multifarious rural development work and has proved to be effective in the environment, women and child development sector in the district. It experience in working with local entities, INGOs and donors.

5.4.3	Name:	Srijanashil Nari Vikas Samuha (Creative Women Development Group)
	Contact Person:	Ms. Chandrakala

	Address:	Sunsari, Inaruwa Municipality - 2
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Sectors: It is involved in empowering the deprived women and other communities by inculcating basic skills and providing them an access to employment opportunities. It is also involved in preservation of heritage monument in and around the project area and even the municipality. It aims to undertake tree plantation and develop parks in public lands, integrate drinking water project with health, and generate awareness amongst ethnic women against women trafficking and other forms of social evils persistent in the society.

Strength: It has a large and a reliable volunteer base and worked very closely with the local community and with the local government as partners. It is considered effective motivator in the region.

5.4.4.	Name:	Social Economic Development and Environment Protection Group (SEDEP)
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	Contact Person:	Roshan Katwal
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	Designation:	President
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	Contact Address:	Sunsari District, Prakashpur VDC, Ward No.1
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Telephone: (025) 60120

Sectors: It has launched various women empowerment based program; helped form several community forestry groups that are being operated by community themselves; heritage preservation, cleaning, protection and promotion; and has been effectively involved in developing sustainable forest and helping the authorities in protecting the animals in the National Parks and forest. It has also carried out effective IGP, skill based and employment-based programs. Most of its programs are gender based.

Strength: It has a dedicated and committed group of volunteers, who have been acting as catalyst, facilitator and motivator in advocating social messages and in involving the submissive and shy women from the backward ethnic community to participate in their program.

5.4.5.	Name:	UPCA Nepal
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	Contact person:	Ms. Shankuntala Silbu
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	Designation:	Chairperson
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	Contact Address:	Puna Path, 9/56, Dharan, Sunsari
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Telephone: (025) 21838

Sector: It has been largely focusing on children welfare activities. It has also been delivering services to the street children, rehabilitating drug abuse and launching campaign against drugs.

Strength: It has a large and committed group of volunteers, who have been launching effective awareness campaign against different forms of social evils prevalent in the society. Although children focused NGOs, it has high credibility as a vibrant NGO in the district.

