

ICB/SR1-04
8 July 2004

ANNUAL REPORT

OF THE

INSPECTION COMMITTEE OF THE BOARD

2003-2004

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I. INTRODUCTION

1. The Board of Directors approved the establishment of an inspection function on 5 December 1995.¹ The Board paper sets out the *Inspection Policy* of the Asian Development Bank (ADB) which establishes a formal channel through which local communities, organizations and other groups—and, in special circumstances, members of ADB's Board of Directors—can request an inspection.

2. The *Inspection Policy* provides for the appointment by the President, in consultation with the Board, of a six-member standing Committee of the Board, the Inspection Committee (BIC). As announced by the President at the Board meeting of 14 March 1996, general principles are followed in making appointments to the BIC: (i) the BIC should include, at all times, three individuals from borrowing members of ADB, one from a regional non-borrowing member and two from non-regional members; (ii) new appointments to the BIC would be made on a rotating basis; and (iii) the terms of the BIC members would be staggered.

3. Up to 30 June 2003, the BIC comprised Mr. Stephen Sedgwick (Chairman), Mr. M. Akram Malik, Mr. Ram Binod Bhattarai, Mr. Rolf Eckermann, Mr. Tryggve Gjesdal, and Mr. M. Saiful Islam (members). Their terms were extended up to 15 August 2003. As of 16 August 2003, BIC was composed of Mr. Stephen Sedgwick (Chairman), Mr. Dante Canlas, Mr. Kuilin Ju, Mr. Tryggve Gjesdal, Mr. Pascal Gregoire and Mr. Sein Tin. Their terms will expire on 30 June 2005 or at the conclusion of the BIC's involvement with the Chashma Inspection, if it occurs earlier.² Details of the membership of the BIC from 1996 to 2004 are provided in Appendix 1.

4. The terms of reference of the BIC, which were derived from the *Inspection Policy*, are attached as Appendix 2. The terms of reference were drawn up by the BIC and attached to the BIC's Annual Report 1996-1997, which was noted by the Board.

II. ACTIVITIES OF THE INSPECTION COMMITTEE

5. The BIC had five formal meetings during July 2003-June 2004, the period under review, in addition to several informal meetings, and supervised one inspection authorized by the Board, of the Chashma Right Bank Irrigation Project (Stage III), Pakistan.

A. Inspection Request: Chashma Right Bank Irrigation Project (Stage III), Pakistan

6. On 25 November 2002, the BIC received a request for inspection (the Request) of the Chashma Right Bank Irrigation Project (Stage III) (the Project) in Pakistan from Mr. Zafar Iqbal Lund, *Hirak Development Center, Dera Ghazi Khan*; Mr. Mohammad Nauman, *Creed Alliance, Karachi*; Mr. Khadim Hussain, *Action Aid-Pakistan, Islamabad*; Mr. Ahsan Wagha, *Damaan Development Organization, Dera Ghazi Khan*; Mr. Mushtaq Gadi, *SUNGI Development Foundation, Islamabad*; and Mr. Shafi Qiasrani, *CRBIP Affectees Committee, Dera Ghazi Khan* (the Requesters), with an authorization to represent the people affected by the Project. The

¹ OC.R225-95: *Establishment of an Inspection Function*, 10 November 1995.

² OC. R79-03: *Review of the Inspection Function: Establishment of a New ADB Accountability Mechanism*, 8 May 2003, para. 146: "...when an inspection under the current system has been authorized by the Board, the current inspection mechanism will continue to apply."

Request alleged that ADB had violated some of its operational policies and procedures in processing and administering the Project, which would harm the residents of the Project area.

7. In March 2003, the BIC recommended that the Board authorize an inspection, to commence in December 2003³ after the scheduled completion of a grievance redress process established by the Government of Pakistan in consultation with ADB Management. It also recommended that Management should submit to the BIC a mid-term and a final report on the progress of the grievance redress process by end-July and end-November 2003, respectively. The Board approved the BIC's recommendations at its meeting on 2 April 2003.

8. The midterm and final reports on the grievance redress process were received by the BIC on 31 July 2003 and 16 February 2004, respectively. The BIC sought comments from the Requesters on these reports and sought and received supplementary information from either the Requesters, or Management, or both, to clarify certain points. All documents received were posted on the website⁴ after BIC had finalized its consideration of them. Having considered the mid-term progress report, the BIC decided not to bring forward the proposed timetable for commencement of the inspection.⁵

9. Accordingly, the inspection commenced in December 2003 when the BIC selected the Inspection Panel (the Panel) from the Board-approved roster of experts and circulated draft terms of reference to ADB's Management, the Requesters, the Government of Pakistan, and the Panel members with a request for comments by mid-January 2004. The Panel commenced its work in December 2003 by reviewing the draft terms of reference and background documents relevant to the Request. The Panel assembled in Manila in late January 2004.

10. The BIC supervised the inspection, including developing the terms of reference and budget for the Panel (see Appendix 3), reviewing the Panel's work plan, and ensuring an independent environment for the Panel to carry out its work. It approved the engagement of a consultant hydrologist to advise the Panel on design issues under the Project, and the engagement of translators and interpreters as needed. Interviews were arranged and documents were provided as requested by the Panel. BIC communicated as necessary with the Requesters, ADB's Management and staff and, through its Director, the Government of Pakistan on issues arising under the inspection, and posted on its website documents relating to the inspection, including the Panel's progress reports.

11. In March 2004, the BIC, through the Director representing Pakistan, received the agreement of the Government of Pakistan for the Panel to visit the Project area. The visit, including to the Project area, occurred from 26 March to 6 April 2004. The Panel met with three of the Requesters, some of the affected persons and Government officials among others. The Panel's draft report, submitted on 23 April, was forwarded to Management and the Requesters for comments, in accordance with paragraph 17 of the Panel's terms of reference. This step was not required under the Inspection Policy 1995; it anticipated, however, the procedures to be

³ One member believed that an inspection should commence immediately.

⁴ http://adb.org/Inspection/projects/chashma_right.asp

⁵ DOC. R47-03: Inspection Request: Chashma Right Bank Irrigation Project (Stage III) (Loan 1146-PAK[SF]), 12 arch 2003, para. 103. "In the event that it becomes evident to the BIC that the grievance redress process is likely to become unsuccessful, it could bring forward the proposed timetable for commencement of the inspection process."

followed under the new Accountability Mechanism⁶. The Director representing Pakistan was also given the opportunity to comment.

12. After considering the comments received on the draft report, the Panel submitted its revised report (the Panel's Report) to the BIC on 10 June 2004. The BIC forwarded a copy to Management requesting their response, in accordance with paragraph 44 of the *Inspection Policy*. Similarly,⁷ BIC consulted both ADB's Management and the Director representing Pakistan concerning remedial steps that could be taken to address issues raised in the Panel's Report.

13. Management's response to the Panel's Report was received on 24 June 2004 and the BIC prepared a short report and recommendation to the Board, for submission to the Board within 14 days after receiving the Panel's report.

B. Administrative Matters

14. ADB's new Accountability Mechanism, which was approved on 29 May 2003, became effective on 12 December 2003. In accordance with paragraph 144 of the Accountability Mechanism policy paper, the BIC was restructured as the Board Compliance Review Committee (BCRC) upon effectiveness of the Accountability Mechanism. The BCRC has therefore been established, and comprises the same members as are currently serving on the BIC. However, since the inspection of the Chashma Project had been authorized by the Board under the *Inspection Policy*, the inspection, supervised by the BIC, was carried out under that system.⁸ Once the BIC has submitted its recommendation to the Board on the Chashma Project, and it has been considered by the Board, the BIC will cease to function. This is therefore the last Annual Report of the BIC.

III. BUDGET

15. An allocation of US\$415,000 was budgeted for 2003 to cover the cost of inspection of the Chashma Project. Since the inspection commenced in December 2003, the budget of \$415,000 for 2003 was accrued to 2004, plus an additional budget of US\$100,000 for 2004. Therefore, the total budget allocation for the Chashma inspection is US\$515,000. The total disbursed amount was US\$463,000 as of 30 June 2004.

⁶ DOC. R79-03: *Review of the Inspection Function: Establishment of a New ADB Accountability Mechanism*, 8 May 2003

⁷ As also required under para. 44 of the *Inspection Policy*.

⁸ DOC. R79-03: *Review of the Inspection Function: Establishment of a New ADB Accountability Mechanism*, 8 May 2003, para. 146

**COMPOSITION OF INSPECTION COMMITTEE
SINCE 1996**

As of 16 August 2003

Board Members			Category	Term in BIC
Chairperson:	Stephen Sedgwick	(Australia)	Regional, non-borrowing	16 Aug 03 – 30 Jun 05
Members:	Dante Canlas	(Philippines)	Borrowing	16 Aug 03 – 30 Jun 05
	Kuilin Ju	(PRC)	Regional, nonborrowing	16 Aug 03 – 30 Jun 05
	Tryggve Gjesdal	(Norway)	Nonregional	16 Aug 03 – 30 Jun 05
	Pascal Gregoire	(Belgium)	Nonregional	16 Aug 03 – 30 Jun 05
	Sein Tin	(Myanmar)	Borrowing	16 Aug 03 – 30 Jun 05

As of 17 December 2002

Board Members			Category	Term in BIC
Chairperson:	Stephen Sedgwick*	(Australia)	Regional, non-borrowing	1 Jul 02 – 15 Aug 03
Members:	M. Akram Malik*	(Pakistan)	Borrowing	9 Sep 02 – 15 Aug 03
	Ram Binod Bhattarai	(Nepal)	Borrowing	1 Jul 02 – 15 Aug 03
	Rolf Eckermann	(Germany)	Nonregional	1 Jul 02 – 15 Aug 03
	Tryggve Gjesdal**	(Norway)	Nonregional	1 Sep 02 – 15 Aug 03
	M. Saiful Islam	(Bangladesh)	Borrowing	16 Dec 02- 15 Aug 03

* When Mr. Ahmed resigned from ADB on 8 Sep 02, Mr. Stephen Sedgwick was appointed Chairperson of the BIC and Mr. M. Akram Malik (Pakistan) replaced him on the BIC.

** When Mr. Verwey resigned from ADB on 31 Aug 02, Mr. Tryggve Gjesdal replaced him on the BIC.

*** Mr. Seneviratne resigned from ADB on 24 Dec 02 but took a leave of absence from 2 to 23 Dec. Mr. M. Saiful Islam (Bangladesh) replaced him on the BIC on 17 Dec 02.

As of 19 July 2002

Board Members			Category	Term in BIC
Chairperson:	Kh. Zaheer Ahmed	(Pakistan)	Borrowing	1 Jul 01 – 30 Jun 03
Members:	Stephen Sedgwick	(Australia)	Regional, non-borrowing	1 Jul 02 – 30 Jun 03
	Ram Binod Bhattarai	(Nepal)	Borrowing	1 Jul 02 – 30 Jun 03
	Rolf Eckermann	(Germany)	Nonregional	1 Jul 02 – 30 Jun 03
	S. L. Seneviratne	(Sri Lanka)	Borrowing	1 Jul 01 – 30 Jun 03
	Maarten Verwey	(The Netherlands)	Nonregional	1 Jul 02 – 30 Jun 03

As of 10 July 2001

Board Members			Category	Term in BIC
Chairperson:	John Lockhart*	(Australia)	Regional, non-borrowing	1 Feb 01 – 30 Jun 02
Members:	Kh. Zaheer Ahmed**	(Pakistan)	Borrowing	1 Jul 01 – 30 Jun 03
	Ram Binod Bhattarai***	(Nepal)	Borrowing	10 Jul 01 – 30 Jun 02
	Frank Black****	(UK)	Nonregional	1 Jul 01 – 30 Jun 02
	Erik Johnsson*****	(Sweden)	Nonregional	1 Feb 01 – 30 Jun 02
	S. L. Seneviratne	(Sri Lanka)	Borrowing	1 Jul 01 – 30 Jun 03

* Mr. Lockhart resigned from ADB on 31 Mar 02 and was replaced by Mr. Stephen Sedgwick (Australia) to finish Mr. Lockhart's term up to 30 Jun 02.

** Mr. Ahmed was reappointed to the BIC on 1 Jul 01. Mr. Ahmed was appointed Chairman of the BIC on 1 Apr 02 to replace Mr. Lockhart.

*** When Mr. Othman resigned from the BIC on 9 July 2001, Mr. Ram Binod Bhattarai (Nepal) replaced him on the BIC.

**** Mr. Black resigned from the BIC in Apr 02 as an expression of his dissatisfaction with the Management response to outcomes of the inspection of the Samut Prakarn Project.

***** Mr. Johnsson resigned from ADB on 31 Aug 01 and was replaced by Mr. Maarten Verwey (The Netherlands) for the remainder of Mr. Johnsson's term.

As of 1 February 2001

Board Members			Category	Term in BIC
Chairperson:	John Lockhart	(Australia)	Regional, non-borrowing	1 Feb 01 – 30 Jun 02
Members:	Kh. Zaheer Ahmed	(Pakistan)	Borrowing	1 Sept 99 – 30 Jun 01
	Cahit Akinci*	(Turkey)	Nonregional	1 Feb 01 – 30 Jun 02
	Barry Holloway	(PNG)	Borrowing	1 Jul 99 – 30 Jun 01
	Erik Johnsson	(Sweden)	Nonregional	1 Feb 01 – 30 Jun 02
	Othman Jusoh	(Malaysia)	Borrowing	1 Feb 01 – 30 Jun 02

* Mr. Akinci resigned from ADB on 30 Jun 01 and was replaced by Mr. Frank Black (UK) to finish Mr. Akinci's term up to 30 Jun 02.

As of 1 July 1999

Board Members			Category	Term in BIC
Chairperson:	Francesco Pittore*	(Italy)	Nonregional	1 Jul 98 – 30 Jun 00
Members:	Rafiq Akhund**	(Pakistan)	Borrowing	1 Jul 99 – 30 Jun 01
	John Austin	(New Zealand)	Regional, non-borrowing	1 Jul 98 – 30 Jun 00
	Barry Holloway	(PNG)	Borrowing	1 Jul 99 – 30 Jun 01
	Julian Payne	(Canada)	Nonregional	1 Jul 98 – 30 Jun 00
	Prasit Ujjin**	(Thailand)	Borrowing	1 Jul 99 – 30 Jun 01

* Mr. Pittore resigned from ADB on 30 Sept 99 and was replaced by Mr. John Millett (UK) as Chairman of the BIC on 19 Oct 99. Mr. Millett finished Mr. Pittore's term up to 30 Jun 00.

** Mr. Rafiq Akhund resigned from ADB on 31 Aug 99 and was replaced by Mr. Kh. Zaheer Ahmed (Pakistan) for the remainder of Mr. Akhund's term.

*** Mr. Ujjin resigned from ADB on 31 Jul 00.

As of 1 July 1998

Board Members			Category	Term in BIC
Chairperson:	Francesco Pittore	(Italy)	Nonregional	1 Jul 98 – 30 Jun 00
Members:	John Austin	(New Zealand)	Regional, non-borrowing	1 Jul 98 – 30 Jun 00
	Li Ruogu	(PRC)	Borrowing	1 Jul 97 – 30 Jun 99
	Julian Payne	(Canada)	Nonregional	1 Jul 98 – 30 Jun 00
	M. Faizur Razzaque	(Bangladesh)	Borrowing	1 Jul 97 – 30 Jun 99
	Ma. Patricia Z. Riingen	(Philippines)	Borrowing	1 Aug 98 – 30 Jun 99

As of 1 July 1997

Board Members			Category	Term in BIC
Chairman:	Hans-Jurgen Stryk	(Germany)	Nonregional	14 Mar 96 – 30 Jun 98
Members:	Vicente R. Jayme*	(Philippines)	Borrowing	1 Jul 97 – 30 Jun 99
	Li Ruogu	(PRC)	Borrowing	1 Jul 97 – 30 Jun 99
	M. Faizur Razzaque	(Bangladesh)	Borrowing	1 Jul 97 – 30 Jun 99
	Naoyuki Shinohara**	(Japan)	Regional, non-borrowing	6 Jun 97 – 30 Jun 98
	Linda Tsao Yang	(US)	Nonregional	14 Mar 96 – 30 Jun 98

* Mr. Jayme resigned from ADB on 31 Oct 97 and was replaced by Mr. Romeo Bernardo (Philippines) to finish Mr. Jayme's term up to 30 Jun 99. Mr. Bernardo subsequently resigned from ADB on 31 Jul 98 and was replaced by Ms. Ma. Patricia Z. Riingen (Philippines).

** When Mr. Hosomi resigned from ADB on 5 Jun 97, he was replaced by Mr. Naoyuki Shinohara (Japan). Mr. Shinohara finished Mr. Hosomi's term up to 30 Jun 98.

As of 14 March 1996

Board Members			Category	Term in BIC
Chairperson:	K. Venkatesan	(India)	Borrowing	14 Mar 96 – 30 Jun 97
Members:	Shigeo Kashiwagi*	(Japan)	Regional, non-borrowing	14 Mar 96 – 30 Jun 98
	U. Thein Aung Lwin	(Myanmar)	Borrowing	14 Mar 96 – 30 Jun 97
	Soegito Sastromidjojo	(Indonesia)	Borrowing	14 Mar 96 – 30 Jun 97
	Hans-Jurgen Stryk	(Germany)	Nonregional	14 Mar 96 – 30 Jun 98
	Linda Tsao Yang	(US)	Nonregional	14 Mar 96 – 30 Jun 98

* Mr. Kashiwagi resigned from ADB on 11 Jul 96 and was replaced by Mr. Makoto Hosomi (Japan) to finish Mr. Kashiwagi's term up to 30 Jun 98.

INSPECTION COMMITTEE OF THE BOARD OF DIRECTORS TERMS OF REFERENCE

The Board paper on Establishment of an Inspection Function (R225-95, dated 10 November 1995), approved by the Board of Directors on 5 December 1995, provides for the establishment of an Inspection Committee of the Board to assume certain duties relating to the Bank's inspection function.

Composition

As provided in Board paper R225-95, the Committee shall consist of six members of the Board of Directors, including four regional members (at least three of whom must be from borrowing member countries) and two non-regional members. The President shall appoint the members of the Committee, in consultation with the Board, and shall designate the Chairman of the Committee.

Each member of the Committee shall be appointed for a term of two years, except that three members of the initial Committee shall serve for one-year terms. Their names were chosen by lot by the President shortly after the initial appointments were made.

If a member of the Committee ceases to be a member of the Board of Directors before the completion of the member's term on the Committee, the President, in consultation with the Board, shall appoint a replacement.⁹

Terms of Reference

In accordance with Board paper R225-95, the terms of reference of the Committee shall be:

A Preliminary Review of Inspection Requests

- (i) to receive and consider inspection requests (Requests) submitted by or on behalf of communities, organizations or other groups in the Bank's developing member countries (DMCs), or by one or more Directors;
- (ii) to refer Requests to Management for a written response, if appropriate or necessary;
- (iii) to obtain additional information relating to a Request from the applicant and/or Management, if appropriate or necessary;
- (iv) to consult with a member of the standing roster (Roster) of independent experts concerning the Request, if appropriate or necessary;

⁹ The general principles to be followed in making future appointments to the Committee were confirmed by the President to the Board at its meeting on 14 March 1996.

- (v) on the basis of its review of the Request, Management's response and/or any supplemental information or materials, to make a written recommendation to the Board of Directors as to whether an inspection of the relevant project is warranted;
- (vi) upon the Board's consideration of the matter, to notify the applicant in writing of the Board's decision to authorize (or not authorize) an inspection based on the Request.

B. Inspections

- (vii) if the Board authorizes the inspection (Inspection) of a project, to select a panel (Panel) of three or more independent experts from the Roster to carry out the Inspection;
- (viii) to provide the Panel with appropriate terms of reference and a suggested time period within which to conduct the Inspection;
- (ix) to request the consent of the relevant DMC government to the Panel's conduct of Inspection activities in the DMC; and to consult on an ongoing basis with the Director representing the DMC concerning the Inspection;
- (x) to review the Panel's workplan; to respond to the Panel's requests for clarification of its terms of reference and other matters; to make appropriate arrangements for the hiring of one or more consultants to assist the Panel, if proposed by the latter; and to generally supervise and facilitate the work of the Panel;
- (xi) to review the Panel's report on the Inspection and Management's written response, and to consult as appropriate with the Panel, Management, the applicant and/or the Director representing the relevant DMC concerning the Panel's findings and Management's response;
- (xii) to submit the Panel's report and Management's response to the Board of Directors together with a written recommendation on the matter;
- (xiii) upon the Board's consideration of the matter, to provide the applicant with copies of the Panel's report, Management's response and any Board decision thereon, and to make these materials publicly available;

C. General

- (xiv) to prepare an annual report concerning Requests received, Inspections undertaken and their results; and
- (xv) to take such other actions as may be necessary or appropriate to perform the duties outlined above.

Meetings

The quorum for meetings of the Committee shall be three of its members. If the Chairman of the Committee is unable to be present in person at a meeting, the Committee shall select another member to preside.

The Committee shall meet as often as it considers necessary.

Administrative Arrangements

As provided in Board paper R225-95, the Office of the Secretary shall provide the necessary administrative services for the function of the Committee and such other assistance as the Committee may require.

ASIAN DEVELOPMENT BANK (ADB)
TERMS OF REFERENCE FOR THE INSPECTION PANEL
FOR THE
CHASHMA RIGHT BANK IRRIGATION PROJECT (STAGE III)
JANUARY 2004

Project Name : **CHASHMA RIGHT BANK IRRIGATION PROJECT (STAGE III)**
(ADB LOAN No: 1146-PAK [SF])

Project Location: Chashma, North-West Frontier and Punjab Provinces, Pakistan

Project Status: ADB Loan No. 1146-PAK [SF] for \$185 million was approved by ADB Board of Directors (the Board) in December 1991; ADB additional financing for the Project in the amount of \$33.5 million was approved in June 1999; as of 30 January 2004, Project construction is approximately 99% complete, and 80.34% of the total amount of the ADB loan has been disbursed.

ADB Department Involved: South Asia Regional Department (SARD)
Agriculture, Environment and Natural Resources Division

Inspection Panel Members: **Mr. A.R.B. Amerasinghe**
Mr. Goran Eklof
Mr. Neeraj N. Joshi
Mr. Larry Williams

ADB Contact Person: Ms. Jill M. Drilon
Position: Secretary, Board Inspection Committee, ADB Board of Directors
Address: c/o Office of the Secretary
Asian Development Bank
6 ADB Avenue, City of Mandaluyong
0401 Metro Manila, Philippines
Telephone: (632) 632-5145
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Email: jdrilon@adb.org

1. Purpose; Authority; Inspection Policy

- a. **Purpose:** The purpose of the inspection is to determine independently whether ADB has complied with its operational policies and procedures in processing or implementing the Chashma Right Bank Irrigation Project (Stage III) in Pakistan (the Project). If the Inspection Panel (the Panel) determines that ADB has not complied with its policies, it must further determine whether this noncompliance has had, or is likely to have, a direct and material adverse effect on the rights and interests of the individuals who requested the inspection and the groups and individuals they represent (the Requesters). These Terms of Reference (TORs) for the Panel set forth (i) the specific terms and conditions applicable to the inspection that the Panel will undertake and (ii) the general terms and conditions under which the Panel should conduct its activities.
 - b. **Authority:** These TORs are based on the Board paper R225-95, the “*Establishment of an Inspection Function*” (10 November 1995), approved by the Board of Directors on 5 December 1995 (the *Inspection Policy*) and the *Inspection Procedures*, as approved by the Inspection Committee of the ADB’s Board of Directors on 9 October 1996 (the *Inspection Procedures*).
 - c. **Inspection Policy:** ADB’s *Inspection Policy* is intended to ensure that ADB’s “operational policies and procedures” are followed in the formulation, processing and implementation of ADB-financed projects. Annex 1 defines such operational policies and procedures, and sets out other provisions relevant to the inspection.
2. **Role of the Board Inspection Committee:** Under paragraph 19 of the *Inspection Policy*, the Board Inspection Committee (the BIC) is charged with supervising inspections. Paragraph 39 stipulates that the BIC “...provide the Panel with appropriate terms of reference and a suggested time period within which to conduct the inspection.” According to paragraph 40 of the *Inspection Policy*, the Chairperson of the BIC must also approve the engagement of consultants required by the Panel. The *Inspection Procedures*, in paragraph 55, further provide that the Panel will “...report periodically to the Committee on the progress of its inspection, and will advise the Committee promptly of any necessary changes in the Panel’s work plan. If necessary, the Committee may also ask the Panel for interim reports.” The Panel will submit its final written report to the BIC, with a copy provided to Management, pursuant to paragraph 43 of the *Inspection Policy* and paragraph 56 of the *Inspection Procedures*.
 3. **Privileges and Immunities of Inspection Panel:** Paragraph 42 of the *Inspection Policy* states: “In the performance of their functions, Panel members will be entitled to enjoy the privileges and immunities accorded to experts performing missions for the Bank under the Bank’s Charter.” Article 55 of the Charter sets out such privileges and immunities.
 4. **Project to be Inspected.** Annex 2 to these TORs sets forth a description of the Project which the Panel shall inspect in accordance with these TORs.

5. **Scope.** These TORs govern the performance and activities of the Panel and are based upon the *Inspection Policy* and *Inspection Procedures*. The specific provisions concerning the Panel are set forth in paragraphs 39-43 of the *Inspection Policy* and paragraphs 47 to 58 of the *Inspection Procedures*. The scope of the inspection is outlined in the BIC's report and recommendation to the Board on *Inspection Request: Chashma Right Bank Irrigation Project (Stage III)* (R47-03), Section VI, "Summary of Findings" (See Annex 3). The BIC concludes that further investigation is warranted into ADB's action with respect to the following OMs and staff instructions: OM 21, Environmental Considerations; OM 23, Benefit Monitoring and Evaluation; OM 13, Supplementary Financing; OM 32, Bank's Operational Missions; OM 50, Involuntary Resettlement; OM 47, Social Dimensions; staff instruction on Socio-cultural Impacts of Bank Projects; and staff instruction on Indigenous Peoples. In the event of a finding of noncompliance, the Panel should make a further finding as to whether this noncompliance has resulted or may result in direct and material harm to the rights and interests of the Requesters; and make any further recommendations, if appropriate, for any remedial changes in the scope or implementation of the Project. In making any such recommendations, the Panel will take account of the measures taken by Management to address the concerns of affected people, as well as the processes and outcome of any grievance redress process.
6. **The Inspection Authorities.** The *Inspection Policy* and *Inspection Procedures*, as supplemented by these TORs (including the timetable and budget approved by the BIC), govern the overall performance and activities of the Panel. Any change or modification to these TORs should be made only with prior written approval of the BIC. Should there be any conflict between any provision of the *Inspection Policy* and *Inspection Procedures* and these TORs, the *Inspection Policy* and *Inspection Procedures* shall prevail.
7. **Consent Required from the Concerned Government.** Paragraph 52 of the *Inspection Procedures* provides that the Panel may visit the Project area and meet with the requesters, other local communities, organizations and groups, project managers and government officials in the Project area in the country where the project is located. However, before the Panel or any of its consultants undertakes such activities, the BIC must confirm with the Director representing the relevant country that the government of the country has no objection. If the Government objects to any such activities, the Panel should modify its work plan accordingly, as stated in paragraph 52 and carry out its review on the basis of reports and other information available to the Panel and ADB.
8. **Conduct of Interviews.** The obtaining of evidence through interviews of ADB staff, consultants and other concerned persons including the requesters, members of other local communities, organizations and groups, project managers and government officials in Pakistan should be conducted in the manner determined by the Panel after consultation with the parties concerned.

Where ADB staff are to be interviewed by the Panel, the terms of paragraph 51 of the ADB's *Inspection Procedures* should be noted namely, in conducting an inspection a Panel will have access to all concerned ADB staff and pertinent ADB documents, and may consult as necessary with officers or staff from relevant Departments and other Officers, as well as Management. The Panel may obtain information from interviews in the following manner:

- a. The Panel should seek an interview with the person concerned (the interviewee) through the Secretary to the Panel (the Secretary), who will contact the interviewee through the appropriate channel.
- b. The Panel may select one or more of its members to conduct each interview (interviewer).
- c. The interviewer should initially inform the interviewee of the purpose of the interview, ask if the interviewee agrees to be interviewed, state that the interview results may become publicly available, and set a mutually convenient date, time and place for the interview. As far as possible, the BIC recommends that interviews be tape recorded, while noting that there may be cases in which tape recordings may not be possible or appropriate (e.g. a preliminary interview or an interview with individuals who may be intimidated by the presence of the recorder). If the interviewer wishes to tape record and/or have another Panel member or Panel consultant (if any) present, the interviewer should inform the interviewee before the interview.
- d. Promptly after the interview, the interviewer should prepare an accurate written summary of the interview (including questions asked and responses and additional information given), and date and sign the summary. The interviewer should feel free (but is not required) to invite the interviewee to review, and if they wish sign and date, such final written summary.
- e. The interviewer and the Panel should, for the duration of the Panel's existence, keep the written summary of each interview as part of its confidential files and not disclose the summaries to any other party except the BIC. The BIC may decide whether, in accordance with ADB's policy on confidentiality and disclosure of information, any documents should be treated as confidential, and the duration of confidentiality, subject to paragraph 6(f) below.
- f. If the interviewee provides, or offers to provide, any information, including documents, which the interviewee asks to be kept confidential, paragraph 43 of the *Inspection Policy* and paragraph 58 of the *Inspection Procedures* should be followed, namely "Any information required to be kept confidential under the ADB's policy on confidentiality and disclosure of Information will be segregated and submitted by the Panel to the [BIC] as a separate, confidential supplement to the Panel's report."
- g. If an interviewee wishes to provide information to the Panel that can be made public but does not wish to be identified as the source of the information, the Panel may receive and refer to that information in its Report but should not include the identity of the source of the information in the Panel's Report.
- h. If the Panel uses any of the interviewee's responses in its final report to the BIC, the Panel should make an appropriate citation to the written summary of the interviewee as part of its documentary evidence cited to support its findings and conclusions. If any such response contains confidential information and the Panel desires to include this confidential information in its final report to the BIC, it should prepare a separate confidential addendum to its final report that includes such confidential information.

9. **Access to Documents.** The Panel will have access to all relevant ADB documents necessary to discharge these TORs, including documents necessary to fully understand the context of the Project, such as those relating to all three stages of the Project or associated technical assistance. It may also request or will accept any other information or documents relating to the inspection from the Requesters, ADB's Management or any other party. Panel members will adhere to ADB's policy on confidentiality and disclosure of information with respect to any information they receive.
10. **Additional Means of Investigation.** If the Panel desires to use other means of investigation in addition to the means described in paragraphs 8 and 9 above, in its belief that these would substantially assist in its inspection, the Panel should make a recommendation to the BIC. If the BIC approves the recommendation, the Panel should ensure, to the greatest extent practicable, that an appropriate written record is prepared, in accordance with the provisions of paragraph 8(d). The Panel should seek to ensure that all such evidence that may be used in its deliberations and in its final report to the BIC shall be as accurate and complete as possible.
11. **Publicity.** During the inspection, particularly during a site visit if any, panel members will exercise discretion, maintain a low profile in the country, and will not give media interviews while making site visits in the borrowing country. The panel members will not give any media interviews relating to the substance of the inspection at any stage of the inspection. Any news releases will be made by the BIC in accordance with its established procedures.
12. **Engagement of Consultants.** If the Panel determines that it does not possess all the technical expertise required to conduct the inspection, it may propose the engagement of one or more consultants to the Chairman of the BIC for approval, indicating the type of expertise required, the work to be done and the likely duration of the assignment. If necessary, the BIC will meet with the Panel to clarify aspects of the proposed work plan and discuss the need for consulting services or other special arrangements. In accordance with paragraph 40 of the *Inspection Policy* and paragraph 50 of the *Inspection Procedures*, any consultants "will be engaged in accordance with the Bank's standard procedures relating to staff consultants."
13. **Use of Interpreters and Translators.** The Panel should, so far as practicable, conduct its activities and the inspection using the English language, which is ADB's official working language. It is recognized that it will not be practicable in all cases to use English, especially as some of the persons that the Panel may wish to interview may not speak English. Therefore, on these occasions, it will be necessary for an interpreter or translator, acceptable to the parties to the inspection and to the interviewees, to be retained. If the Panel, in order to conduct its inspection, requires the services of interpreters or translators, it should so far as practicable notify the Chairman of the BIC in advance and come to an arrangement with BIC on the terms and conditions including compensation and payment of expenses for translators. These matters should as far as possible be addressed in the work plan to be prepared by the Panel.

14. Expense Documentation and Audit

- a. The Panel may, in accordance with provisions stipulated in the work plan and budget, offer to reimburse any necessary travel expenses for any interviewee upon the submission of written documentation substantiating such expense incurred, but it shall not otherwise offer, make or authorize any payments or give any consideration of any kind to any interviewee.
- b. The Panel, and each Panel member, may incur expenses authorized in the work plan and budget. Each Panel member should submit full original documentation of all expenses incurred in the performance of his or her duties under these TORs either when such expenses are incurred or promptly upon completion of the Panel's work. Any claim for reimbursement of expenses should include full original documentation therefor. In accordance with ADB's standard procedures, the Panel's expenses will be subject to audit by ADB's Office of the General Auditor. These requirements apply equally and fully to any translator, interpreter or consultant retained by the Panel.

15. Periodic Reports. In order to enable the BIC to inform the public of the progress of the inspection, the Panel will report to the BIC periodically on its progress, focusing on the process rather than the substance of the investigation. The BIC should then make summary reports publicly available, including posting them on the matrix in the inspection function website, so that all concerned persons may gauge the progress and timing of the inspection.

16. Legal Advice. To provide advice on questions referred to in paragraph 51 of the *Inspection Procedures*, separate Counsel will be provided by the General Counsel from within his office. This person should not have been involved in giving advice to Management with respect to the Project or this inspection, and should be suitably firewalled within the Office of the General Counsel. If the Panel requires advice on other questions of law, it may seek advice from such separate Counsel or may propose that a legal consultant be engaged under paragraph 9 above.

17. Draft report. At the completion of its inspection, the panel will issue a draft report of its findings and recommendations simultaneously to the Requesters and Management for comments. Each party is free to provide comments on the draft report, but only the Panel's final view on these matters will be reflected in its final report. The comments from Management and the Requester will be attached to the Panel's final report.

18. Delivery of Panel Materials and Work Product. Upon completion of the Panel's work, the Panel and each Panel member should deliver to the BIC all originals, copies and any extracts and summaries of the materials, documents and work product that the Panel has obtained, received, developed or created during its existence and should not keep any such items unless expressly authorized in advance and in writing by the BIC. The BIC shall retain all such items as it deems appropriate in a secure place. These requirements apply equally to any translator or consultant retained by the Panel.

19. **Confidentiality and Public Disclosures.** During the Panel's existence, the Panel and each Panel member should keep strictly confidential all of its work, deliberations and records, including interviews and interview summaries and any confidential information and materials received from interviewees, in whatever form that these exist. Upon completion of the Panel's work, the Panel members should refrain from disclosing any information or matters that arose during the course of the Panel's existence, except matters that have been made publicly available. These provisions apply equally to any translator, interpreter or consultant retained by the Panel. During the course of the Inspection, the Panel and its members should not make any public disclosures regarding its work. These provisions apply equally and fully to any translator, interpreter or consultant retained by the Panel.
20. Timetable, budget and work plan. **A proposed budget and timetable is attached as Annex 4, to be finalized in consultation with the Panel. Subject to these TORs, the Panel's work plan and internal procedures will be finalized by the Panel in accordance with paragraph 39 of the *Inspection Policy* and paragraphs 48 and 49 of the *Inspection Procedures*.**
21. We, the Panel members, hereby agree to abide by the terms and conditions set forth in these TORs in conducting the inspection of the Chashma Right Bank Irrigation Project (Stage III) in Pakistan:

Signed:

Date: 2 February 2004

A.R.B. Amerasinghe

Goran Eklof

Neeraj N. Joshi

Larry Williams

**PROVISIONS RELEVANT TO INSPECTION
AS SET OUT IN INSPECTION POLICY AND INSPECTION PROCEDURES**

1. Definition of ADB's "Operational Policies and Procedures":

Paragraph 4 of the *Inspection Policy* provides this definition:

4. In this paper, the Bank's "**operational policies and procedures**" are defined as the Bank Policies and Operational Procedures set forth in the Bank's reorganized Operations Manual (OM) and, to the extent applicable, corresponding sections in earlier editions of the OM, but do not include Guidelines on Operational Procedures and similar documents or statements. The Bank's "operational policies and procedures" also include Staff Instructions that relate to the formulation, processing or implementation of Bank projects and that are intended to be incorporated eventually into the OM.

Paragraph 4 of the *Inspection Procedures* provides the following definition:

4. For purpose of the [Inspection] Policy, "operational policies and procedures" are defined as the ADB Policies and Operational Procedures set forth in the ADB's Operations Manual (the OM) and, to the extent applicable, corresponding paragraph in earlier editions of the OM (see paragraph. 17 below). They also include Staff Instructions that relate to the formulation, processing or implementation of ADB projects (but that have not yet been incorporated in the OM).

Paragraph 17 of the *Inspection Procedures* stipulates which "operational policies and procedures" may be considered with respect to a particular inspection:

17. The operational policies and procedures that apply to a project for purposes of the [Inspection] Policy are those that were in effect on the date the project was approved (or, in the case of a proposed project, those that were in effect on the date the inspection request was submitted to the Committee [i.e., BIC]).

2. Scope of the Inspection: The *Inspection Policy* is silent on the scope of the terms of reference for the Panel, and states only the following:

Subject to the terms of reference provided by the BIC, the Panel members may select from among themselves a Chairperson, and may determine the procedures to be followed to conduct the inspection and prepare their report.

Paragraph 47 of the *Inspection Procedures* requires that these TORs specify the scope of the inspection and the Panel's activities as follows:

- a. The scope of the inspection extends only to ADB's operational policies and procedures [see definition in Paragraph 3 below], and therefore the policies and

procedures of other development finance institutions would be relevant only to the extent ADB's own policies and procedures expressly refer to those of other institutions;

- b. For similar reasons, the laws, policies and regulations of a borrowing member country or executing agency should be considered only to the extent directly relevant to ADB's compliance with its operational policies and procedures;
- c. The focus of the inspection is on ADB's conduct, and therefore the conduct of parties other than ADB should be considered only to the extent directly relevant to assessing ADB's compliance with its operational policies and procedures; and
- d. Due consideration should be given to the exercise of professional judgment by ADB's Management, staff and consultants in interpreting and applying ADB's operational policies and procedures.

3. **Contents of the Panel's Written Report to the BIC:**

Paragraph 43 of the *Inspection Policy* states, with respect to requirements for the Panel's report:

Each Panel shall submit a written report to the BIC, with a copy provided to Management. This report shall

- identify all relevant facts
- make a finding as to whether the Bank has complied with its operational policies and procedures
- make recommendations, if appropriate, for any remedial changes in the scope or implementation of the inspected project.

In arriving at its findings, the Panel shall give due consideration to the exercise of professional judgment by the Bank's Management, staff and consultants in interpreting and applying the Bank's operational policies and procedures to the inspected project. Any information required to be kept confidential under the Bank's policy on confidentiality and disclosure of information shall be segregated and submitted as a separate, confidential supplement to the report. The complete report (excluding any such confidential supplement) shall be given to the applicant for inspection as provided in paragraph 44 below and will become publicly available as provided in paragraph 46 below.

Paragraph 56 of the *Inspection Procedures* requires that, at the conclusion of its inspection, the Panel will submit a written report to the BIC, which will:

- a. Identify all relevant facts;
- b. Make a finding as to whether ADB has complied with its operational policies and procedures in connection with the inspected project;

- c. In the event of noncompliance, make a further finding as to whether this noncompliance has resulted or may result in direct and material harm to the requester (or the group the requester represents); and
- d. Make recommendations, if appropriate, for any remedial changes in the scope or implementation of the project.

4. **Other Special Provisions:**

Paragraph 43 of the *Inspection Policy* makes this provision about the Panel's findings and conclusions:

43. In conducting an inspection, a Panel should endeavor to arrive at its findings and recommendations by consensus.

Paragraph 57 of the *Inspection Procedures*:

"A Panel should endeavor to arrive at its findings and recommendations by consensus. In the absence of consensus, its report will state the findings and recommendation(s), if any, of the majority together with the minority view."

DESCRIPTION OF THE PROJECT TO BE INSPECTED

1. **Project Name:** CHASHMA RIGHT BANK IRRIGATION PROJECT (STAGE III)
(ADB LOAN No: 1146-PAK [SF])

2. **Project Location and Address:** Chashma, Pakistan

3. **Project Status:**

a. Pre-Board Approval

b. Post-Board Approval Date Approved: 17 December 1991

c. **Description of the Project's Current Status:**

ADB Loan No. 1146-PAK [SF] for \$185 million was approved by ADB Board of Directors (the Board) in December 1991; ADB additional financing for the Project in the amount of \$33.5 million was approved in June 1999; as of 30 January 2004, Project construction is approximately 99% complete, and 80.34% of the total amount of the ADB loan has been disbursed.

d. **ADB Department Involved:**

South Asia Regional Department (SARD)
Agriculture, Environment and Natural Resources Division

4. **Executing Agency or Other Organization Involved:**

Water and Power Development Authority, Pakistan

Northwest Frontier Province

Province of Punjab

5. **Description of the Project:**

The following description of the Project is taken from the Loan and Project Summary of the *Report and Recommendation of the President to the Board of Directors on a Proposed Loan and Technical Assistance to the Islamic Republic of Pakistan for the Chashma Right Bank Irrigation Project (Stage III)*, dated 18 November 1991.

Project description: The project consists of the following parts:

Part A – main Canal and Related Facilities: (i) construction of the Stage III portion of the concrete-lined main canal, (ii) construction of flood-protection facilities, (iii) provision of mapping for the entire Chashma Right Bank Irrigation Project (CRBIP) area, (iv) extension and improvement of the communication system of the CRBIP, (v) provision of erosion protection;

Part B – Distributary Canal and Drainage Facilities: (i) construction of 500 km of distributary and minor canals and about 500 km of service and access roads, and (ii) construction of surface-drainage facilities;

Part C – On-farm Water Management; and

Part D – Agricultural and Livestock Extension: (i) institutional strengthening of agricultural extension services of NWFP and Punjab, upgrading of market facilities and provision of two feeder markets; and (ii) institutional strengthening of NWFP's and Punjab's Livestock Departments. The Project also includes the provision of equipment and vehicles for Project implementation; operation and maintenance, consulting services and support for Project monitoring.

Project cost: The Project cost is estimated at \$287.5 million equivalent comprising foreign exchange cost of \$94.4 million and local currency cost of \$193.1 million.

Technical Assistance: A technical assistance grant of \$1,000,000 is proposed for strengthening environmental management for water resources development. The grant will be financed from the Japan Special Fund.

Project benefits: The Project will provide irrigation and drainage facilities to about 135,000 ha of cultivable command area with a full development annual cropping intensity of 150 per cent. The annual incremental production of wheat at full development is estimated at 211,000 mt, paddy at 57,000 mt, maize at 52,000 mt, sugar at 28,000 mt and seed cotton 23,000 mt. Gross farmgate output is expected to increase by \$117 million and \$20 million from crop and livestock production, respectively. The economic internal rate of return (EIRR) of the Project is estimated at about 20 per cent. For the whole CRBIP system, the overall EIRR is estimated at 14 per cent.

SCOPE OF INSPECTION AS OUTLINED IN BIC'S REPORT TO THE BOARD

The operational policies and procedures (OPPs) listed in this Appendix reflect the Request for Inspection (Request) that was filed with the BIC. The table below is the summary of the BIC's findings as presented in its report and recommendation to the Board on the Chashma Right Bank Irrigation Project (CRBIP), dated 12 March 2003. The table identifies OPPs and staff instructions where further investigation into ADB's actions is warranted. The scope of the inspection shall be limited to ADB's actions regarding the policies specified as warranting further investigation in the table below.

Paragraph Reference	Requirement or Consideration	BIC's Findings	Roster Member's Findings	BIC's Comments (if any)
23(a)	A brief description or identification of the project	Meets requirement	Meets requirement	
23(b)	An identification of the sender	Meets requirement	Meets requirement	Authorization to represent affected persons provided
23(c) and (d)	A brief description of the operational policy or procedure alleged to have been breached and a description of the act or omission by ADB that may have led to this violation	<p>Meets requirement in the following OMs:</p> <p>Loan approval, 1991</p> <ul style="list-style-type: none"> ▪ OM21, environmental considerations <ul style="list-style-type: none"> ▪ OM23, benefit monitoring and evaluation ▪ Staff Instruction, socio-cultural impacts <p>Supplementary financing, 1999</p> <ul style="list-style-type: none"> ▪ OM13, supplementary financing ▪ OM32, bank's operational missions ▪ OM 50, involuntary resettlement ▪ OM 47, social dimensions ▪ Staff Instruction, indigenous peoples 	<p>Meets requirement in the following OMs:</p> <p>Loan approval, 1991</p> <ul style="list-style-type: none"> ▪ OM21, environmental considerations <ul style="list-style-type: none"> ▪ OM 23 does not appear to have been violated but requires further clarification ▪ Not discussed <p>Supplementary financing, 1999</p> <ul style="list-style-type: none"> ▪ OM13, supplementary financing ▪ OM32, bank's operational missions ▪ OM 50, involuntary resettlement ▪ OM 47, social dimensions ▪ Not discussed 	<p>Further investigation warranted into ADB's actions regarding:</p> <ul style="list-style-type: none"> ▪ Environmental categorization and impact of any miscategorization ▪ Comprehensiveness of environmental assessment ▪ Implementation of mitigation measures ▪ Adequacy of social surveys <ul style="list-style-type: none"> ▪ Adequacy of benchmark information ▪ Adequacy of consideration of socio-cultural aspects <ul style="list-style-type: none"> ▪ Impact of limited reappraisal on requesters' claims ▪ Impact of limited reappraisal on requesters' claims <ul style="list-style-type: none"> ▪ Adequacy of consultation ▪ Adequacy and timeliness of compensation ▪ Preparation of resettlement plan ▪ Provision of social safety nets for vulnerable groups ▪ Adoption of participatory approach

Paragraph Reference	Requirement or Consideration	BIC's Findings	Roster Member's Findings	BIC's Comments (if any)
		Policies or laws that are not within the scope of inspection: <ul style="list-style-type: none"> ▪ Land Acquisition Act, 1894 ▪ ILO convention 169 ▪ Guidelines on Social Analysis of Development Projects ▪ Staff Instruction on Revisions to RRP and TA format 	Policies or laws that are not within the scope of inspection: <ul style="list-style-type: none"> ▪ Land Acquisition Act, 1894 ▪ ILO convention 169 ▪ Guidelines on Social Analysis of Development Projects 	No further investigation warranted
23(e)	An explanation of how the requester has been or is likely to be directly and materially harmed by ADB's act or omission, and what rights or interests of the group have been or are likely to be adversely affected	Meets requirement	Meets requirement	The extent of harm and links to alleged policy violations warrant further investigation.
31(b)	A description of the steps taken by the Requester to bring the grievance to ADB's attention, and a description of why ADB's response was inadequate	Meets requirement	Meets requirement	
7(f)	Whether Management has adequately responded to the claims made in the Request (either by demonstrating that it has followed its operational policies and procedures, or by outlining specific steps that Management is taking or intends to take to correct any failure to follow those policies and procedures and to address any harm caused by such failure)	Management has taken actions in response to unexpected flooding and resettlement issues since 1995.	Management has worked hard to gain agreement by the Government and the EA to establish the GRSC. However, the GRSC is not realistic and will not address the concerns of the affected people.	BIC is not in a position to determine the adequacy of any proposed remedial measures. Further investigation is required.

**PROPOSED BUDGET AND TIMETABLE OF THE INSPECTION PANEL
CHASHMA RIGHT BANK IRRIGATION PROJECT (STAGE III)**

I. PROPOSED BUDGET

Item	Amount (US\$)
Fees (4 Panel members)	350,000
Airfares	40,000
Hotel and subsistence	55,000
Consultants	45,000
Communications and out-of-pocket expenses	5,000
Contingency	5,000
Total	\$500,000

II. REVISED PROVISIONAL TIMETABLE

Task Description	Target Dates
1. Panel commences preparatory work	December 2003
2. BIC convenes Panel for organizational meeting	26 January 2004
3. BIC and Panel finalize TORs, work plan, timetable and budget	End January
4. Panel reviews additional background documents, including translated documents	2-29 February
5. Panel conducts interviews with ADB staff, consultants	1-19 March
6. Panel engages hydrology engineer	15 March
7. Panel prepares for visit to project area	22-26 March
8. Panel visits Pakistan, including project area	29 March- 8 April
9. Panel submits draft Inspection Report to Requesters and Management for comments	23 April
10. Panel considers comments from Requesters and Management and finalizes report	24 May-9 June
11. Panel submits final Inspection report, all work papers, final accounts and reimbursement requests to BIC	10 June

Stages of Inspection:

- Initial review of documents
- Initial organizational meeting with BIC (Manila)
 - finalize TORs
 - complete work plan, budget and timetable
 - determine documents and translations required

- Field visits to obtain factual information (Pakistan)
 - interviews with requesters, government officials etc.
 - public consultations, if required
 -
- Visit to ADB to obtain factual information (Manila)
 - interviews with ADB staff
- Data and information verification (Manila and Pakistan)
 - cross-checking
 - identifying contradictions, etc.
- Conclusion and report writing (Manila)