

Not for Quotation, work-in-progress**TERMS OF REFERENCE FOR THE MISSION LEADER AND THE EVALUATION OFFICER**

1. The mission leader will be responsible for the overall evaluation, and in this context, will perform the following tasks:
 - (i) Supervise the planning and implementation of the transport sector assistance program evaluation (SAPE);
 - (ii) Coordinate the activities and progress of consultants;
 - (iii) Integrate the outputs of the team members;
 - (iv) Participate in interviews and focus group discussions with relevant stakeholders, together with team members;
 - (v) Interact with other staff of operational departments, the Regional and Sustainable Development Department and the Strategy and Policy Department; and
 - (vi) Coordinate the preparation of the SAPE report and serve as a principal author, taking into account contributions from team members.

2. The evaluation officer will carry out the following tasks:
 - (i) Carry out a sector level economic analysis to evaluate the calculations of economic internal rates of return and financial internal rates of return presented in the Asian Development Bank project completion reports and project performance evaluation reports. Also include other similar analyses from other development partners' reports;
 - (ii) Prepare the SAPE appendix relating to the economic analysis in line with the country assistance program evaluation guidelines;¹
 - (iii) Update the matrix on loan covenants;
 - (iv) Assist the mission leader in consolidating the consultants' outputs and other information from various sources; and
 - (v) Identify sources of information that would have a bearing on the SAPE analyses and seek to obtain such information.

¹ Current guidelines for the preparation of country assistance program evaluation reports drafted in 2005 should be used for this purpose. These guidelines will be provided by the Mission Leader.