

**Resettlement Implementation Monitoring Form  
for Loan Administration Review Missions<sup>1</sup> (DRAFT)**

Project Name:

Date:

Project Progress: (%)

**A. Compliance to Loan Covenants**

Item No.	Covenant	Status of Compliance
{List Schedule #, Para #.}	{List covenants}	{Briefly describe status of compliance. Do not simply say "satisfactory" or "unsatisfactory."}

**B. Resettlement Supervision Report**

Item No.	Resettlement Task	Responsible Agency	Completion Deadline	Progress to Date/Remarks
<b>1.0</b>	<b>RESETTLEMENT MANAGEMENT</b>			
<b>Institutional Arrangements</b>				
1.1	Financing and budget (i) adequacy (ii) timely availability (iii) outstanding concerns			
1.2	Establish PIU (i) resettlement offices (ii) resettlement staff as in RP (iii) APs database (iv) facilities (v) training			
<b>Updating of RP/s based on Detailed Design</b>				
1.3	Update RP (i) revise based on DMS (ii) revise implementation schedule (iii) revise budget			
1.4	Approve compensation rates (i) approved (ii) adequacy as per RP (iii) APs informed.			
<b>Disclosure and Grievance Redress Arrangements</b>				
1.5	Disclose RP (i) updated RP (ii) sub-project RPs (iii) changes in scope (iv) unanticipated impacts (v) disclosed to APs in local language. Disclose revised RP on ADB website.			
1.6	Appoint grievance redress committees (i) terms of reference (ii) appointment (iii) publicity among APs (iv) recording of complaints and decisions (v) satisfaction with process and reviews.			
<b>Monitoring and Reporting Arrangements</b>				
1.7	Set up internal monitoring system (i) assess capability and identify staff requirements of internal monitoring agency, (ii) staffing of offices responsible for resettlement, (iii) verify criteria for assessment (iii) responsibility (iv) reporting (v) verify utilization of monitoring reports for management decision-making purposes			
1.8	Appoint external monitoring agency (i) recruitment (ii) TOR agreed, (iv) baseline survey (v) reporting (vi) action taken by management on reports.			
1.9	Reporting: (i) frequency (ii) timeliness (iii) action taken on issues arising from reports (iv) issues.			

<sup>1</sup> Please update the Project Performance Report (PPR) accordingly, attach this form to the BTOR of the Loan Administration Mission and circulate to your division Resettlement Specialist and RSES.

Item No.	Resettlement Task	Responsible Agency	Completion Deadline	Progress to Date/Remarks
<b>2.0</b>	<b>RESETTLEMENT IMPLEMENTATION</b>			
<b>Consultation</b>				
2.1	Consultation (i) responsibility (ii) stakeholders identified (iii) process for consultation with APs during implementation (iv) documentation of consultations			
<b>Mapping and Inventory</b>				
2.2	Identity cards (i) issued to APs (ii) records of APs			
2.3	Land acquisition (i) mapping of areas (ii) preparing acquisition schedule (iii) coordination with acquiring bodies (iv) flow of funds to pay compensation (v) payment of supplementary compensation to meet replacement value (vi) bottlenecks (vii) actions taken to address problems			
2.4	Common property resources (i) inventory as per RP (ii) restoration plan (iii) funding available (iv) progress			
<b>Compensation, Relocation and Rehabilitation</b>				
2.5	Payment of compensation (i) for land (ii) structures (iii) businesses (v) transitional allowances (vi) loss of income (vii) untitled APs (viii) vulnerable APs			
2.6	Relocation of households (i) relocation plan (ii) site identification and acquisition (iii) self-relocation (iv) site development with services (iii) house construction (v) timing in relation to project civil works			
2.7	Income restoration plan (i) needs assessed (ii) plans formulated (iii) funding available (iv) progress			
<b>Monitoring and Reporting</b>				
2.8	Reporting (i) revised RP (ii) RPs for sub-projects (iii) internal progress reports (iv) external monitoring and evaluation reports (v) completion report  Action taken by EA on the report			