









## Implementation schedule of SEAWUN under ADB support program from February, 2006 to April, 2007

Work Description	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M1/07	M2/07	M3/07	M4/07
<b>1. Organizational Strengthening</b>															
1.1. Membership development	-----														
1.2. Members needs assessment survey			—————												
1.3. Executive Meeting					—							—			
Board and Member Meeting								—							
1.4. Promotion visits (2-3 trips)		—				—				—					
<b>2. Knowledge management and capacity building</b>															
2.1. Website maintenance and updating	-----														
2.2. Exchange visits/twinning arrangements among members															
<i>Develop design and implementation plan for exchange visits/twinning</i>			———												
<i>Arrange exchange visits</i>		—					—						—		
2.3. SEAWUN Convention in 2007 (planned on May, 2007 in Kuala Lumpur)															
Preparation meetings with relevant organizations: ADB, MWA, USAID, WB... regarding topics, themes, preparation work...		—————													
Develop design and program, expected outputs of the Convention			———												
The first announcement and call for papers: hard & electronic copy, website				———											
Distribute invitation letters, follow-up activities, receive papers, documents printing, other arrangements						-----									

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<b>3. Benchmarking</b>															
3.1. Develop TORs for consultants, TOR for expanded BM Network and get approval from ADB															
3.2. Recruitment of national and international consultants															
3.3. Training workshop on BM and back-to-back BM Network Meeting															
3.4. BM survey with expanded size: Revision of the questionnaire, data collection and validation															
3.5. Analysis and reporting															
3.4. Dissemination of BM results: development and publishing the second data book on water utilities in Southeast Asia, posting BM results online, creating links with BM organizations in the region and the world															
3.5. Prepare design and implementation plan for peer review pilot process															
Implement peer review pilot process															
<b>4. Prepare technical and financial report for the program</b>			*			*			*						*