

BACKGROUND

The significance of waste isolation lies in efforts to prevent water-borne diseases that affect both developed and developing countries to differing degrees. Approximately, 14,000 people worldwide die each day from preventable water-borne disease as a result of inadequate sanitation and hygiene practices. In Asia, a total of two billion people live without adequate sanitation, people's access to sewerage also varies, ranging from nil in Vientiane to 100% in Yokohama and Hong Kong, for instance.

Responding to this challenge, the Millennium Development Goal (MDG) Number 7 Target 10 calls for halving the proportion of the people without sustainable access to safe drinking water and improved sanitation by 2015. The urgency for better sanitation certainly ranks high in cities and local governments, particularly in developing countries.

CITYNET, the Regional Network of Local Authorities for the Management of Human Settlements, cooperates closely with various regional and international agencies to assist local governments and their partners in Asia and the Pacific region. One example of such cooperation is the International Seminar on Sanitation in Mandaluyong City, Metro Manila, Philippines on 15 and 16 November 2007, which focuses on improving sanitation. The Seminar will include case study presentations, fora and project demonstrations. The outcomes of the Seminar will be integrated in the programme activities of CITYNET and advocated amongst development agencies for more effective sanitation programmes and projects for cities, particularly in Asia and the Pacific region.

The Seminar will be followed by the Training on Sanitation Improvement for Asian Cities from 19 to 22 November 2007, which will be organised by CITYNET, the City Government of Makati, UNITAR, and the World Bank Institute. The Training is part of the programme with CIFAL Kuala Lumpur of KLRTC (Kuala Lumpur Regional Training Centre)¹ where for the first time, KLRTC XII will be held outside Kuala Lumpur, Malaysia.

OBJECTIVES AND OUTCOMES

With the theme, "Delivering Our Vision: Sanitation for All," the International Seminar aims to mobilize all local governments to act on the urgency of advancing the sanitation agenda in response to issues concerning environment and public health. It is an opportunity for local governments to develop mechanisms and approaches for sustainable sanitation as well as disseminate best practices for possible replication elsewhere.

ORGANISERS

This international seminar is organised by CITYNET and City Government of Makati as the host city, in coordination with the Asian Development Bank (ADB).

¹ Kuala Lumpur Regional Training Centre (KLRTC) is a joint initiative launched in 2003 by UNITAR, CITYNET, Kuala Lumpur City Hall, Veolia Environment and UNDP. Partners include the World Bank Institute and other prominent agencies.

PARTICIPANTS

The international seminar targets mayors, local chief executives, policy makers, civil servants, and other stakeholders representing local government units, national agencies, bi- and multilateral organizations, and NGOs/ CBOs that have indicated water and sanitation as their main concerns, as well as sanitation experts and relevant UN organizations.

LANGUAGE

The workshop sessions and study visits will be conducted in **English**.

PROGRAMME AND METHODOLOGY

The programme shall consist of **two (2) days of intensive sessions on the sustainable sanitation** where its effect on the environment and public health will be the focus and main entry point. The sessions shall be comprised of presentations, fora and presentations from cities. There will be a study visit to sanitation projects in Makati City to enrich the perspective and deepen understanding of participants of the urgency of advancing sanitation agenda. The tentative programme for the event is enclosed.

For the Executive Committee members of CITYNET, the agenda for the 23rd Session of the Executive Committee to be held on 14th November will be sent separately.

VENUES AND DATES

The Workshop will be held from 15 to 16 November 2007 at:

*Asian Development Bank (ADB)
ADB Headquarters, 6 ADB Avenue
Ortigas Center, Pasig City, Philippines*

REGISTRATION FEE

Registration fees are applied to cover seminar kits, conference hand-outs, meals during the seminar, airport transfers and local transportation during the field visit. The fees are:

- USD 200.00 for foreign participants
- PHP 9,000.00 (for non-members) and PHP 6250.00 (for CITYNET members) for local participants

For participants who will confirm their participation and submit filled-out registration forms ON OR BEFORE 01 OCTOBER 2007 shall be entitled to the following discounted rates:

- USD 150.00 for foreign participants
- PHP 6,250.00 (for non-members) and PHP 4,500.00 (for CITYNET members) for local participants

TRAVEL ARRANGEMENTS

All expenses shall be borne by the participants.

Foreign participants are expected to arrive on the afternoon of 14 November 2007 (Wednesday), and to depart on the afternoon of 17 November 2007 (Saturday) except for those participating in the Disaster Cluster Meeting. Staff of the City Government of Makati shall welcome participants at the Ninoy Aquino International Airport who will be able to submit their itineraries 3 days before their arrival.

Transfers for the following trips shall be handled by the City Government of Makati:

- From the Ninoy Aquino International Airport (NAIA) to the designated hotels
- From the designated hotels to NAIA
- From the seminar venue to other destinations included in the Seminar Programme

Participants from the Philippines are expected to arrange their own transport from airport to hotel and vice-versa.

HOTEL ACCOMMODATION AND FOOD

The participants shall shoulder and directly pay the accommodation expenses to their preferred hotels. Listed below are the possible hotels near the venue.

Upon confirmation of attendance, the participants are required to inform CITYNET of their preferred hotels. Participants are requested to arrange and finalise their own reservations directly with the representatives of their preferred hotels. Reservation may be made by the Organizing Committee ONLY upon request by the participants. Please be reminded also to inform in advance hotel representatives of your food preferences or restrictions if any (such as vegetarian meals and Halal).

Should you opt to stay in other hotels not listed below, please inform the seminar organizers (CITYNET or Makati).

Hotels for Accommodation	Location
Holiday Inn	1 ADB Avenue, Ortigas Center, Pasig City Philippines +632 633-7111
Crowne Plaza Galleria Manila	Ortigas Ave. Cor. ADB Ave., Pasig City www.crowneplaza.com +632 635-7222
Discovery Suites	25 ADB Avenue, Ortigas Center, Pasig City Philippines +632 635-2222
Linden Suites	San Miguel Avenue, Pasig City +632 638-7878
Renaissance Makati City Hotel (for EXECOM members)	Esperanza St., corner Makati Avenue, Makati City +632 811-6888

IMMIGRATION

All foreign visitors to Philippines are required to secure a valid visa except those coming from the ASEAN region. A tourist visa, valid for 90 days from the date of entry, can be obtained from any Philippine Embassy, High Commission or Consulate. Upon request from the participant, the City Government of Makati will issue an official letter of invitation/recommendation. Participants from countries where there is no diplomatic representation for the Philippines should contact CITYNET as soon as possible.

FOREIGN EXCHANGE

The unit of currency in the Philippines is the Philippine Peso. The present exchange rate stands approximately at 1 US dollar to 45 Philippine Peso (as of July 2007).

WEATHER

The Philippines has a maritime tropical climate and has two distinct seasons, rainy and dry. The temperature average ranges from 23° to 32° Celsius (73° to 90° F) in the entire archipelago throughout the year. The humidity varies from 75% to 85% depending on the time of the year. The dry season is from November to April and the Wet season is from May to October.

OTHER INFORMATION

The organizers will **not** assume responsibility for:

- Expenses in the home country incidental to overseas travel, such as those for visas, medical examinations, inoculations, or domestic travel to and from the airport;
- Salary and related allowances for participants during the period of the seminar;
- Costs incurred by participants for travel insurance, accident insurance, medical or dental or hospitalization fees in connection with attending the seminar;
- Compensation in the event of death or disability of participants in connection with attending the seminar;
- Loss or damage to participants' personal property while attending the seminar, and loss or damage claimed by third parties as a result of any negligence on the part of participants or other expenses of a personal nature, not directly related to the purpose of the event.

INQUIRIES

Inquiries may be addressed to:

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Programme Manager
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E-mail: info@citynet-ap.org
URL: <http://www.citynet-ap.org/>

THE SEMINAR SECRETARIAT
(Host City)
City Government of Makati
Tel: 632-870-1737-39;
Fax: 632-899-8958
Email:
makati_international@makati.gov.ph
Website: www.makati.gov.ph

AIDE MEMOIRE

CITYNET INTERNATIONAL SEMINAR ON SANITATION

2007

Delivering Our Vision:
SANITATION FOR ALL



CITYNET City Government of
MAKATI

**ADB Headquarters, Ortigas Center,
Philippines**

November 15-16, 2007