

Asia-Pacific Regional Synthesis Meeting for the 5th World Water Forum
GENERAL INFORMATION

October 7, 2008

1. Date/Time

- Open Meeting: Monday, December 15, 2008 / from 9:30 to 17:40
- Closed Drafting Meeting: Tuesday, December 16, 2008 / from 10:00 to 17:00

2. Meeting Venue

- Open Meeting:
“Hall D7” of Tokyo International Forum
5-1 Marunouchi 3-chome, Chiyoda-Ku Tokyo 100-0005, Japan
Tel +81-(0)3-5221-9000 www.t-i-forum.co.jp/english/index.html
- Closed Drafting Meeting
To be confirmed

3. Language

Official language of the Open Meeting is English and Japanese.
Working language of the Closed Drafting Meeting is English.

4. Accommodation

We have pre-booked hotel rooms at the Yaesu Fujiya Hotel. The following rate is available for the meeting participants. **Please contact the hotel directly to make your reservation no later than November 31.** It is about a 5 minutes walk from the hotel to the Tokyo International Forum.

- Single room with breakfast@ 16,690 yen (approximately 165US\$ incl. service & tax)

Yaesu Fujiya Hotel

Reservation office tel: **+81-3-3273-2860 or 2861**
Reservation office e-mail: **t-matsuura@kokusaikogyo.co.jp**
Reservation code: **APWF**
Deadline for reservation: **November 31**

Address of the hotel:

2-9-1 Yaesu, Chuo-ku, Tokyo 104-0028, Japan
Tel +81-(0)3-3273-2111 FAX +81-(0)3-3273-2180
www.yaesufujiya.com/english/english.html

There are many hotels within walking distance from the Tokyo International Forum. If you would like to stay at another hotel, please check the website of the Tokyo International Forum and kindly make the booking yourself. www.t-i-forum.co.jp/english/hotel.html

5. Access information: from Narita Airport to the Hotel

Please contact the Limousine Bus Counter located on the Arrival Lobby (The color of the sign of the Limousine Bus Counter is orange) and buy a ticket for "Yaesu Fujiya Hotel" at the counter. See the limousine bus timetable at www.limousinebus.co.jp/en/timetable/narita/tokyost_hujiya_h.html. Upon purchase of your ticket, you will be advised of the departure time and the gate number. It costs 3,000 yen and takes about 90 minutes from Narita Airport to the hotel.

Though there is only one bus/hour from Narita Airport to the Yaesu Fujiya Hotel, there are many buses (3-5/hour) from the Narita Airport to Tokyo Station Yaesu South Exit, which is about a 5 minutes walk from the Hotel. Please see the map next page for details.

6. Climate

The average temperature in Tokyo is expected to be around 8 degrees (between 5-12 degrees) in December.

Currency Exchange

Currency exchange is available at the Narita International Airport. You can also exchange at the Yaesu Fujiya Hotel (only from USD, GBP and Euro to Japanese yen).

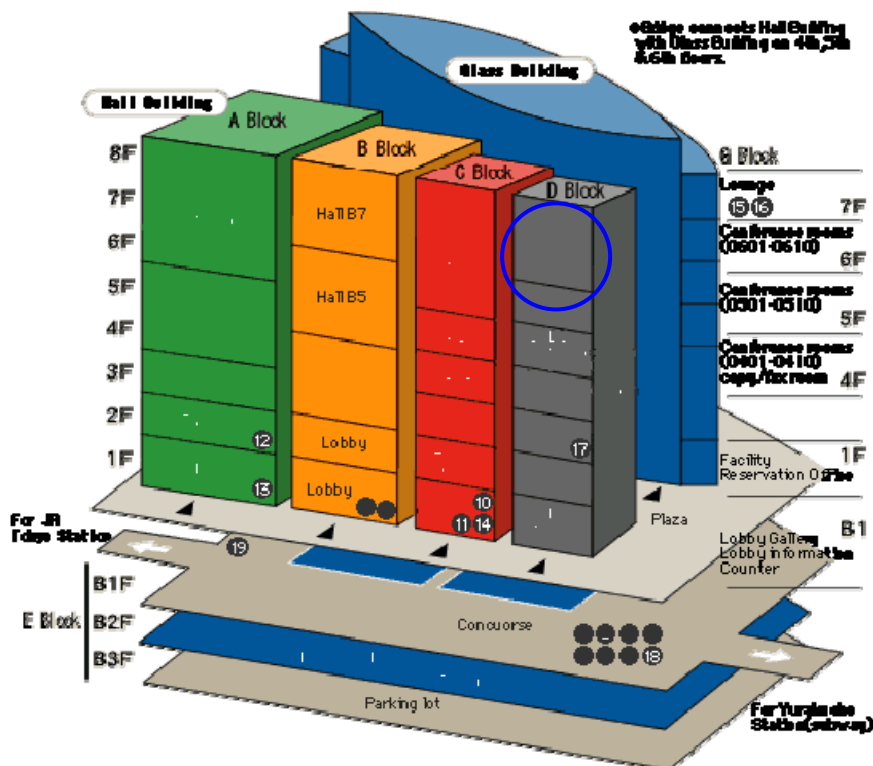
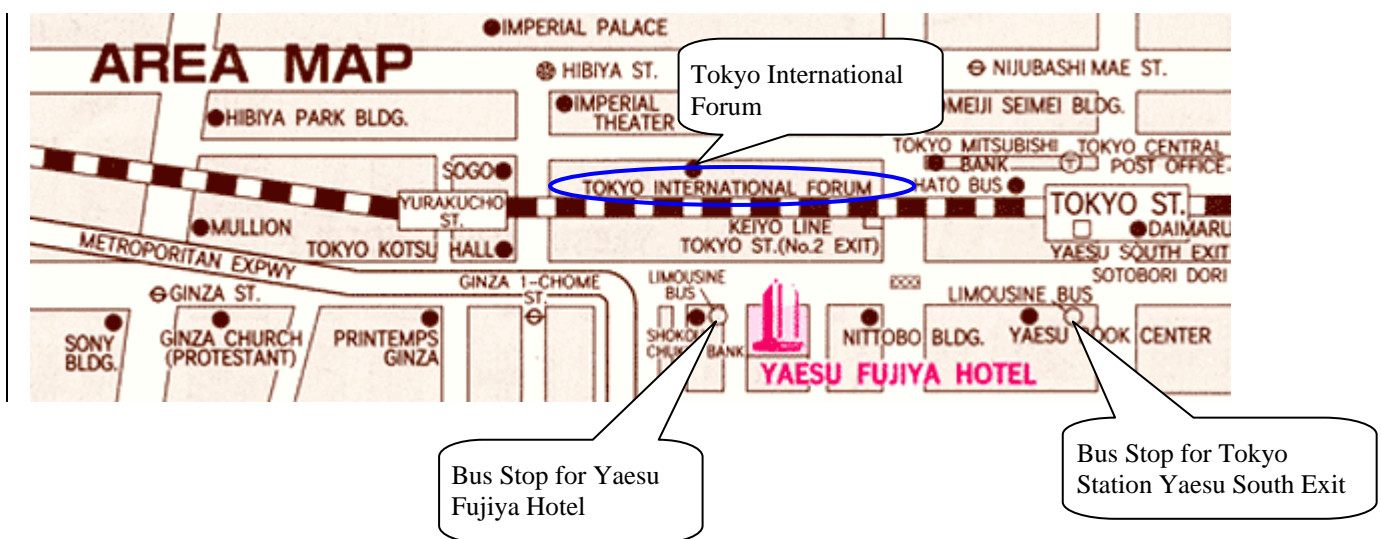
* Please visit www.into.go.jp/english/ to know more about Japan!!

7. Contact Information

APWF Secretariat (c/o Japan Water Forum) Attn: Taeko Yokota (Ms) and Noriko Yamaguchi (Ms)
 Phone : +81-3-5212-1645 Fax : +81-3-5212-1649 (Dial 03-5212 ... while you are in Japan)
 E-mail: ap_forum@waterforum.jp http://www.waterforum.jp

If you have any problems after your arrival in Japan, please call us on our mobiles.

Ms. Yokota: 090-7639-2575 or Ms. Yamaguchi: 090-5322-7754



Tokyo International Forum