Forty-Ninth Annual Meeting – Documents

Attached for information is a set of the following documents, together with a covering memorandum, which is being sent to Channels of Communication, Governors, and Alternate Governors in connection with the Forty-Ninth Annual Meeting:

(i) Notice of Forty-Ninth Annual Meeting

(ii) (Draft) Provisional Schedule of the Annual Meeting
    (Document No. BG49-1)

(iii) (Draft) Provisions Relating to Conduct of the Annual Meeting
    (Document No. BG49-2)

(iv) (Draft) Agenda
    (Document No. BG49-3)
TO: GOVERNORS AND ALTERNATE GOVERNORS

The Forty-Ninth Annual Meeting of the Board of Governors will be held in Frankfurt, Germany from 3 to 5 May 2016.

An initial set of documents is attached:

(i) Notice of Forty-Ninth Annual Meeting
(ii) (Draft) Provisional Schedule of the Annual Meeting (Document No. BG49-1)
(iii) (Draft) Provisions Relating to Conduct of the Annual Meeting (Document No. BG49-2)
(iv) (Draft) Agenda (Document BG49-3)

THE SECRETARY
NOTICE OF FORTY-NINTH ANNUAL MEETING

The Forty-Ninth Annual Meeting of the Board of Governors will take place in Frankfurt, Germany from Tuesday, 3 May to Thursday, 5 May 2016.
(DRAFT) PROVISIONAL SCHEDULE OF THE ANNUAL MEETING*

Monday, 2 May 2016 - 6:30 p.m. - Host Country Reception: Welcome Address by Chancellor Angela Merkel

Tuesday, 3 May 2016 - 4:30 p.m. - Opening
- Address by the Guest of Honor
- Address by the President of ADB
- Cultural Event
- 6:00 p.m. - Adjournment

Wednesday, 4 May 2016 - 9:00 a.m. - Report of the Procedures Committee
- Statements by Governors
- 12:00 noon - Adjournment

Thursday, 5 May 2016 - 11:00 a.m. - Statements by Governors
- Report of the Procedures Committee (continuation)
- Remarks by the Chair-Elect
- Concluding Remarks
- 12:00 noon - Closing

* Seminars and other activities will be held throughout the day from 2 to 5 May 2016.
(DRAFT) PROVISIONS RELATING TO CONDUCT OF THE ANNUAL MEETING

Admission

1. Sessions of the Board of Governors of ADB will ordinarily be open to advisers of member delegations, accredited observers, guests, media, nongovernment organizations and other civil society organizations, the meeting secretariat, and ADB staff.

2. Meetings of the Procedures Committee, should they be called, shall be open to Governors who are members of the committee and their advisers, and others as may be considered necessary by the Chair of the committee.

Order of Speaking and Records

3. The Chair of the Board of Governors will establish the order of speaking at each session. Governors desiring to speak will generally be recognized in the established order of speaking.

4. There will be two business sessions. Instead of delivering an oral statement during a business session, Governors will have the option to submit a written statement only, which will be uploaded on the ADB website following the first business session. Governors will also have the option to deliver an abridged oral statement during the business session with a complete written statement posted on the website immediately after delivery. Joint statements are encouraged.

5. Governors are expected to keep their oral statements short. In cases where a longer statement is considered necessary, Governors may provide The Secretary with the full text for the record.

6. Messages or statements by observers may be brought to the attention of the meeting by circulation through the Office of The Secretary.

7. The Secretary will keep a summary of the proceedings of the Annual Meeting, which will be made available to members as soon as possible after the meeting. Governors are requested to submit their statement in English (the official language of ADB) for inclusion in the proceedings.

Procedures Committee

8. Before the meeting, the committee will consider (via correspondence) and make recommendations to the Board of Governors on the schedule and agenda for the meeting, and the provisions relating to the conduct of the meeting (and any procedural matters). A report of the Procedures Committee will be prepared. Notwithstanding this arrangement, the Procedures Committee members will need to be available to convene during the meeting should the need arise.

Public Information

9. The Chair of the Board of Governors and the President of ADB may communicate to the media such information concerning the proceedings of the meeting as they may deem suitable.
(DRAFT) AGENDA

1. Annual Report for 2015
3. Allocation of Net Income
4. Budget for 2016
5. Resources of ADB
6. Review of Rules and Regulations
7. Officers and Procedures Committee for 2016/2017