

3.3 Project Set-Up and Scheduling

Planning for project implementation involves preparing a work plan describing the tasks and activities, indicating how the tasks will be accomplished and managed, and identifying the resources necessary to carry out the project activities. The longer and more complex the project, the more time should be spent on the setup and scheduling. The major purpose of scheduling is to divide the project's main components into manageable tasks that can be implemented within defined periods of time.



*Proper scheduling will
provide the project manager
with a benchmark to use in
monitoring progress and
controlling the project*

