

MEMORANDUM OF UNDERSTANDING

between

**LEE KUAN YEW SCHOOL OF PUBLIC POLICY,
NATIONAL UNIVERSITY OF SINGAPORE**

and

ASIAN DEVELOPMENT BANK

1. Purpose

1.1 The purpose of this Memorandum of Understanding is to develop linkages, enhance knowledge management and foster cooperation between the Lee Kuan Yew School of Public Policy, National University of Singapore (LKYSPP) having its address at 469C Bukit Timah Road, Oei Tiong Han Building, Singapore 259772 and the Asian Development Bank (ADB) headquartered in the Philippines with its postal address at 6 ADB Avenue, Mandaluyong City 1550, Philippines. The activities to be covered under this Memorandum of Understanding will include secondment of ADB staff members to LKYSPP as professors; ADB inviting LKYSPP to provide its staff as resource persons; LKYSPP inviting ADB to provide its personnel as resource persons; carrying out research and other programs; and carrying out collaborative programs and other initiatives.

2. Secondment

2.1 For the purposes of this Memorandum of Understanding, ADB will second one of its staff members (the "seconded") for a period of at least two years, with an extension of not more than two years, as an "Asian Development Bank Visiting Professor" at LKYSPP in Singapore. The objective of the secondment is for the mutual benefit of LKYSPP, ADB and the seconded. The secondment will cover specific fields of activity including teaching, knowledge management, research, and fostering closer working relationships between the institutions. The seconded will continue to be employed by ADB during the period of the assignment.

2.2 During the period of assignment, the seconded will have a work plan agreed by LKYSPP and ADB and any changes to the work plan will require ADB's approval. The seconded's work plan will specifically include teaching and administrative matters under a supervisor/mentor from LKYSPP and research programs and other activities under a supervisor from ADB. The staff member's annual work performance will be evaluated by ADB with inputs from the assigned LKYSPP supervisor/mentor.

2.3 Each secondment including the secondment referred to above will be covered by a separate agreement entered into between LKYSPP and ADB (the "secondment agreement") with the agreement of the seconded. The secondment agreement will cover the details of the secondment including the seconded's terms of reference, the work plan, the supervisors/mentors, and the cost-sharing arrangement to be agreed by the institutions which is expected to be on an equal basis. The seconded will remain on ADB's payroll and will receive the normal benefits relating to pension, medical insurance, and other benefits.

2.4 The seconded may not be recruited by LKYSPP either during the secondment period or until at least one year after the secondment end date. The seconded will be subject to ADB's provisions on the code of conduct set out in ADB's Administrative Order (AO) No. 2.02 including the rules on disclosure of information. Additionally, the seconded will be subject to LKYSPP's administrative rules and regulations, except those that are specifically covered by ADB's rules and regulations. LKYSPP will provide the seconded with appropriate office accommodation, office and computer support.

2.4 In accordance with ADB and LKYSPP policies, the seconded's assignment may be shortened, postponed or cancelled by ADB or LKYSPP with at least thirty days' prior notice to the other party. ADB and LKYSPP will consult each other prior to any such notice being given to the seconded.

2.5 Each institution will designate a contact person in its organization for the purposes of managing the secondment agreement.

3. LKYSPP resource persons for ADB

3.1 ADB will invite LKYSPP to send its staff members, as agreed by LKYSPP, to be resource speakers at ADB events including seminars, programs and other activities organized by ADB. The objective of this engagement of resource persons is to enhance ADB's knowledge management and disseminate information on various areas including public policy research; education and discourse; globalization; governance; public management; information and organizational innovation; and water management.

3.2 ADB will bear the cost of travel and other related expenses in engaging LKYSPP staff members as resource persons. These arrangements will be made on a case-by-case basis.

3.2 Each institution will designate a contact person in its organization for the purposes of managing this activity.

4. ADB resource persons for LKYSPP

4.1 LKYSPP will invite ADB to send its personnel, as agreed by ADB, to be resource speakers at LKYSPP events including seminars, programs and other activities organized by LKYSPP. The objective of this engagement of resource persons is to complement the activities carried out by LKYSPP and its research centers to cover various areas including economic and social development; anticorruption; environment and social protection; regional cooperation and integration; law and policy reform; and governance.

4.2 The cost of travel and other related expenses in engaging ADB personnel as resource persons will be borne by LKYSPP and ADB, and the arrangements will be made on a case-by-case basis.

4.3 Each institution will designate a contact person in its organization for the purposes of managing this activity.

5. Research and other programs

5.1 ADB will develop and enter into research and other programs with LKYSPP. The objectives of such programs are to promote public management and good governance; improve knowledge management; and enhance quality, knowledge and innovation for sustainable development.

5.2 The arrangements for these activities will be made on an individual basis and will be for the mutual benefit of both institutions.

5.3 Each institution will designate a contact person in its organization for the purposes of managing each activity carried out under these programs.

6. Collaborative programs and other initiatives

6.1 ADB will develop and enter into collaborative programs and other initiatives with LKYSPP. The objectives of such programs and initiatives are to enhance ADB staff

development programs, promote ADB's vision of reducing poverty reduction in its member countries, and assist in the implementation of *Strategy 2020: The Long-Term Strategic Framework of the Asian Development Bank 2008-2020* ("Strategy 2020"). Strategy 2020 provides ADB's strategic directions to 2020 and sets its operational and institutional goals.

6.2 The arrangements for these activities will be made on an individual basis and will be for the mutual benefit of both institutions.

6.3 Each institution will designate a contact person in its organization for the purposes of managing each activity carried out under the collaborative programs and other initiatives.

7. Review

7.1 The parties agree to jointly review in 2011 the implementation of the activities carried out under this Memorandum of Understanding.

8. Governing law

8.1 This Memorandum of Understanding will be governed by the general principles of public international law to the exclusion of any single national system of law.

Signed for and on behalf of:

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LEE KUAN YEW SCHOOL OF PUBLIC
POLICY, NATIONAL UNIVERSITY OF
SINGAPORE

ASIAN DEVELOPMENT BANK

Professor Kishore Mahbubani
Dean
Lee Kuan Yew School of Public Policy,
National University of Singapore

Haruhiko Kuroda
President
Asian Development Bank

Date: 9 October 2009

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