MEMORANDUM OF UNDERSTANDING

between

LEE KUAN YEW SCHOOL OF PUBLIC POLICY,
NATIONAL UNIVERSITY OF SINGAPORE

and

ASIAN DEVELOPMENT BANK
1. Purpose

1.1 The purpose of this Memorandum of Understanding is to develop linkages, enhance knowledge management and foster cooperation between the Lee Kuan Yew School of Public Policy, National University of Singapore (LKYSSP) having its address at 469C Bukit Timah Road, Oei Tiong Ham Building, Singapore 259772 and the Asian Development Bank (ADB) headquartered in the Philippines with its postal address at 6 ADB Avenue, Mandaluyong City 1550, Philippines. The activities to be covered under this Memorandum of Understanding will include secondment of ADB staff members to LKYSSP as professors; ADB inviting LKYSSP to provide its staff as resource persons; LKYSSP inviting ADB to provide its personnel as resource persons; carrying out research and other programs; and carrying out collaborative programs and other initiatives.

2. Secondment

2.1 For the purposes of this Memorandum of Understanding, ADB will second one of its staff members (the "secondee") for a period of at least two years, with an extension of not more than two years, as an "Asian Development Bank Visiting Professor" at LKYSSP in Singapore. The objective of the secondment is for the mutual benefit of LKYSSP, ADB and the secondee. The secondment will cover specific fields of activity including teaching, knowledge management, research, and fostering closer working relationships between the institutions. The secondee will continue to be employed by ADB during the period of the assignment.

2.2 During the period of assignment, the secondee will have a work plan agreed by LKYSSP and ADB and any changes to the work plan will require ADB's approval. The secondee's work plan will specifically include teaching and administrative matters under a supervisor/mentor from LKYSSP and research programs and other activities under a supervisor from ADB. The staff member's annual work performance will be evaluated by ADB with inputs from the assigned LKYSSP supervisor/mentor.

2.3 Each secondment including the secondment referred to above will be covered by a separate agreement entered into between LKYSSP and ADB (the "secondment agreement") with the agreement of the secondee. The secondment agreement will cover the details of the secondment including the secondee's terms of reference, the work plan, the supervisors/mentors, and the cost-sharing arrangement to be agreed by the institutions which is expected to be on an equal basis. The secondee will remain on ADB's payroll and will receive the normal benefits relating to pension, medical insurance, and other benefits.

2.4 The secondee may not be recruited by LKYSSP either during the secondment period or until at least one year after the secondment end date. The secondee will be subject to ADB's provisions on the code-of-conduct-set-out in ADB's Administrative Order (AO) No. 2.02 including the rules on disclosure of information. Additionally, the secondee will be subject to LKYSSP's administrative rules and regulations, except those that are specifically covered by ADB's rules and regulations. LKYSSP will provide the secondee with appropriate office accommodation, office and computer support.

2.4 In accordance with ADB and LKYSSP policies, the secondee's assignment may be shortened, postponed or cancelled by ADB or LKYSSP with at least thirty days' prior notice to the other party. ADB and LKYSSP will consult each other prior to any such notice being given to the secondee.
2.5 Each institution will designate a contact person in its organization for the purposes of managing the secondment agreement.

3. LKYSSP resource persons for ADB

3.1 ADB will invite LKYSSP to send its staff members, as agreed by LKYSSP, to be resource speakers at ADB events including seminars, programs and other activities organized by ADB. The objective of this engagement of resource persons is to enhance ADB's knowledge management and disseminate information on various areas including public policy research; education and discourse; globalization; governance; public management; information and organizational innovation; and water management.

3.2 ADB will bear the cost of travel and other related expenses in engaging LKYSSP staff members as resource persons. These arrangements will be made on a case-by-case basis.

3.2 Each institution will designate a contact person in its organization for the purposes of managing this activity.

4. ADB resource persons for LKYSSP

4.1 LKYSSP will invite ADB to send its personnel, as agreed by ADB, to be resource speakers at LKYSSP events including seminars, programs and other activities organized by LKYSSP. The objective of this engagement of resource persons is to complement the activities carried out by LKYSSP and its research centers to cover various areas including economic and social development; anticorruption; environment and social protection; regional cooperation and integration; law and policy reform; and governance.

4.2 The cost of travel and other related expenses in engaging ADB personnel as resource persons will be borne by LKYSSP and ADB, and the arrangements will be made on a case-by-case basis.

4.3 Each institution will designate a contact person in its organization for the purposes of managing this activity.

5. Research and other programs

5.1 ADB will develop and enter into research and other programs with LKYSSP. The objectives of such programs are to promote public management and good governance; improve knowledge management; and enhance quality, knowledge and innovation for sustainable development.

5.2 The arrangements for these activities will be made on an individual basis and will be for the mutual benefit of both institutions.

5.3 Each institution will designate a contact person in its organization for the purposes of managing each activity carried out under these programs.

6. Collaborative programs and other initiatives

6.1 ADB will develop and enter into collaborative programs and other initiatives with LKYSSP. The objectives of such programs and initiatives are to enhance ADB staff

6.2 The arrangements for these activities will be made on an individual basis and will be for the mutual benefit of both institutions.

6.3 Each institution will designate a contact person in its organization for the purposes of managing each activity carried out under the collaborative programs and other initiatives.

7. Review

7.1 The parties agree to jointly review in 2011 the implementation of the activities carried out under this Memorandum of Understanding.

8. Governing law

8.1 This Memorandum of Understanding will be governed by the general principles of public international law to the exclusion of any single national system of law.

Signed for and on behalf of:  
LEE KUAN YEW SCHOOL OF PUBLIC POLICY, NATIONAL UNIVERSITY OF SINGAPORE

Signed for and on behalf of:  
ASIAN DEVELOPMENT BANK

Professor Kishore Mahbubani  
Dean  
Lee Kuan Yew School of Public Policy, National University of Singapore

Date: 9 October 2009

Haruhiko Kuroda  
President  
Asian Development Bank

Date: 9 October 2009