

TERMS OF REFERENCE FOR CONSULTANTS

A. Background

1. The technical assistance (TA) subproject will have the following outcome: Resilience in water management enhanced. This subproject will build the capacity of water supply and sanitation service providers, water resource managers, and/or other water-related organizations and agencies on integrating information and communications technology (ICT), digital, and remote sensing tools and technologies into their operations. This will be achieved by (i) providing deep dive handholding support to the selected water supply and sanitation service providers, water resource managers, and/or other water-related organizations and agencies, and (ii) delivering knowledge sharing and knowledge production.

B. Individual International and National Consultants

2. The following individual consultants will be engaged to support the subproject implementation, in addition to the dedicated service contracts for the deep-dive digitalization support:

Position	Source	Person-Months
Institutional Development Specialist	International	3
TA Coordinator	National	3
In-country Coordinator (Country 1)	National	0.5
In-country Coordinator (Country 2)	National	0.5
In-country Coordinator (Country 3)	National	0.5
In-country Coordinator (Country 4)	National	0.5

- a. **Institutional Development Specialist (international).** The specialist will undertake the following: (i) coordinate the delivery of capacity development program by the entities to be engaged for the development and implementation of capacity development program for each of the selected entities; (ii) facilitate coordination between the capacity development program providers and ADB project officers in operations departments; (iii) coordinate the preparation and administration by the capacity development program providers of the training, workshops, and knowledge sharing events and the development of knowledge products on promoting tools and technologies on water resilience and efficiency, and (iv) prepare the inception, midterm, and final reports. The Specialist should have an advanced university degree in Business Administration/Management, Economics, Public Sector Management or related fields of specialization and at least 10 years of international working experience on governance issues with proven track record on defining and developing policies, institutional recommendations, strengthening government capacities with a working knowledge of resilience in the water sector around Asia and the Pacific.
- b. **TA Coordinator (national).** The TA Subproject Coordinator is expected to play a central role in coordinating the implementation of the subproject and the knowledge management within the subproject. Key activities include: (i) development of a subproject implementation coordination plan including communications and progress

- monitoring; (ii) development of a knowledge management strategy for the subproject, including key outputs and associated milestones; (iii) support to the preparations for and delivery of the training workshop under the subproject; (iv) preparation of subproject briefing notes and other materials for ADB internal and external events and publications; (v) research work as directed by the TA officer; and (vi) other subproject related tasks as assigned by the TA officer. The TA Subproject Coordinator should have the following minimum qualifications/experience: a Bachelor's degree in project management or related fields; six years of relevant experiences in project management and knowledge product development; five years of technical work experience in environmental science and management, and/or related expertise; and familiarity with ADB operations, particularly TA/project administration.
- c. **In-country coordinators (national).** The in-country coordinators will be responsible for coordinating the in-country activities with ADB project officers and relevant staff in ADB resident missions, government entities participating in the subproject, and the capacity development providers. They will facilitate administrative and logistic requirements for all TA activities in-country. The in-country coordinators should have the following minimum qualifications: a Bachelor's degree in project management or related fields, three years of relevant experiences in coordination, events management, project management, and/or other related expertise. Familiarity with ADB operations, particularly TA/project administration would be an advantage.