

Environmental and Social Monitoring Report

2 Semi-Annual Report
December 2018

VAN: Cyclone Pam Schools Reconstruction Project

Prepared by Kramer Ausenco (Vanuatu) LTD for the Asian Development Bank.

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Safeguards Monitoring Report

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| A | 22/02/2019 | BEMR#2-2018 | Andrew Taylor | International Safeguards Specialist | Saju Abraham | Team Leader |
| B | 25/02/2019 | Final BEMR#2-2018 | Andrew Taylor | International Safeguards Specialist | Saju Abraham | Team Leader |
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Safeguards Monitoring Report

TABLE OF CONTENTS

| | | |
|-------|--|----|
| 1 | Part I - Introduction..... | 4 |
| 1.1 | Construction activities and project progress during the previous 6 months | 4 |
| 1.2 | Project organization and environmental management team including changes in reporting period | 5 |
| 1.2.1 | Project Organisation | 5 |
| 1.2.2 | Project Personnel..... | 7 |
| 1.3 | Relationships with contractors, owner, lender, etc. | 8 |
| 1.3.1 | Relationships of the Construction Contractor (CC)..... | 8 |
| 1.3.2 | Relationships of the Construction Supervision Consultant (CSC) | 9 |
| 1.4 | Close-out of Vanuatu Safeguard Systems for Pre-construction phase..... | 9 |
| 2 | Part II - Environmental Safeguards Monitoring | 10 |
| 2.1 | Site inspections and audits..... | 10 |
| 2.2 | Innovative practices observed | 13 |
| 2.2.1 | High Labour intensity | 13 |
| 2.2.2 | Drip trays..... | 13 |
| 3 | Part III – Social Safeguards Monitoring | 14 |
| 4 | Part IV – Land..... | 14 |
| 5 | Part V - Environmental Management..... | 14 |
| 5.1 | The environmental management system (EMS), Construction EMP (CEMP), and work plans..... | 14 |
| 5.2 | Environmental Audits – Observations and Non-compliance notices..... | 15 |
| 5.3 | Corrective action plans | 16 |
| 5.4 | Consultation and complaints | 16 |
| 5.4.1 | Consultations with the Community | 16 |
| 5.4.2 | Training: Community education | 18 |
| 5.4.3 | Training: Management (CSC)..... | 18 |
| 6 | Part IV – Action Plan for the Next Period | 18 |
| 7 | ANNEXES: | 19 |
| 8 | Annex 1: Journey Times on TANNA..... | 19 |
| 9 | Annex 2: Schematics of School Sites | 20 |
| 10 | Annex 3: Photos of Safeguards and CEMP Training..... | 23 |

| | | |
|----|---|----|
| 11 | Annex 4: Photographs | 24 |
| 12 | Annex 5: Sample checklists | 27 |
| 13 | Annex 6: Minutes and Attendance of Kwataparen CCMs | 34 |
| 14 | Annex 7: Minutes and Attendance of Ineaula/Lowiepeng CCMs | 37 |
| 15 | Annex 8: Community Complaints Forms..... | 52 |

TABLES

| | |
|---|----|
| Table 1: Environmental and Social Safeguards Personnel Involved in the Project..... | 7 |
| Table 2: Closeout of Safeguards documentation | 10 |
| Table 3: Environmental Issues Tracking Register (June to December 2018) | 11 |
| Table 4: Status of Environmental Documentation..... | 15 |
| Table 5: Kwataparen Community Consultation Meetings | 16 |
| Table 6: Ineaula & Lowiepeng Community Consultation Meetings | 16 |
| Table 7: Grievance Redress Mechanism - Activity in the January to June 2018 Reporting Period..... | 17 |

FIGURES

| | |
|--|----|
| Figure 1: Location of the Four School Sites on Tana Island | 4 |
| Figure 2: Interaction between stakeholders involved in the project..... | 6 |
| Figure 3: Flow chart for the Grievance Redress Mechanism | 17 |
| Figure 4: Location of project elements and travel times (May 2018)..... | 19 |
| Figure 5: Schematic of existing Kwataparen JSS..... | 20 |
| Figure 6: Schematic of existing Lowiepeng JSS | 21 |
| Figure 7: Schematic of existing Ineaula JSS..... | 21 |
| Figure 8: Schematic of existing Imaki JSS..... | 22 |
| Plate 1: Members of MoET, ADB, CSC, CC and school principal on site at Ineaula (Feb 2019) | 9 |
| Plate 2: Low intensity concrete batching (Lowiepeng – Feb 2019) | 13 |
| Plate 3: Use of HD plastic container as a drip trap for a diesel generator (Lowiepeng Feb 2019) | 14 |
| Plate 4: Ineaula – Site notice board noting GRM status (active)..... | 24 |
| Plate 5: Ineaula – Manned site entrance (for sign-in), HSE requirements and community notice (LHS) | 24 |
| Plate 6: Ineaula - Detail of the Community Notice – with CLO contact numbers (Feb 2019)..... | 25 |
| Plate 7: Ineaula – Waste drums and spill kit, clearly marked and on hardstanding. | 25 |
| Plate 8: Kwataparen – signage, bunded and covered fuel store (Feb 2019) | 26 |
| Plate 9: Kwataparen – Securely fenced with signage in place (Feb 2019) | 26 |

Abbreviations

| | | |
|------|--|--|
| ADB | Asian Development Bank | The Funding Supervision Agency |
| CC | Construction Contractor (China Civil Engineering Construction Corporation South Pacific Limited) | The Construction Contractor |
| CEMP | Construction Environmental Management Plan | CC Generated Document |
| CLO | Community Liaison Officer | Responsible for facilitating interaction with the local community and also monitoring the environmental performance on site. There is generally a male and female CLO at each site |
| CSC | Construction Supervision Consultant - Kramer Ausenco (Vanuatu) Ltd. | The Supervision Consultant |
| DEPC | Department of Environmental Protection and Conservation | |
| EMP | Environmental Management Plan | Contained in project IEE |
| EO | Environmental Officer | |
| ERP | Emergency Response Plan | |
| GRM | Grievance Redress Mechanism | |
| HSP | Health and Safety Plan | |
| IEE | Initial Environmental Evaluation | The Environmental Impact document for the project |
| IES | International Environmental Specialist | |
| JFPR | Japan Fund for Poverty Reduction | Funding Source |
| NES | National Environmental Specialist | |
| MoET | Ministry of Education and Training | The Implementing Agency |
| PIU | Policy Implementation Unit | Implementation Unit of the Implementing Agency |
| WMP | Waste Management Plan | |
| END | | |

1 Part I - Introduction

1.1 Construction activities and project progress during the previous 6 months

1. Construction work commenced at the Kwataparen, Ineaula and Lowiepeng Junior Secondary Schools (JSS) during the reporting period. The Construction Contractor (CC) for the works is China Civil Engineering Construction Corporation (CCECC) and the Design Supervision Consultants (DSC) are Kramer Ausenco (Vanuatu) Ltd. In the first reporting period the DSC prepared designs and contract documentation for the works and on the instruction of the Implementing Agency (IA), the Ministry of Education and Training (MoET) invited tenders for the work. Tenders were received and an award made to China Civil Engineering Construction Corporation South Pacific Limited (CCECC).
2. The project is being implemented to repair school buildings on the Island of Tanna damaged as a result of the impact of Cyclone Pam¹ in (2015). Four schools² have been selected for repair and upgrading. The upgrading work is designed to provide structures that could withstand future natural disaster and provide safe accommodation for people affected by a future natural disaster, there is also an element of the project to invite Tanna residents to workshops on how building techniques are being incorporated into the works to create robust structures. The location of the four schools on Tanna Island is indicated in the following figure.



Figure 1: Location of the Four School Sites on Tana Island

Source: Google Earth 2018

¹ Cyclone Pam formed on the 6th March 2015 east of the Solomon Islands intensifying to Category 5 Cyclone status on 12th March 2015. Cyclone Pam passed through Tanna on 13th March 2015.

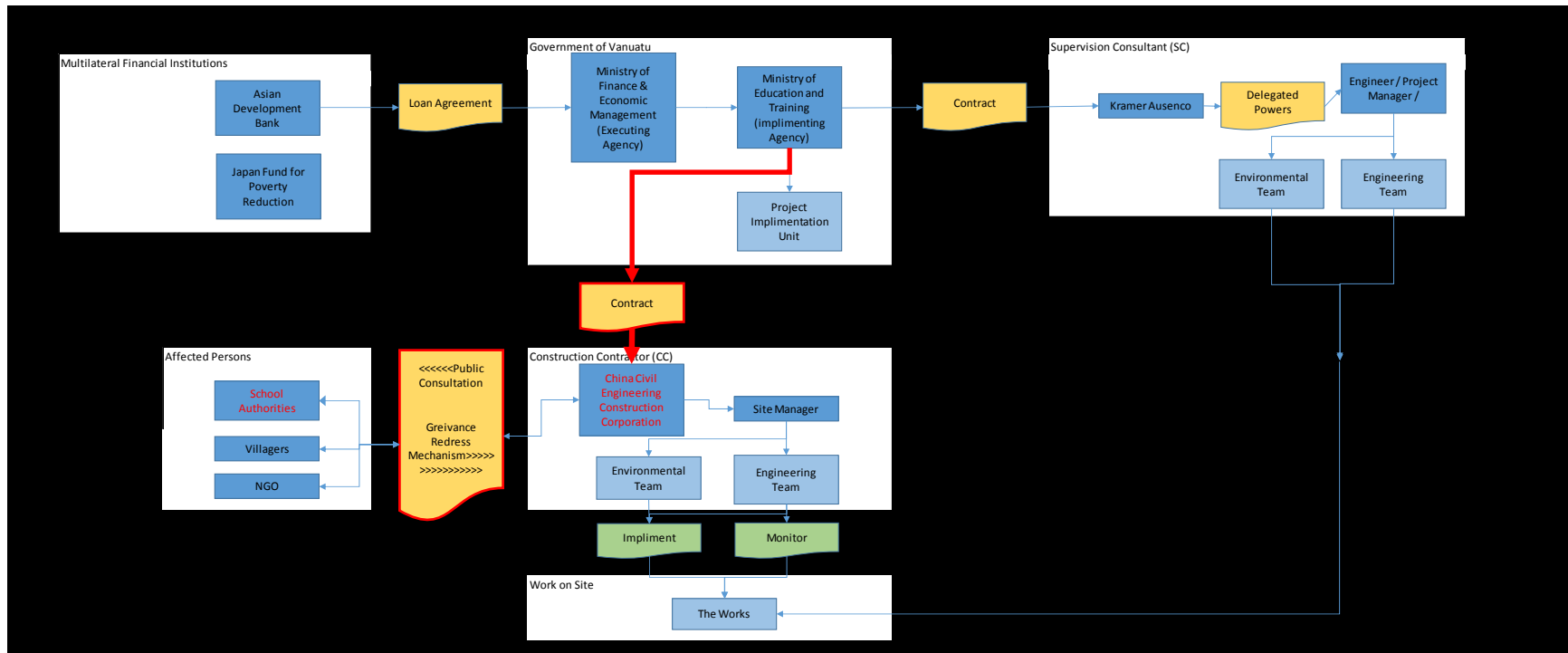
² The four schools are Kwataparen Junior Secondary School (JSS), Ineaula JSS, Lowiepeng JSS and Imaki JSS.

1.2 Project organization and environmental management team including changes in reporting period

1.2.1 Project Organisation

3. **Multilateral Financial Institution:** The work is being carried out with resources from the Japan Fund for Poverty Reduction (JFPR). Japan established the JFPR in May 2000 to provide grants for projects supporting poverty reduction and related social development activities that can add value to projects financed by Asian Development Bank (ADB)³. The ADB manages the JFPR and carries out periodic audit of project performance to confirm compliance with ADB policy.
4. **Government of Vanuatu:** The ADB provide funds to the Government of Vanuatu through the project Executing Agency (EA), the Ministry of Finance & Economic Management. The EA in turn gives the funds to the Implementing Agency (IA) who are the Ministry of Education and Training (MoET) who are responsible for delivering the project. The IA has a dedicated agency, the Policy Implementation Unit (PIU) who address day to day issues on the project.
5. **Supervision and Construction Consultant:** The IA has appointed a Construction Supervision Consultant (CSC) to design, tender and supervise the project construction. The IA has appointed Kramer Ausenco (Vanuatu) Ltd. to undertake these tasks. The CSC has produced preliminary designs, tender documents and invited Construction Contractors (CC) to submit tenders to the IA. The CSC identified a preferred tenderer and the IA has entered into a construction contract with a CC. The CC is China Civil Engineering Construction Corporation South Pacific Limited (CCECC).
6. The Agencies and interactions of stakeholders in the project are indicated in the following figure.

³ <https://www.adb.org/site/funds/funds/japan-fund-for-poverty-reduction>



1.2.2 Project Personnel

7. The Environmental Management Team at the MoET PIU are Mr Robert David and Mr Tanga Viri.
8. Kramer Ausenco the CSC has engaged Ms. Priscilla Amkori as National Environmental Specialist (NES) and Mr. Andrew Taylor as International Environmental Specialist (IES). Ms Amkori has been active on the project since June 2018 and visits the site on at least one occasion each month to conduct safeguards audit. Daily environmental observations are carried out by Mr Nicholson Garae the Construction Supervisor (CS) who is resident on Tanna. In the reporting period the IES visited Vanuatu from Monday 24th September to Friday 28th September and was on Tanna from Tuesday 25th to Thursday 27th September. In that period Mr. Taylor visited the four project sites on Tanna and audited environmental performance against the CEMP.
9. China Civil Engineering and Construction Company (CCECC) the CC has appointed a Health Safety and Environmental Officer Mr Nic de Guzman to conduct the training of site staff (management and labour) and safeguards personnel in safeguards issues and conduct periodic audit to monitor performance of the CC on site. Mr de Guzman is assisted on site by a male and female Community Liaison Officer (CLO) who are responsible for ensuring the works are carried out in line with the requirements of the environmental legislation of Vanuatu, the Project EIA and its associated EMP and the CC produced CEMP. Generally there will be two CLO stationed at each operating site, though due to the close proximity of the Lowiepeng (LOW) and Ineaula (INE) sites there will only be one set of CLO. In the reporting period there were CLO active on the Kwataparen (KWA) and LOW / INE sites. There are no CLO appointed at Imaki (IMA) as there are currently no works being carried out at that site.
10. Table 1 sets out the roles, responsibilities and names of the safeguard personnel active on the project.

Table 1: Environmental and Social Safeguards Personnel Involved in the Project

| Organization | Name | Title | Responsibilities | On project |
|--------------|------------------|--|---|--|
| MoET | Gordon Craig | | Responsible ensuring for the delivery of the project in line with Vanuatu and ADB's social and environmental requirements | |
| | James Gideon | | | |
| KA (CSC) | Andrew Taylor | International Environmental Specialist | Reviewing environmental documentation prepared by the CC, training NES and MoET personnel in environmental compliance, carrying out periodic audit and preparing environmental documentation for the project. | (1) 23 May to 1 Jun 2018 (2) 24 to 28 Sept 2018 (3) 4 to 8 February 2019 |
| | Priscilla Amkori | National Environmental Specialist | Monthly audits of environmental performance and CEMP compliance on site by the Contractor. | Since project commencement (based in Port Vila, Efate) |
| | Nicholson Garae | Site Supervision | Day to day observation and recording of environmental performance on site of the Contractor. | Since project commencement (Based on Tanna) |

| | | | | |
|------------------------|------------------------|---|--|---|
| CCEC(CC) | Nic de Guzman | Environmental Manager | Lead safeguards induction and training of CLO, carries out periodic audit, updates CEMP, overseas the community engagement plan | From project commencement (based in Port Vila, Efate) |
| | Ken Baru | Male CLO KWA | Confirm daily that the works are being carried out within the requirements of legislation of Vanuatu, the IEE and its associated EMP and the CC CEMP. Engage the community in the project. | From 30 Oct 2018 |
| | Anne Loughman | Female CLO KWA | | From 30 Oct 2018 |
| | Esau Iaruel | Male CLO INE / LOW | | From 24 Aug to 15 Oct 2018 |
| | William Kota | Male CLO INE / LOW | | From 7 Nov 2018 |
| | Phailie Stephens | Female CLO INE / LOW | | From 7 th Sept 2018 |
| | Not appointed | Male CLO IMA | | Not yet appointed, no activity on this site |
| | Not appointed | Female CLO IMA | | |
| CARE International | Isabelle CHOUTET | | Conduct community awareness programmes | |
| Asian Development Bank | Sharyn Bow | Senior Project Officer (Infrastructure) | Confirming that the works are being implemented in line with ADB policy and the specific requirements of the IEE and EMP prepared for the project | |
| | Jean Williams | Senior Environmental Specialist, | | |
| | Mairi MacRae | Gender Specialist | | |

1.3 Relationships with contractors, owner, lender, etc.

1.3.1 Relationships of the Construction Contractor (CC)

11. **Local Labour:** The CC has engaged a labour only subcontractor Namas Construction to provide Vanuatu national labour for the project. As well as the additional income to the local community this approach will provide upskilling opportunities in (i) understanding how buildings can be improved through “building back better” and (ii) in the use of better building construction techniques. There will be a series of practical “build back better” workshops for the community in the coming months, showing how better building techniques can be incorporated in future structures built in the community.
12. **Construction Camp:** The CC camp in Lenekal, that provided office facilities, accommodation and canteen facilities for the expatriate staff of the CC, is well maintained and the relationship with the local community is good. There have been no reported complaints or concerns on the operation of the camp.
13. **Local Community:** The CLO of the CC has built good relationships with the school principals, staff and with the local community. At Kwataparen and Lowipeng / Ineaula the labour subcontractor has rented accommodation for the workforce including the provision of meals, that is adding income to the local economy.

1.3.2 Relationships of the Construction Supervision Consultant (CSC)

14. The CSC has a Construction Supervisor (CS) based on Tana who inspects the work on a daily basis and maintains contact with the local community. The CS has built up a good working relationship with the CC and the local communities and work is proceeding smoothly
15. The CSC has rented office accommodation in Lenekal and it appears that the owner has used this new income to improve the range of commodities and upgrade equipment (coolers / chiller) available in the shop adjacent to the office.



Plate 1: Members of MoET, ADB, CSC, CC and school principal on site at Ineaula (Feb 2019)

1.4. Close-out of Vanuatu Safeguard Systems for Pre-construction phase.

16. A summary review of project documentation clearing through the Vanuatu and ADB administrative requirements.

Table 2: Closeout of Safeguards documentation

| | Element | Date | Notes |
|---|--|------------|---|
| 1 | Approval of the IEE | Aug 2017 | Disclosed on ADB website ^{Note 1} |
| | Environmental Permit issued by Department of Environmental Protection and Conservation ^{Note 2} | 2 Oct 2017 | No Environmental Permit required. Follow the ADB approved IEE. |
| 2 | Notification of Award (of Contract) | 5 June 18 | |
| 3 | Contract signing | 6 July 18 | |
| | Formal Approval Letter from DSC to the CC | 4 Oct 2019 | Kramer Ausenco Site Instruction -026 dated 4 October 2019 for Revision 6 document |

Note 1) <https://www.adb.org/projects/documents/van-49320-001-iee>

Note 2) DEPC ref: ENV304/pre-application

17. The Contract between MoET and the Contractor (CCECC) was signed on 6th July. The CC issued the first version of the CEMP to the CSC on 22 June 2018. There were a number of iterations responding to comments of the CSC and ADB. A fifth version of the document was issued on 25th August 2018 and after minor revision the sixth version of the document was formally approved for use in Site Instruction 026 on 4th October 2018

2 Part II - Environmental Safeguards Monitoring

18. The CC issued the first version of the CEMP to the CSC on 22 June 2018. There were a number of iterations responding to comments of the CSC and ADB. A fifth version of the document was issued on 25th August 2018 and after minor revision the sixth version of the document was formally approved for use in Site Instruction 026 on 4th October 2018.

2.1 Site inspections and audits

19. Kramer Ausenco is using a set of one-page location or activity specific sheets covering (i) each school site; (ii) office procedures (licenses, agreements with landowners, site access, public consultations, GRM; (iii) manufacturing areas including quarry operation and concrete batching; (iv) logistics (transport of plant and materials to site). Kramer Ausenco will assess compliance with the CEMP under three indicator levels (increasing in severity) of compliance, these are: (i) observation; (ii) opportunity for improvement; and (iii) non-compliance.
20. On site audits are carried out at all operating sites by the KA NES on a monthly basis, ad-hoc inspections are carried out by the KA RE as required, at least weekly, on all operating sites. The following table lists the audits carried out in the reporting period.
21. Photographs of environmental safeguards mitigations in place on site are presented in Section 11, Annex 4

22.

Table 3: Environmental Issues Tracking Register (June to December 2018)

| Date | Inspection by | Site | Issue | | | Action | Closed out |
|-------------|------------------------|---------|-------|-----|----|--|--|
| | | | Obs | OFI | NC | | |
| July 2019 | | | | | | No significant work on site – Contractor mobilising | |
| August 2019 | | | | | | | |
| 20/09/18 | Nicholson Garae (CSS) | KWA | - | - | - | Nil | N/a |
| 26/09/18 | Andrew Taylor (IES) | KWA | - | - | 2 | School principal asked for (i) water diversion to seaside site; and (ii) workers not to use school property in construction (demolition products) ^{Note1} | (i) Within week (ii) Following day (morning) |
| 27/09/18 | Andrew Taylor (IES) | KWA | 1 | - | - | Cement waste incorrectly disposed on the ground. | Cleaned up. Toolbox on acceptable disposal practice |
| 02/10/18 | Nicholson Garae | KWA | - | - | 1 | New workers had not yet attended full induction | closed Documentation updated |
| 15/10/18 | Nicholson Garae | KWA | - | - | - | Nil | N/a |
| 22/10/18 | Nicholson Garae | KWA | 1 | - | - | Male CLO to be replaced (resigned) | New male CLO at KWA recruited |
| 08/11/18 | Priscilla Amkori (NES) | Ienaula | - | - | - | Nil | N/a |
| 09/11/18 | Priscilla Amkori (NES) | KWA | - | - | 1 | 2 need to sign Child Safety CoC | Documentation updated |
| 19/11/18 | Nicholson Garae | KWA | - | - | - | Nil | N/a |
| 19/11/18 | Nicholson Garae | INE | 2 | - | - | (i) Female CLO not in place (ii) Safeguards documents missing from site | (i) Female CLO recruited (ii) Documents transferred |
| 03/12/18 | Priscilla Amkori (NES) | INE | 1 | - | - | Name of Male CLO to be updated | Gate information updated |
| 04/12/18 | Priscilla Amkori (NES) | KWA | 1 | - | - | Update female CLO contact number | Gate information updated |

| | | | | | | | | |
|----------|-----------------|-----|---|---|---|----------------------------------|---|-------------------------------------|
| 19/12/18 | Nicholson Garae | KWA | - | - | - | Nil | Nil | N/a |
| 19/12/18 | Nicholson Garae | INE | 1 | - | - | Use of drip trays when refueling | Generator not on dedicated drip tray , like other sites ^{Note 2} | Drip tray brought to site same day. |
| End | | | 7 | - | 4 | | | |

Note 1) These events have been recorded in the GRM, though it is considered that they are "requests" rather than grievances or complaints.

Note 2) the CC has adopted an innovative technique of siting all generators on a halved plastic transportation container that will contain spill and included absorbent material (see Plate 3on Page 14)

2.2 Innovative practices observed

2.2.1 High Labour intensity

23. The CC has adopted a high labor intensity approach on this project due to the difficulties of moving heavy plant and machinery to the site. Trench digging for footings and batching concrete are performed by the site labour rather than by mechanical diggers or delivery of concrete in dedicated batch mix trucks. This means that many potential environmental impacts are reduced to acceptable levels due to the low intensity of the works i.e construction noise and dust impacts are dramatically reduced to the lack of powered mechanical equipment. Plate 2 shows the use of diesel generator powered 0.5m³ batching plant rather than 6m³ diesel truck batch mixers.



Plate 2: Low intensity concrete batching (Lowiepeng – Feb 2019)

2.2.2 Drip trays

24. The CC has recycled high density plastic containers as drip trays for diesel powered electricity generators. The arrangement means that there is almost no possibility of a spill when refueling and the unit is self-contained and portable around the site. The drip tray is filled with absorbent material to remove risk of any spill. Plate 3 shows the deployment of a HPPE drip tray on site at Lowiepeng in February 2019. Note the absorbent material in the tray to trap any refueling drips.



Plate 3: Use of HD plastic container as a drip trap for a diesel generator (Lowiepeng Feb 2019)

3 Part III – Social Safeguards Monitoring

25. Care International, the NGO subcontracted by DSC, with the assistance of the Vanuatu Family Health Association (VFHA) delivered the first series of Sexual and Reproductive Health (SRH) trainings in the reporting period. VFHA draws on the expertise of a nurse educator from Tanna to lead the training, with support from a peer educator, and CARE international staff.
26. The CC has engaged a Labour-only Subcontractor (SC) to supply local labour (Namas Construction). During the Construction period the CC and CSC were made aware that the subcontractor was late in making payments to his workforce. The CC gave the SC two warnings to rectify the situation and took a proactive approach of taking on the role of supervising the payment of wages. The payment of labour has been addressed but will continue to be monitored. Recently it has been reported that the SC is late in payment of the suppliers of accommodation to the workforce. The CC has taken action by requiring the SC to submit receipts for payment to accommodation suppliers. Observation on site in February 2019 suggest that all payments are upto date and that the situation with labour and suppliers is calm but the CC and CSC will continue to monitor the situation.

4 Part IV – Land

27. Three out of the four sites (Kwataparen, Lowiepeng, and Ienaula) have leases in place and the works are contained within the boundaries of the lease. Imaki JSS has a signed MOA as of 30th April 2018⁴. Future reports will include information relating to land use issues relating to the site, camps and workers yards. This information was not available in the reporting period as the Contract between MoET and the Contractor (CCECC) was only signed on 6th July 2018

5 Part V - Environmental Management

5.1 The environmental management system (EMS), Construction EMP (CEMP), and work plans

28. This section reports on the delivery of documents and any amendments to environmental documents during the reporting period. The current status of environmental management plans (CEMP, WMP, Compensation Plan, are set out in the following table.

⁴ The leases and MoA have been seen by KA and copies are held by KA. Further information is included in the Land Due Diligence Report

Table 4: Status of Environmental Documentation

| Management Plan | Status |
|--|---|
| Construction EMP (CEMP) | Approved by KA 4 Oct 2019 - active. |
| The following plans are identified in the EMP and Contract document: | |
| 1) Spill Management Plan | Chapter 17 of CEMP |
| 2) Sediment Control | Section 8.2.6 of CEMP |
| 3) Waste Management and Minimisation Plan | Chapter 12 of CEMP |
| 4) Site Management and Access | Chapter 9 of CEMP |
| 5) Health & Safety | Section 8.3.1 of CEMP |
| 6) Social Safeguards | Chapters 13 (Community Engagement), Chapter 14 (Gender Based Violence Action Plan), Chapter 15 HIV / AIDS Prevention Plan and Chapter 16 (Labour Influx Management Plan). |
| 7) Chance procedures Plan | Chapter 18 of CEMP |
| 8) Spill Control and Response Plan | Chapter 17 of CEMP |

29. As the project proceeds it may be necessary to add other documentation including consents and permits dependent on the way that the Contractor choses to operate the site. These may include but are not limited to:

- temporary landing site (Imaki Site) – No longer likely (material will be transported by road)
- alteration to existing wharf / jetty and transshipment – no longer likely; and
- quarrying/excavation of materials – no new quarry needed for the project

5.2 Environmental Audits – Observations and Non-compliance notices

30. Environmental incidents are recorded during the weekly audits carried out by the CC and summarized in Table 3 the Environmental Issues Tracking Register. The tracking register summarizes the information collected on the dedicated checklists prepared for the project, samples of the checklist are included in Section 12 Annex5. including the number of notices given out, the issues covered, and the ranking of issues summarizing: i) date of conducting of monitoring/audit, ii) Category (e.g. environmental, social, Safety or other; iii) description of non-compliance, iv) corrective action; v) Non conformity level (Minor, major or n/a); vi) date for rectification; vii) responsible person; and viii) date closed out.
31. In the reporting period there have been 14 monitoring events, 10 at Kwataparen and 4 at Ineaula, In the reporting period the was no work at Lowiepeng or Imaki. There were 7 observations and 4 non conformities.
32. The **seven observations** are for minor issues: (i) two were for CLO not being in place due to short notice resignations – since replaced; (ii) two were for gate notices not being updated with CLO contact details – updated same day; (iii) one related to cement slurry being spilled to ground – cleaned up same day, better practice discussed at site “Tool Box” talk; (iv) one was for a drip tray not being placed beneath a portable diesel generator – generator not operative and drip tray in place before operation (see innovation section); (v) one was for safeguards documents not being on site at Ineaula – this was a housekeeping issue and documents were in place the following day.
33. The **four non-conformities** did not require Corrective Action Plans (CAP) (i) two were “request” from the school principal that were incorrectly transferred into the audit logs, the GMR runs on a separate path to the audits in terms of reporting. The SC and NES have been advised of the correct procedures; (ii) two were for records beeing slow to arrive in the safeguards file at the site and are considered to be book-keeping rather than environmental non-conformities.

5.3 Corrective action plans

34. No Safeguards Corrective Action Plans (CAP) were need in the June to December 2019 reporting period.

5.4 Consultation and complaints

5.4.1 Consultations with the Community

35. The Minister of Education and Training visited Tanna to launch the project, the dates were:

- 9 July 2018 –Kwataparen;
- 10 July 2018 –Lowiepeng/ Ienaula; and
- 11 July 2018 –Lowiepeng/ Ienaula.

36. There have been three Community Consultation Meetings at Kwataparen focusing on safety around the site and one on Christmas and New year working hours. The meetings are summarized in Table 5 and meeting notes and attendance sheets are presented in Section13, Annex6.

Table 5: Kwataparen Community Consultation Meetings

| Dates | Attendees | Discussion Items |
|----------|--------------|--|
| 07/11/18 | 15 (parents) | Safety of Children crossing road and not entering site |
| 10/12/18 | 26 (parents) | Safety of Children crossing road |
| 12/12/18 | 1 (Chief) | Arrangements for holiday none on 25/26 Dec and 1 Jan |

37.

38. There have been ten Community Consultation Meetings at Ineaula / Lowiepeng focusing on safety and the GRM, trimming of trees, permissions for site activity from the school principal and Christmas and New Year working hours. The meetings are summarized in Table 6 and meeting notes and attendance sheets are presented in Section14, Annex 7.

Table 6: Ineaula & Lowiepeng Community Consultation Meetings

| Dates | Community | Attendees | Discussion Items |
|----------|--------------------|-------------------------------------|---|
| 27/10/18 | Ienaula/Lowiepeng | 44 (parents & community) | (i) Where to get sand / gavel (ii) How safety will be addressed and the Grievance Redress Mechanism |
| 30/10/18 | Ienaula | 2 (School Principal and landowner) | Trimming of Banyan tree within school grounds |
| 07/11/18 | Ienaula/ Lowiepeng | 25 (parents & community) | (i) Safety & GRM (ii) Keeping away from the site |
| 07/11/18 | Ienaula | 1 (School Principal | (i) Library can be used as site office (ii) Use of a disposal pit with school grounds for inert construction waste |
| 12/11/18 | Ienaula/ Lowiepeng | 2 (School Principal and Chief) | Trimming of Banyan tree within school grounds |
| 15/11/18 | Ienaula | 2 (School Principal & Chief) | Conflict for water main. Agreed to cut and remove existing |
| 19/11/18 | Ienaula | 5 | Site for construction waste pit agreed |
| 19/11/18 | Ienaula | 1(School Principal | Confirms exam dates Tuesday Wed and Thursday (20/ 22 Nov) |
| 23/11/18 | Lowiepeng | 2 (LOW (School principal and chief) | Removal of trees and flowers |
| 09/12/18 | Ienaula/ Lowiepeng | 20 2 chiefs and community | Christmas holidays. No work 25/26 Dec and 1 Jan |

39. A proposed Grievance Redress Mechanism was identified in the Contract Documentation and will be included in the CEMP. The objective is to deal with problems at a local level (village / school and CC working together). If it cannot be resolved it is raised to the SC and then up to the IA (MoET) and finally the court system. The mechanism is summarized in the following flow chart.

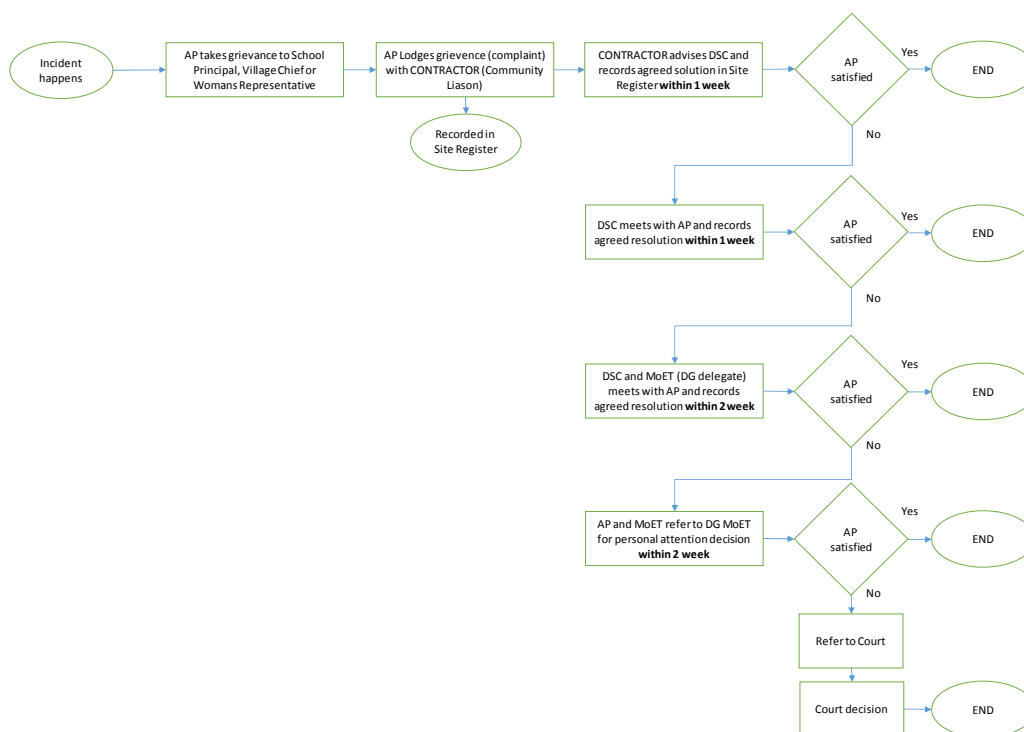


Figure 3: Flow chart for the Grievance Redress Mechanism

40. In the July to December 2018 reporting period four complaints have been recorded, three at Kwataparen and one at Ineaula. Two relate to working hours – specifically finishing work early on a Friday and not working on Saturday (Day of Worship). Two complaints at Kwataparen were from the school principal and could be viewed as “requests” rather than complaints but they are recorded in the log. Sample complaints forms are included in Section 15: Annex 8.

Table 7: Grievance Redress Mechanism - Activity in the January to June 2018 Reporting Period

| Date | CCECC ref | Nature of complaint ^{Note 1} | Redress | Closeout date |
|------------|-----------|---|---|--|
| 31/08/2018 | KWA1 | Principal requested water pipe to sea-side site to be diverted | Pipe diverted | 17/09/2019 |
| 13/09/2018 | KWA2 | Principal requested that CCECC did not use school property in the works (CCECC had used demolition material for formwork support) | Workers informed through tool box talk that this practice was not acceptable. | 14/09/2018 |
| 7 Nov 18 | INE1 | Landowner William Daniel requested no work after 4:30pm on Fridays to | CCECC complied with this request. | 7 Nov 2018 at On-site meeting with landowner |

| | | | | |
|-----------|------|---|-----------------------------------|--|
| | | allow preparation for weekend worship | | |
| 15 Nov 18 | KWA3 | Principal Jeffry Lava requested no work after 4:00pm on Fridays | CCECC complied with this request. | 16 Nov 18 at site meeting with the principal |
| End | | | | |

Note 1) The “complaints” received in the reporting period are considered to be “requests” rather than complaints in the formal sense of the ADB SPS

5.4.2 Training: Community education

41. During the reporting period, Care International, the NGO subcontracted by CSC, with the assistance of the Vanuatu Family Health Association (VFHA) delivered the first series of Sexual and Reproductive Health (SRH) trainings. The trainings were given to school and village communities on three of the project sites. Unfortunately, the training could not be held with the Kwataparen community; but a follow up workshop is being organised with the community. The same training was also delivered to the five department heads of contractor staff which included both Chinese and Ni Vanuatu nationals. Flipcharts were used and distributed by the facilitators in the trainings to increase awareness on the risk of HIV and STIs and prevention measures that can be taken. In all three trainings, pre-training and post-training questionnaires were completed and were used to determine how successful the training was in terms of information transfer. The questionnaire results showed that in all the trainings, there was an increase in the participants’ knowledge of SRH.

5.4.3 Training: Management (CSC)

42. > On the 23rd and 24th October, an ADB workshop called Advanced Environmental Safeguards Training Course was given in Port Vila by ADB staff Jean Williams and Alan Sewell. Attendees in the workshop included government officials, international contractor staff and consultants. Also attending the workshop was the CSC Team Leader and NES. Key topics in the workshop were the role of an NES during different stages of a project and how to write a CEMP.
43. During the reporting period, an ADB workshop called Social Safeguards Training Course was given in Port Vila by ADB social safeguards staff Ninebeth Saguan on November 27th. Attendees in the workshop included government officials, and consultants. Also attending the workshop was the CSC Team Leader and NES.

6 Part IV – Action Plan for the Next Period

44. The Action plan for the January to June 2019 period is:

- Contractor will mobilise at Imaki
- Contractor will complete works at Kwataparen, Lowiepeng and Ineaula
- CSC and CC continue weekly and monthly environmental monitoring and audit programme;
- CSC continues to update the Environmental Issues Tracking Register to record non-conformities
- CC continues to maintain a Complaints Register
- CC carries out Public Consultations to inform local population of the works and the mechanism for making complaints (Grievance Redress Mechanism)
- CSC, through the NGO to ensure at least 40% women to be present in consultation meetings

7 ANNEXES:

8 Annex 1: Journey Times on TANNA

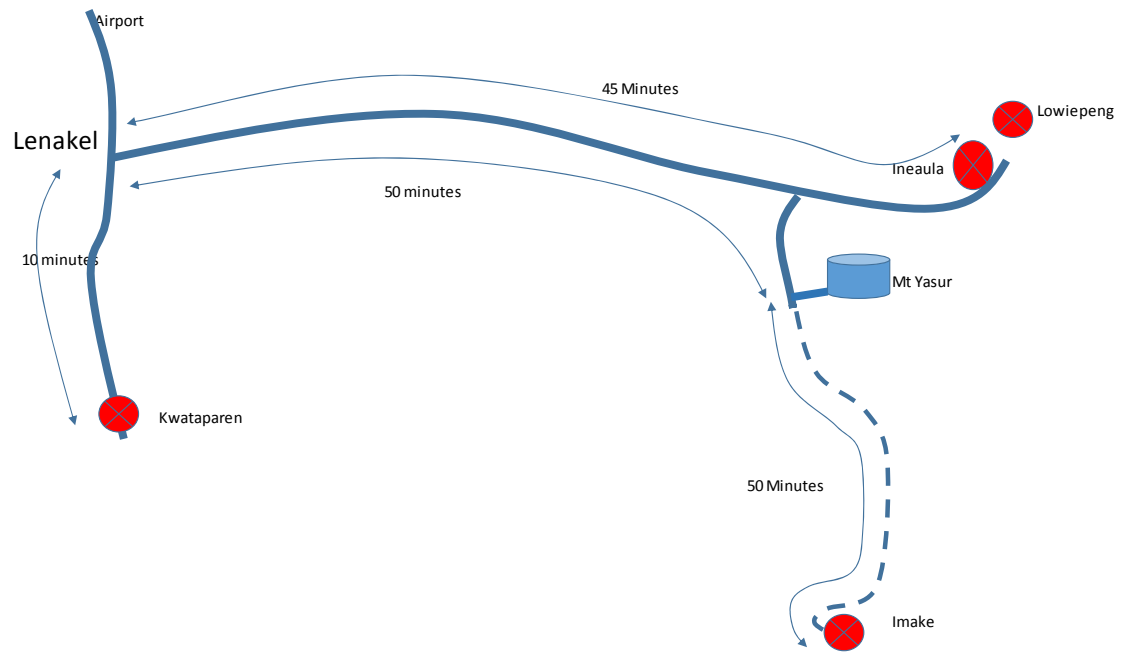
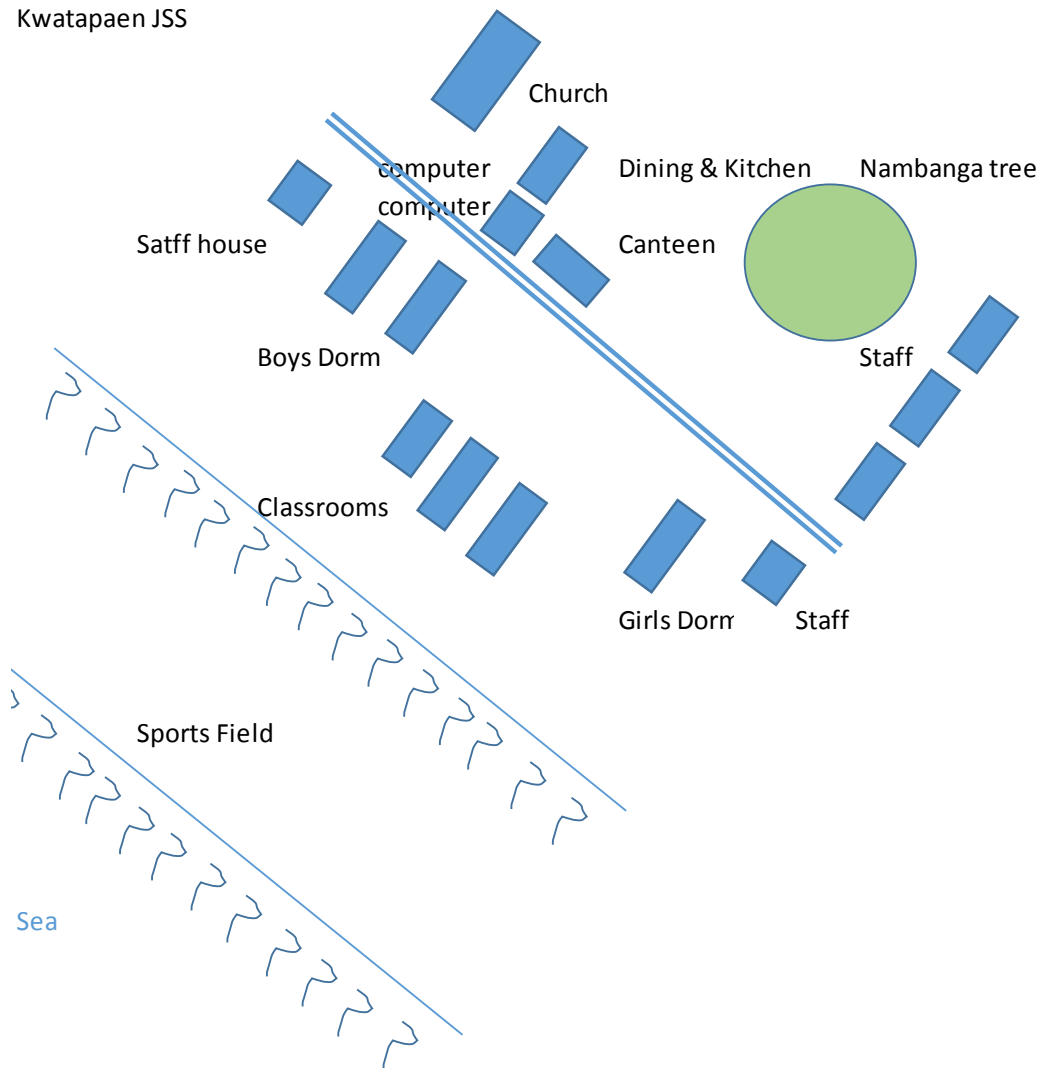


Figure 4: Location of project elements and travel times (May 2018)

9 Annex 2: Schematics of School Sites

Kwatapaen JSS

*Figure 5: Schematic of existing Kwatapaen JSS site*

Lowipeng JSS

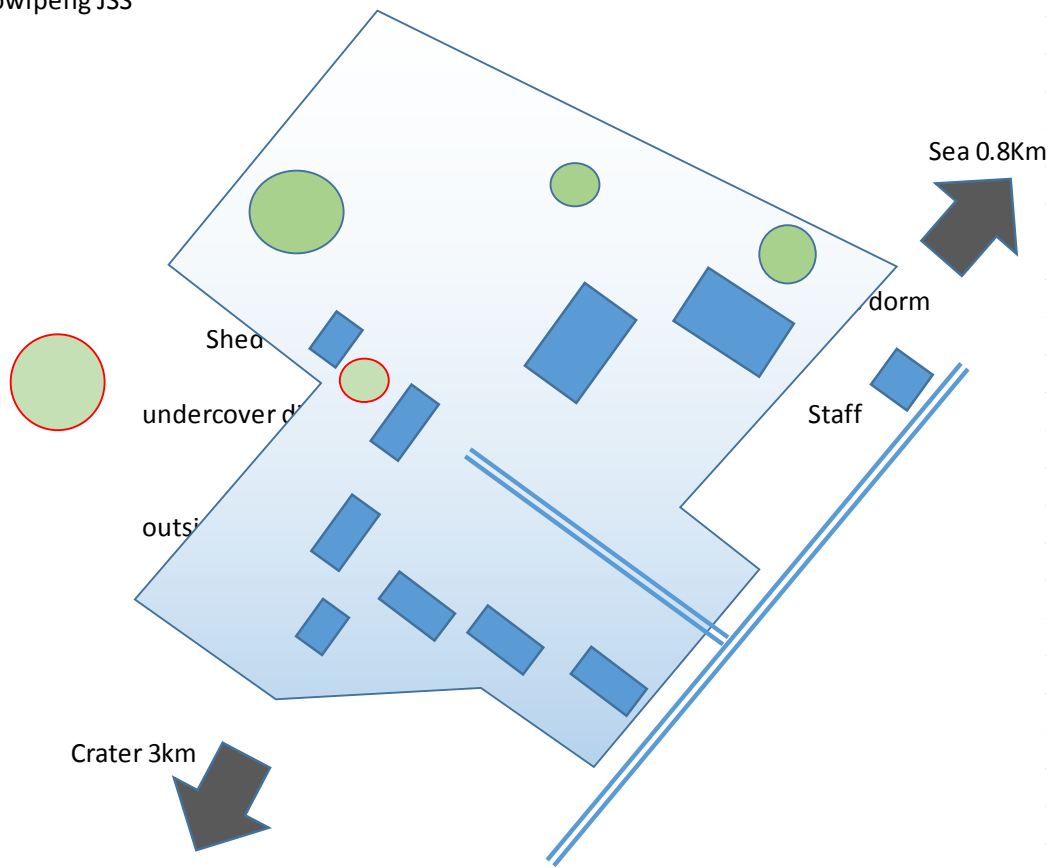


Figure 6: Schematic of existing Lowipeng JSS

Ineaula JSS

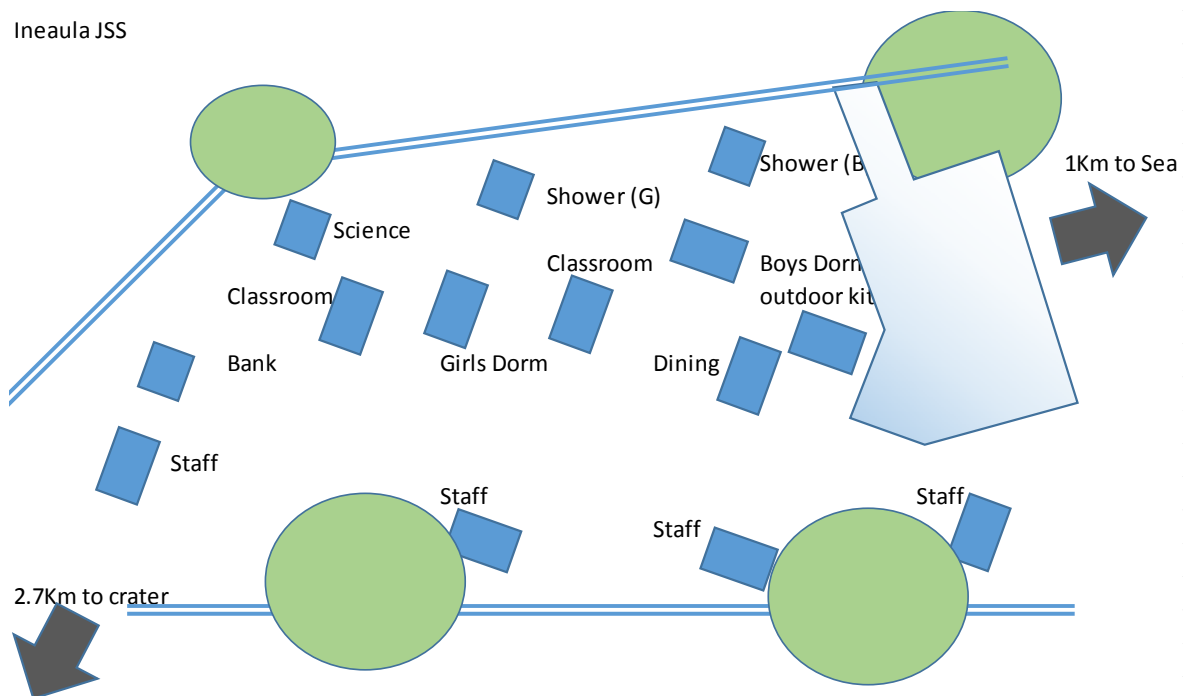


Figure 7: Schematic of existing Ineaula JSS

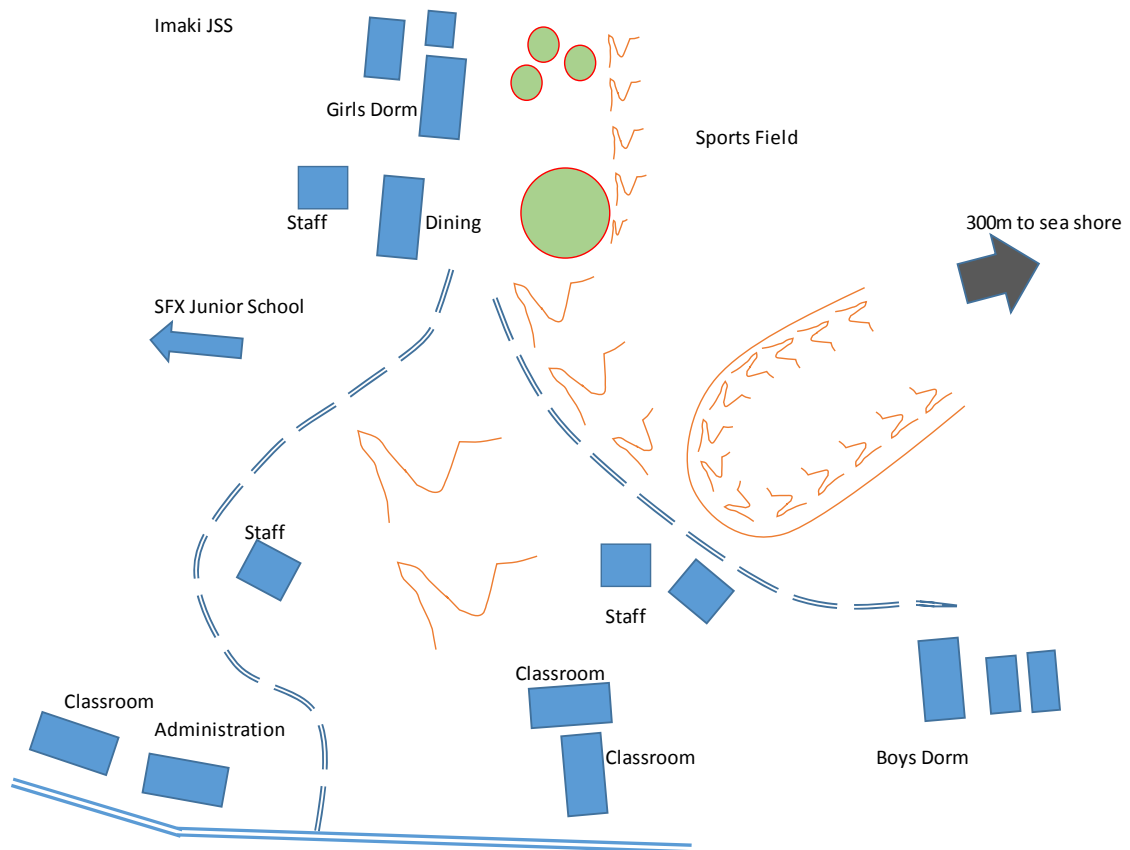


Figure 8: Schematic of existing Imaki JSS

10 Annex 3: Photos of Safeguards and CEMP Training

23/ 24 Oct 2018 (Environmental Safeguards)

27th November 2018 (Social safeguards)

11 Annex 4: Photographs



Plate 4: Ienaula – Site notice board noting GRM status (active)



Plate 5: Ienaula – Manned site entrance (for sign-in), HSE requirements and community notice (LHS)

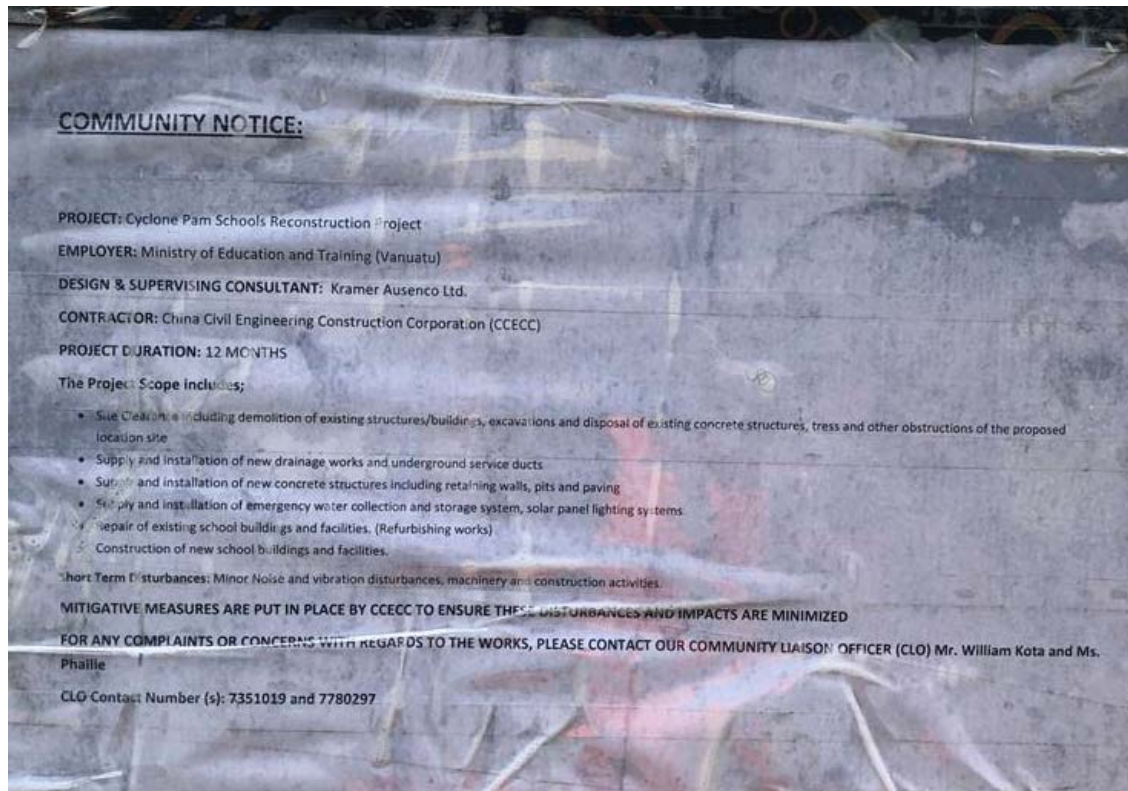


Plate 6: Ineaula - Detail of the Community Notice – with CLO contact numbers (Feb 2019)



Plate 7: Ineaula – Waste drums and spill kit, clearly marked and on hardstanding.



Plate 8: Kwataparen – signage, bunded and covered fuel store (Feb 2019)



Plate 9: Kwataparen – Securely fenced with signage in place (Feb 2019)

Cyclone Pam School Reconstruction Project on Tanna, Vanuatu: Environmental and Social Safeguards

SITE INSPECTION CHECKLIST (1) Management (Set up - licenses and documentation)

| | | | | | |
|----------|--|------------------------------------|----------------------------------|----------------------------------|------------|
| DD/MM/YY | 19/11/18 | Time | 8:20 | Inspection by: KA / MoET / | KA |
| Visited: | Kwataparen <input checked="" type="checkbox"/> | Lowiepeng <input type="checkbox"/> | Ineaula <input type="checkbox"/> | Imaki <input type="checkbox"/> | |
| Weather: | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | Temp: 24°C |

| If action needed indicate level of potential impact: 1) Observation - A minor incident where no environmental damage has occurred 2) Opportunity for improvement - No incident has occurred but there is high potential for a damaging incident to occur 3) Non-conformity - A severe environmental incident has occurred | | Seen - No action Needed | Not on site - Action Needed | Observation - rectify in one week | OFI - Rectify in 24 hrs | Non Conformity - Immediate | Notes |
|---|-------------------------------------|--------------------------|-----------------------------|-----------------------------------|-------------------------|----------------------------|--|
| 1 Controlling Documentation on each site | | | | | | | If missing CCECC must state when documents will be on site |
| 1a List of documents identifying revision status | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| 1b Copy of contract document | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| 1c Copy of Initial Environmental Examination | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| 1d Copy of CCECC CEMP | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| 2 Licenses to operate site obtained | | | | | | | |
| 2a Quarry | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| 2b Waste disposal | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| 2c Water abstraction | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| 2d Vehicles (11.4) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | All vehicles registered & Drivers with proper Doc's. |
| 2e Agreements for worker accommodation | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| 2f Agreement for use of village land for storage | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| 2g Other: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| 2h Other | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| 3 Social Safeguards | | | | | | | |
| 3a Management team (Site engineer supervisor and HSE named and contact No. available) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | Mr. Xie |
| 3b All workers on site identified and recorded | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | 3 New hires Today. |
| 3c All attended site orientation | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| 3d All attended HIV / Aids awareness briefing | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| 3e All have signed Child Safety Code of Conduct | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | MUST BE SIGNED |
| 4 Planning | | | | | | | |
| 4a Work planned to avoid typhoon season | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| 4b Consultation to avoid noisy work at exam time | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| 4c | | | | | | | |
| 5 Security of the site | | | | | | | |
| 5a Work areas are fenced adequately | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| 5b Warning notice at site Entrance | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| 5c 20kph speed observed by drivers in school site | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| 6 Security off-site | | | | | | | |
| 6a Workers attend community awareness training | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| 6b Any complaints on worker conduct by school | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| 6c Any complaints on worker conduct by village | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | Registration / Log on site. |
| 7 Other Training | | | | | | | |
| 7b Use of Spill Kits | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| 7c Waste Management Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| End | | | | | | | |




Prepared by

[Signature]

Checklist 2(A) Environmental






Cyclone Pam School Reconstruction Project on Tanna, Vanuatu: Environmental and Social Safeguards

SITE INSPECTION CHECKLIST (2a) Environmental –

| | | | | |
|----------|--|---|---|--------------------------------|
| DD/MM/YY | 09 / 11 / 18 | Time | 9:00 | Inspection by: KA / MoET / |
| Visited: | Kwataparen <input checked="" type="checkbox"/> | Lowiepeng <input type="checkbox"/> | Ineaula <input type="checkbox"/> | Imaki <input type="checkbox"/> |
| Weather: |  <input checked="" type="radio"/> |  <input type="radio"/> |  <input type="radio"/> | Temp: _____ |

| If action needed indicate level of potential impact: | | No action Needed | Action Needed | Observation | Opportunity for Improvement | Non Conformity | Notes |
|--|--|-------------------------------------|------------------------------|--------------------------|-----------------------------|--------------------------|-----------------|
| 1) Observation – A minor incident where no environmental damage has occurred | | | | | | | |
| 2) Opportunity for improvement – No incident has occurred but there is high potential for a damaging incident to occur | | | | | | | |
| 3) Non-conformity – A severe environmental incident has occurred | | | | | | | |
| 1 | General | | | | | | |
| 1a | Excessive noise generation | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 1b | Excessive dust generation | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 1c | Silty runoff observed | <input type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 1d | Appropriate PPE being worn | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 1e | Damage to ecological resource (trees / vegetation) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2 | Hazardous Substance Use, Storage Disposal (9.1.2) | | | | | | |
| 2a | Hazardous substances within bunded area | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 340 x 850 x 125 |
| 2b | 200l Fuel drums in bunded area (110% of largest) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2c | Spill Kit close to fuel storage | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2d | Drip trays being used for refueling | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2e | Waste oil storage (marked, inside bud, spill kit) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3 | Safety and Traffic Management Plan (9.1.3) | | | | | | |
| 3a | No casual public site access (CEMP 11.4) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3b | 10kph speed limit observed on site (CEMP 11.4) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3c | Traffic Warden at site entrance (CEMP 11.4.1) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 4 | Construction laydown area (9.1.4) | | | | | | |
| 4a | Topsoil stored for site restoration | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 4b | Imaki - Special requirements for transport defined | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 4c | Trucks overloaded | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5 | Workers Camp (9.1.5) | | | | | | |
| 5a | Accommodation weathertight | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5b | Accommodation not overcrowded | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5c | Accommodation sanitary | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5d | Food and water adequate | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 6 | Erosion and sediment Control (9.1.6) | | | | | | |
| 6a | Clean water diversion bunds in place | <input type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 6b | Imaki -precautions on steeper slopes | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 7 | Waste Water Management (9.1.7) | | | | | | |
| 7a | Worker toilets (clean, no odour / overflow) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8 | Solid Waste Management (9.1.8 and Section 12) | | | | | | |
| 8a | Clearly marked disposal bins on site | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8b | Inert waste disposed to approved pit | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8c | Organic waste held in dedicated area on site | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8d | Hazardous securely stored - offsite disposal (Bouffa) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | END | | | | | | |

Cyclone Pam School Reconstruction Project on Tanna, Vanuatu: Environmental and Social Safeguards






| SITE INSPECTION CHECKLIST (2a) Environmental – | | | | | | | |
|--|---|---|-----------|---|---|---|--------------------------------|
| DD/MM/YY | 09/11/18 | | Time | 8:20 | | Inspection by: KA / MoET / KA | |
| Visited: | Kwatapen | <input checked="" type="checkbox"/> | Lowiepeng | <input type="checkbox"/> | Ineula | <input type="checkbox"/> | Imaki <input type="checkbox"/> |
| Weather: |  |  | Nil |  |  |  | Temp: 21°C |

| If action needed indicate level of potential impact: | | No action Needed | Action Needed | Observation | Opportunity for Improvement | Non Conformity | Notes |
|--|--|-------------------------------------|------------------------------|--------------------------|-----------------------------|--------------------------|-------------------|
| 1 | General | | | | | | |
| 1a | Excessive noise generation | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 1b | Excessive dust generation | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 1c | Silty runoff observed | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 1d | Appropriate PPE being worn | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 1 Worker wear PPE |
| 1e | Damage to ecological resource (trees / vegetation) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2 | Hazardous Substance Use, Storage Disposal (9.1.2) | | | | | | |
| 2a | Hazardous substances within bunded area | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2b | 200l Fuel drums in bunded area (110% of largest) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2c | Spill Kit close to fuel storage | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2d | Drip trays being used for refueling | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2e | Waste oil storage (marked, inside bud, spill kit) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3 | Safety and Traffic Management Plan (9.1.3) | | | | | | |
| 3a | No casual public site access (CEMP 11.4) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3b | 10kph speed limit observed on site (CEMP 11.4) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3c | Traffic Warden at site entrance (CEMP 11.4.1) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 4 | Construction laydown area (9.1.4) | | | | | | |
| 4a | Topsoil stored for site restoration | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 4b | Imaki - Special requirements for transport defined | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 4c | Trucks overloaded | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5 | Workers Camp (9.1.5) | | | | | | |
| 5a | Accommodation weathertight | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5b | Accommodation not overcrowded | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5c | Accommodation sanitary | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 5d | Food and water adequate | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 6 | Erosion and sediment Control (9.1.6) | | | | | | |
| 6a | Clean water diversion bunds in place | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 6b | Imaki -precautions on steeper slopes | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 7 | Waste Water Management (9.1.7) | | | | | | |
| 7a | Worker toilets (clean, no odour / overflow) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8 | Solid Waste Management (9.1.8 and Section 12) | | | | | | |
| 8a | Clearly marked disposal bins on site | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8b | Inert waste disposed to approved pit | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8c | Organic waste held in dedicated area on site | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 8d | Hazardous securely stored - offsite disposal (Bouffa) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | END | | | | | | |

Prepared by

Cyclone Pam School Reconstruction Project on Tanna, Vanuatu: Environmental and Social Safeguards

SITE INSPECTION CHECKLIST (3a) Social –

| | | | | | | | |
|----------|---|---|----------------------------------|---|---|---|------------|
| DD/MM/YY | 19 / 11 / 18 | | Time | 8:40 | | Inspection by: KA / MoET / | KA |
| Visited: | Kwataparen <input checked="" type="checkbox"/> | Lowiepeng <input type="checkbox"/> | Ineaula <input type="checkbox"/> | Imaki <input type="checkbox"/> | | | |
| Weather: |  |  | Nil |  |  |  | Temp: 24°C |

| If action needed indicate level of potential impact: | | No action Needed | Action Needed | Observation | Opportunity for Improvement | Non Conformity | Notes |
|---|--|-------------------------------------|--|--------------------------|-----------------------------|--------------------------|------------------------|
| 1) Observation – A minor incident where no environmental damage has occurred | | | | | | | |
| 2) Opportunity for improvement – No incident has occurred but there is high potential for a damaging incident to occur | | | | | | | |
| 3) Non-conformity – A severe environmental incident has occurred | | | | | | | |
| 1 | Community Engagement Plan (CEMP Ch 13) | | | | | | |
| 1a | Male Community CLO appointed and on site | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>Immediate action >> | | | | Ken Kumu. None yet. |
| 1b | Female Community CLO appointed and on site | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>Immediate action >> | | | | |
| 1c | Initial Community Engagement Meeting held | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>Immediate action >> | | | | |
| 1d | Monthly Community Engagement Meeting held | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>>>>>>>>>>> | | <input type="checkbox"/> | | |
| 1e | Community notice displayed (CEMP 13.2.3) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>>>>>>>>>>> | | <input type="checkbox"/> | | |
| 2 | Grievance Redress Mechanism (CEMP 13.2.4) | | | | | | |
| 2a | Community Complaints Register in each office | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2b | All complaints (if any) closed out | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 3 | Management Plans – in place and on site | | | | | | |
| | Traffic Management Plan in place (CEMP s11) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | Solid Waste Management Plan (CEMP s12) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | Community Engagement Plan (CEMP s13) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | Gender based Violence Action Plan (CEMP s14) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | HIV / AIDS Prevention Plan (CEMP s15) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | Labour Influx Plan (CEMP s16) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | Spill Control and Response Plan (CEMP s17) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | Emergency Contingency Plan (CEMP s18) | <input checked="" type="checkbox"/> | <input type="checkbox"/> >>> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| | | | | | | | |
| | | | | | | | |

13 Annex 6: Minutes and Attendance of Kwataparen CCMs

**COMMUNITY MEETING MINUTES**


DATE: 7/01/2018

TIME: 8:00 am

LOCATION: Kwataparen

| | |
|--|-----------------------------------|
| Project | Cyclone Pam School Reconstruction |
| Area | Kwataparen |
| Attendees | 15 |
| <p style="text-align: center;"><u>Agenda/Meeting Minutes</u></p> <p>On the 7/11/2018 we had a meeting with the communities at Kwataparen at 8am</p> <p>The meeting was about the safety of the people and especially the children who may sometimes cross the road.</p> <p>and encouraging them not to go to the work place or construction site</p> | |
| Record Completed by: | Ken Baru |
| Signature | |

Community Meeting Attendance Register

| Name | Role | Signature |
|----------------|----------------------------|---|
| Julie Natou | Parents Teacher |  |
| Joseph Natou | Parents | JN |
| Phulate Natou | Parents | PN |
| Annie | parents | ANNIE |
| Ruth Napia | parents | - |
| Joulin | student | Joulin |
| Rebecca | Parent | Rebecca |
| Janet | parent | Janet |
| Sam Kamila | Parent | f |
| Peter Nalau | Parent | + |
| Nasualhawan | parent | x |
| Iapusu | Parent | x |
| Namaka | Parent | - |
| Susian | parent | x |
| Kasring | Parent | x |
| Meriam | Parent | f |
| Iamanuk | parent | f |
| Kuafau | parent | f |
| Ming Nupupo | Parent | - |
| Iuie Napai | parent | x |
| Elisabert M | Parent | Elisabert |
| HANA L | Parent | HANA |
| Tommiwik | parent | x |
| Kaimet | Parent | - |
| Iamare | parent | x |
| Nisian William | parent | - |



COMMUNITY MEETING MINUTES

DATE:

TIME:

LOCATION:

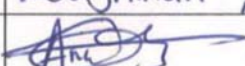
| | |
|--|--------------------------|
| Project | Cyclompan ReConstruction |
| Area | Kuataparan |
| Attendees | 26 |
| <p style="text-align: center;"><u>Agenda/Meeting Minutes</u></p> <p>On The 10th of December we had a meeting about Safty on the road with the parents of the community at the Kuataparan area. time 7:30am.</p> | |
| Record Completed by: | Ken Bura |
| Signature | <i>Ken Bura</i> |

COMMUNITY MEETING MINUTES

DATE: 12/12/018

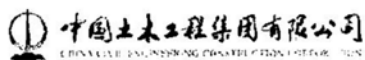
TIME: 7:15

LOCATION: Kwataparen

| | |
|---|---|
| Project | Cyclone PAM Recovery |
| Area | KWATAPAREN |
| Attendees | Daniel Kwataparen / CHIEF |
| <p style="text-align: center;"><u>Agenda/Meeting Minutes</u></p> <p>On the 12 of December 7:15 am we had a short meeting with the Chief of Kwataparen Mr Daniel Kwataparen to decide how the work will be going on the holidays on Christmas and New year. We have agree that Chinese will work through holidays, but our local workers will be on holidays on the 25, 26 and on the 1st of January. That means the local workers will start on the Second (2) of January 2019.</p> | |
| Record Completed by: | Loughman Ann |
| Signature |  |

Community ATTENDANCE

- 1, Telson - ~~TS~~
- 2, KEN Nalau - ~~KN~~
- 3, EXA - ~~EX~~
- 4, Sandy - ~~Salpini~~
- 5, Naurai Jan - ~~Jan~~
- 6, Kilip Semu - ~~Kilip~~
- 7, Erick Kalip - ~~Kalip~~
- 8, Samuel Konali - ~~Konali~~
- 9, Sumu Iopa - ~~Iopa~~
- 10, Jovanita Sumu - ~~Sumu~~
- 11, Natasha Jimmy - ~~Natasha~~
- 12, Marie Kolen - ~~Marie~~
- 13, Marie Middeal - ~~Marie~~
- 14, Lilian Mark - ~~Lilian~~
- 15, Seloki Richard - ~~Seloki~~
- 16, Harry Ranael - ~~Harry~~
- 17, Marie Kuck - ~~Marie~~
- 18, Josefina Nasse - ~~Josefina~~
- 19, Serah Nahot - ~~Serah~~
- 20, Tom Iantika - ~~Tom~~
- 21, Benny Charlie - ~~Benny~~
- 22, Johnny Kakoh - ~~Johnny~~
- 23, Walter Bitasen - ~~Walter~~
- 24, Stanly Tamana - ~~Stanly~~
- 25, Jackson Nalpini - ~~Jackson~~
- 26, ~~Facka~~ Facka Kalip - ~~Facka~~
- 27, Hury Tam - ~~Hury~~
- 28, Nehemaih - ~~Nehemaih~~
- 29, Jesud Nalau - ~~Jesud~~
- 30, Kiv Warbe - ~~Kiv~~
- 31, Jennet Chelson - ~~Jennet~~
- 32, Jahaien Jimmy - ~~Jahaien~~
- 33, Tatika Jafet - ~~Tatika~~
- 34, Willie Johnatan - ~~Willie~~
- 35, Kaven Kakoh - ~~Kaven~~
- 36, Mahivel Richard - ~~Mahivel~~
- 37, Ianakel Tam - ~~Ianakel~~
- 38, Christ Tafamohana - ~~Christ~~
- 39, Kolen Jimmy - ~~Kolen~~
- 40, Adele Nautka - ~~Adele~~
- 41, Grem Jimmy - ~~Grem~~
- 42, Jimmy - ~~Jimmy~~
- 43, Ruth Jimmy - ~~Ruth~~
- 44, Eveline Jimmy - ~~Eveline~~



COMMUNITY MEETING MINUTES

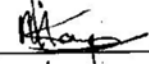






DATE: 27/10/2018

TIME: 8:25 am

LOCATION: IENAUULA / LAUIABUNG

| | |
|--|---|
| Project | CYCLONE PAM SCHOOL RECONSTRUCTION PROJECT |
| Area | IENAUULA / LAUIABUNG. WHITESANDS |
| Attendees | 44 |
| <p align="center"><u>Agenda/Meeting Minutes</u></p> <p>Date: 27.10.2018 we had the first Community meeting at Whitesands IPKangien Suprime Nakemal on the above time stated.</p> <p>Agenda discussed were.</p> <ol style="list-style-type: none"> 1. School Building. We discussed about where to get the Sand/Caral. 2. Safety. Community is allow to be awer of the Safety when the Construction is started. And also the Complain from the Community if they are not happy about any work from CCECC or the Construction. | |
| Record Completed by: | Phailie Stephen |
| Signature | |

Community Meeting Attendance Register

| Name | Role | Signature |
|------------------------|---------|---|
| Maliwan . Kaspā | Father |  |
| John Andrew | Father |  |
| Samuel . Namu | Father |  |
| John Peter . | Father | John . P |
| Willy . | Father |  |
| Jarnesan . | Father |  |
| Elizabeth . | Mother |  |
| Kaytow | Mother | . Kaytow |
| Ester . | Mother | . Ester . |
| The Tamas | Father | x |
| Jim | Father | x |
| Moise . | Father |  |
| Edane Willy | Mother | M x |
| Naurai . | Father | x |
| Darry . Kio | Student | x |
| John Dany . | Student | x |
| Willa . Jeff | Student | Willa |
| Markwa . Row | Student | Mark wa |
| Yakagum John | Mother | x |
| Bejemen Noel . | Student | x |
| William for | Father | x |
| Kiomy Ben | Mother | x |
| Timama Naurai | Mother | x |
| Chella . Talson | Mother | x |
| James Masmas | Student | x |



COMMUNITY MEETING MINUTES

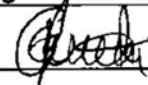
DATE: 07.11.2018

TIME: 10:00.am

LOCATION: Ienaula / Lowiepeng

| | |
|--|---|
| Project | CYCLONE PAM SCHOOL RECONSTRUCTION PROJECT |
| Area | WHITESANDS, IENLAULA / LOWIEPENG |
| Attendees | 25 |
| <p style="text-align: center;"><u>Agenda/Meeting Minutes</u></p> <p>Today 07.11.2018 we had the second Community Meeting at Whitesands Ienaula / Lowiepeng on the above time started.</p> <p>The Meeting was about safety of the Communities and also talking about the Complaint from the Communities.</p> <p>We encourage the community and warn them to keep away from the construction site during working days.</p> | |
| Record Completed by: | Phailie Stephen |
| Signature | |

Community Meeting Attendance Register


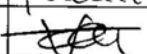
| Name | Role | Signature |
|------------|-----------|---|
| Adel Mamer | Principle |  |

**COMMUNITY MEETING MINUTES**

DATE: 07.11.2018

TIME: 3:30.PM

LOCATION: Whitesands. Ienaula.



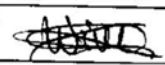
| | |
|---|---|
| Project | CYCLONE PAM SCHOOL RECONSTRUCTION PROJECT. |
| Area | WHITESANDS. IENAUULA |
| Attendees | 1. |
| <p align="center"><u>Agenda/Meeting Minutes</u></p> <p>Ienaula Laibary Room was agree by the School principle to be used as the Engineering office.</p> <p>This agreement was made by the school Principle on the 07.11.2018.</p> <p>And also the principle agree for the the Construction waste to be throw into the pit near the Banientree inside the Construction Site.</p> <p>All the agreement about the Engineering office and the Pite near was made by the School Principle Adel.</p> <p align="right"></p> | |
| Record Completed by: | Phaulice Stephen |
| Signature |  |

COMMUNITY MEETING MINUTES



DATE: 12.11.2018

TIME: 9:00 AM

LOCATION: Ienaula / Lawiepeng.

| | |
|--|---|
| Project | Cyclone Pam School Reconstruction Project |
| Area | White Sands Ienaula School |
| Attendees | 2 |
| <p style="text-align: center;"><u>Agenda/Meeting Minutes</u></p> <p>Splitting of Banian trees inside the Construction Site was Authorised by the School Principal and the Land owner. That was taking place today 12.11.2018 at Ienaula School.</p> <p style="text-align: right;">Lundacener  Principal </p> | |
| Record Completed by: | William Kofa |
| Signature |  |

Community Meeting Attendance Register


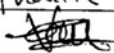
| Name | Role | Signature |
|----------------|-----------|--|
| Adele Nauka | Principal |  |
| Nauvai Faronga | Chief |  |

COMMUNITY MEETING MINUTES

DATE: 15.11.2018

TIME: 9:00 am

LOCATION: Ienaula

| | |
|--|---|
| Project | Cyclone Pam School Reconstruction Project |
| Area | Whitesands, Ienaula |
| Attendees | 2 |
| <p style="text-align: center;"><u>Agenda/Meeting Minutes</u></p> <p>Water Main Conflict to drinking water was agreed by the principal, chiefs and community to cut it and remove it out.</p> <p style="text-align: right;"> - Nani</p> | |
| Record Completed by: | Phyllis Stephen |
| Signature |  |

Community Meeting Attendance Register

| Name | Role | Signature |
|----------------|---------------------------------|------------------|
| John | Teacher | John |
| Erick Kalip | Teacher | Erick |
| Moses | Teacher | Moses |
| Joe Tamas | ^{School} Handyman | Joe |
| Naurai Faronga | ^{School} Chief Cook | Naurai |
| Andrew Ben | Community | Andrew |
| Tasty Joe | Community | Tasty |
| Maliuan Kagen | ^{School} Potting | M |
| Junior Maliuan | Community | J |


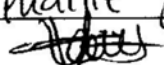


COMMUNITY MEETING MINUTES

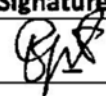
DATE: 19.11.2018

TIME: 2:00 PM

LOCATION: Ienaula

| | |
|---|---|
| Project | Gyome Pam School Reconstruction Project |
| Area | Whitesands, Ienaula |
| Attendees | 5 |
| <p style="text-align: center;"><u>Agenda/Meeting Minutes</u></p> <p>The site for the construction waist inside the construction site under the Banientree was agreed by the three School Teachers and six Community.</p> <p>The agreement was agreed by seven people on 19.11.2018.</p> <div style="text-align: right;">  </div> | |
| Record Completed by: | Phaijie Stephen |
| Signature |  |

Community Meeting Attendance Register



| Name | Role | Signature |
|------------------|------------------|---|
| Evangelina Yerta | Deputy Principal |  |

**COMMUNITY MEETING MINUTES**



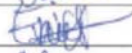
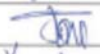

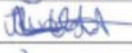


DATE: 19.11.2018

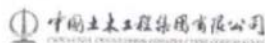
TIME: 2:00 PM

LOCATION: IENAUULA

| | |
|---|---|
| Project | CYCLONE PAM SCHOOL RECONSTRUCTION PROJECT |
| Area | WHITESANDS, IENAUULA |
| Attendees | 1 |
| <p style="text-align: center;"><u>Agenda/Meeting Minutes</u></p> <p>Students at Ienaula school setting Exams for three days. Tuesday, Wednesday and Thursday 22.11.2018. The information confirmed by the principal Evangelina Yerta on the above time started.</p> <p style="text-align: right;"></p> | |
| Record Completed by: | William KOTA |
| Signature |  |

Community Meeting Attendance Register

| Name | Role | Signature |
|------------------|-----------------|---|
| Charlson Ninkaka | Louiepong Chief |  |
| Naurai Favanga | Tenaua Chief | Naurai |
| Peter Natanga | Father |  |
| Tanet Ninkaka | Mother | Tanet |
| John | Youter | John |
| Erick Kalip | Teacher |  |
| Moses | Youter | M |
| Joe Tamas | Father |  |
| Andrew Ben | Father | Andrew |
| Tasty Joe | Father | Tasty |
| Maliwen Kasper | School Porting |  |
| Junia Maliwan | Father | Junia |
| Lilian Mark | Mother |  |
| Saloki Richmond | Mother | L |
| Marie Ivrek | Mother | Saloki |
| Sumu Yopa | Father | Map |
| Samuel Konali | Father |  |
| Touanika Topa | Mother | Touanika |
| Ruth Timmy | Mother |  |
| Eveline Timmy | Mother | Eveline |
| | | |
| | | |

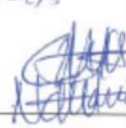




COMMUNITY MEETING MINUTES


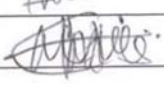
DATE: 09/12/2018

TIME: 9:00 AM

LOCATION: Ienaula/Lawiepeng

| | |
|---|---|
| Project | Cyclone Pam School Reconstruction Project |
| Area | Ienaula/Lawiepeng, White Sands |
| Attendees | 20 |
| <p align="center"><u>Agenda/Meeting Minutes</u></p> <p>On the 09/12/18 we had a meeting with some of the Community members and the two Chiefs at Ienaula and Lawiepeng at 9:00 AM.</p> <p>The meeting was about the Christmas Holidays, especially for the Communities People and Construction workers.</p> <p>Every workers will be on Holidays on the 25, 26 and 1st of January 2019.</p> <p>There will be no work at the Construction site on these three days said the Chiefs.</p> <p align="right">Chiefs  </p> | |
| Record Completed by: | Phailie Stephen |
| Signature |  |

Community Meeting Attendance Register

| Name | Role | Signature |
|-----------------|-----------|--|
| Beatrice Hiwa | Principal |  |
| Charlson Nimaka | Chief |  |
| | | |


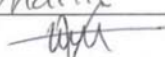


COMMUNITY MEETING MINUTES

DATE: 23/11/2018

TIME: 8:30 AM

LOCATION: Lowiepeng

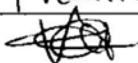
| | |
|---|---|
| Project | cyclone pam school Reconstruction project |
| Area | Lowiepeng |
| Attendees | 2 |
| <p style="text-align: center;"><u>Agenda/Meeting Minutes</u></p> <p>On the 22/11/2018 we had a meeting about The Removing of the plan, trees, flowers, etc... at Lowiepeng with the School Principal and Chief.</p> <p>And also Removing out the flowers near the Lowiepeng Notice board.</p> <p>All of this was agreed and Authorized by the School Principal and Lowiepeng Chief.</p> <p style="text-align: right;"></p> | |
| Record Completed by: | Phailie Stephen |
| Signature |  |

COMMUNITY MEETING MINUTES

DATE: 30.10.2018

TIME: 10:55 am

LOCATION: Ienaula/Lowiepeng

| | |
|--|---|
| Project | Cyclone palm school Reconstruction project |
| Area | Ienaula |
| Attendees | 2 |
| <p style="text-align: center;"><u>Agenda/Meeting Minutes</u></p> <p>There are three Land owner at Ienaula School.</p> <ol style="list-style-type: none"> 1. Tom Kota 2. John Nase Nohot 3. Sumu Iopa. <p>The last Community meeting the two other party John Nase Nohot and Sumu Iopa were agree and allow the CCEC and Construction to work on the day Saturday at Ienaula School.</p> <p>But today 30.10.2018 Tom Kota brother who is William Daniel Kota and Tom Kota son Name John Kota both lived near the school, came and said that they unhappy on the agreement for the two party made on the Community meeting.</p> <p>So they are not allowing the Construction to work on the day Saturday</p> <p>Because they are Land owner and they also worship on Saturday.</p> <p style="text-align: right;"><i>Phailie</i></p> | |
| Record Completed by: | Phailie Stephen |
| Signature |  |

15 Annex 8: Community Complaints Forms



中国土木工程集团有限公司

CHINA CIVIL ENGINEERING CONSTRUCTION CORPORATION

Community Complaint Form

Name of Complainant:

Land owner William Daniel

Name of Employee Handling:

Phailie Stephen CLO

Date Complaint Received:

07.11.2018

Method of Complaint:

Verbal

Details of Complaint:

| |
|--------------------------------------|
| No Working on Tenuala on Saturdays |
| (Sabbath). Work to be finish 4:30 pm |
| on Friday's |
| |
| |
| |
| |
| |
| |

Form Completed By:

Phailie Stephen CLO

Signature:

[Signature]

Date Submitted to
Supervision Engineer

07.11.2018



中国土木工程集团有限公司
CHINA CIVIL ENGINEERING CONSTRUCTION CORPORATION

Community Complaint Form

Name of Complainant:

Jefery lava (principal)

Name of Employee Handling:

Principal.

Date Complaint Received:

15/01/018

Method of Complaint:

working hours (fridays) 4:00

Details of Complaint:

Principal and the Community people at Kuatapanen raises Complaint about about working hours on fridays. that work should finished or stop at 4:00pm because it is their day of keeping sabbath day. (day of worship).

Form Completed By:

Ken Baru

Signature:

[Signature]

Date Submitted to
Supervision Engineer

16/01/018