

# 10<sup>th</sup> Business Opportunities Fair 2019

ADB Headquarters, Manila, Philippines  
27-28 March 2019

## Frequently Asked Questions (FAQs)

### Q. What is the BOF?

A. *The ADB Business Opportunities Fair (BOF) is a one-stop educational and networking forum for consultants, contractors, manufacturers, and suppliers looking to provide goods and services for ADB projects. The 2-day BOF has proven to be an excellent opportunity to network not only with peers in the industry, but also with ADB specialists in the agriculture, natural resources, energy, public management, finance, transport, water, urban infrastructure, health and education sectors. Participants will learn about ongoing and upcoming ADB business opportunities from ADB staff, and can network with industry colleagues to explore potential areas of cooperation and alliances.*

### Q. When and where is the BOF conducted?

A. *The BOF is an annual event, conducted at the ADB Headquarters in Manila, Philippines in the first quarter of the calendar year, usually during the month of March.*

### Q. Is there a fee to participate in the BOF?

A. *No, there is no fee to participate in the BOF. The ADB organizes the annual BOF as a free service to consultants, contractors, manufacturers, traders, suppliers, embassies/trade commissions, governments, civil society and the academe/think-tanks from [ADB member countries](#) who are interested in pursuing ADB-financed projects. Overseas participants, however, are expected to shoulder all travel and travel-related costs and arrangements (including return airfare, hotel accommodation, daily subsistence, ground transport, and appropriate visa, if required) attendant to their participation in the BOF in Manila, Philippines.*

### Q. How can I participate in the BOF?

A. *Interested participants should **individually** register online through the Business Opportunities Fair webpage in the ADB website <https://www.adb.org/news/events/10th-adb-business-opportunities-fair-2019>. A BOF web announcement and registration template usually goes online as early as November. Registration closes around February. **As professionals, interested participants are expected to be aware of, and to adhere to, the registration deadline.***

### Q. Can I have one-on-one meetings with ADB sector and procurement specialists?

A. *Yes, participants may directly arrange meetings with relevant ADB sector specialists. Appointments can be requested by registered participants through the appointments desk at the BOF. They can be scheduled with ADB sector and project processing experts from project departments, subject to their availability, and with procurement specialists from ADB's Procurement, Portfolio and Financial Management Department, on a first-come, first-served basis.*

### Q. How can I properly prepare for participation in the BOF?

A. *Upon receipt of an automated ADB email acknowledgement of registration to the BOF, participants should attend to all necessary travel arrangements on their own while taking guidance from the General Information Guide and Hotel Listing provided in the BOF webpage. Attention is also invited to the [ADB Business Opportunities](#) webpage where one can find current information on [proposed](#) and [approved projects](#), procurement notices and plans. You may also refer to the [ADB Business Center](#) for FAQs and key policy and operational documents, and the [Projects and Tenders](#) page for the latest tenders and procurement notices.*